

**Village of Hilton Planning Board  
Meeting Minutes of December 11, 2006  
Approved January 8, 2007**

Members Present: Chairman Steinmetz, Joe Galatio, Mark Hedberg, Robert Hunte

Members Absent: Dana Brunett

Others Present: Mike Lissow, Trustee Walt Horylev, David McCracken

1. Called the meeting to order at 6:30 p.m. with the pledge of allegiance to the flag.
2. Chairman Steinmetz explained the Planning Board's responsibilities and functions.

**3. DISCUSSION ITEM**

Proposed Action- Awning Repairs  
Applicant- Erika Brinkel  
Location- 144 South Avenue

- a. Mrs. Erika Brinkel submitted a basic rendering to the Village Office for repairs to the existing entry awning just prior to the October 2006 meeting. There was no one present to discuss this item at either the October or December meetings. There has not been a formal application submitted. The Planning Board agreed that more information was necessary before considering any further action. The missing details include dimensions, materials and colors. The board approved a letter to Mrs. Brinkel requesting more information be provided to the Planning Board. If this information is provided this item will be placed on the January 8, 2007 agenda.

**4. MINUTES**

The November 14, 2006 minutes were approved as amended, motion made by Mark Hedberg, seconded by Bob Hunte, approved 4-0.

**5. REPORTS**

- a. Liaison's Report- Walt Horylev gave his report.
- b. Code Enforcement Officers Report- No report given.
- c. Chairman's Report- Chairman Steinmetz gave his report.
- d. Member's Report-No report given.

**6. DATES**

Next Scheduled Meeting Monday, January 8, 2006  
Agenda Deadline Friday, December 22, 2006

There being no further discussion, the meeting was adjourned at 7:00 p.m.

Respectfully Submitted,

Amy Harter  
Recording Secretary