

**VILLAGE OF HILTON APPLICATION  
FOR ACCESS TO PUBLIC RECORDS**

**F.O.I.L. – Freedom of Information Law**

**Submit to: Village Clerk Village of Hilton 59 Henry Street Hilton, NY 14468**

**DATE REQUESTED:** \_\_\_\_\_

**NAME OF APPLICANT:** \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_

\_\_\_\_\_

**TELEPHONE NUMBER:** \_\_\_\_\_ **FAX NUMBER:** \_\_\_\_\_

**E-MAIL :** \_\_\_\_\_

**RECORD REQUESTED (be very specific):** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Upon receipt and review of the application, a notice of decision is sent within five business days as to the disclosure and availability of the requested document(s). A copy of this form and the rules and regulations are available upon request.

\*\*Copies are subject to a \$.25 per document duplicating fee.