

Village of Hilton
Planning Board Minutes of February 9, 2009
Approved March 9, 2009

Members Present: Chairman Mark Hedberg, Robert Hunte, Joe Galatio, Chris Brower

Members Absent: Dana Brunett

Others Present: Debbie Jones, Trustee Joe Lee, Recording Secretary Amy Harter

1. Called the meeting to order at 6:30 p.m. with the pledge of allegiance to the flag.

There were no agenda items for review at this meeting.

MINUTES

Chairman Hedberg asked for a motion to approve the December 8, 2008 minutes as amended, a motion was made by Bob Hunte, seconded by Joe Galatio, approved 3-0-1, Chairman Hedberg abstained.

Chairman Hedberg asked for a motion to approve the January 12, 2009 minutes as amended, a motion was made by Bob Hunte, seconded by Chris Brower, approved 4-0.

Chairman Hedberg asked for a motion to approve the January 20, 2009 minutes as amended, a motion was made by Joe Galatio, seconded by Bob Hunte, approved 4-0.

DISCUSSION

Signs

Over the past few months, the Planning Board has been discussing the necessity of creating a written set of guidelines that could be used to improve the quality of business signs within the Village. Examples of written guidelines from other municipalities were presented to the board members. The board then discussed these handouts.

The goal of this process is to provide applicants with detailed specifications of the types of signs that are preferred in style and color, as well as size, dimension, etc.

It was agreed that inserting such guidelines into the existing Village Code to create one format for sign review would be the best approach. Many suggestions and additions were discussed. This discussion will carry over to the March meeting.

Underground Utilities

Chairman Hedberg received a request from Mayor Gurslin asking the Planning Board to review the requirement to have underground utilities on Old Hojack Lane. The Planning Board unanimously agreed that underground utilities are preferred for maintenance and appearance even though it may be more expensive. Chairman Hedberg will send a letter to the Village Board.

REPORTS

- a. Liaison's Report- No report given.
- b. Code Enforcement Officers Report- No report given.
- c. Chairman's Report- Chairman Hedberg gave his report.
- d. Member's Report-No report given.

DATES

Next Scheduled Meeting	Monday, March 9, 2009
Agenda Deadline	Monday, February 23, 2009

There being no further discussion, the meeting was adjourned at 8:45 pm.

Respectfully Submitted,

Amy Harter, Recording Secretary