

Village of Hilton
Planning Board minutes of June 8, 2010
Approved July 13, 2010

Members Present: Chairman Mark Hedberg, Robert Hunte, Jim Jackson,
Dave McCracken

Members Absent: Chris Brower

Others Present: Trustee Jim Bimmler, Code Enforcement Officer, Mike Lissow,
and Recording Secretary Debbie Jones

1. Call the meeting to order at 6:31 p.m. with the pledge of allegiance to the flag.
 2. Chairman Hedberg explained the Planning Board's responsibilities and functions.
 3. Workshop/Discussion
- Chairman Hedberg stated he feels the upfront time for discussion is working out well and would like to continue with it.
 - Chairman Hedberg initiated discussion on the Sign Design Guidelines. Chairman Hedberg presented to the members the first half of this project. Chairman Hedberg explained that along with these written guidelines he would like to have pictures of the signs inserted. These pictures would include signage the board would consider as acceptable for use within the Village of Hilton and signs that would have a negative response from the board. Chairman Hedberg asked the members to take pictures of signs they see, both the positive and the negative to include in the guidelines. Mark also asked the members to look over the guidelines he handed out tonight and note any changes in the document they would like to see or discuss.
 - Chairman Hedberg explained to the new members of the board, Jim Jackson and Dave McCracken the annual mandated 4 hours of training they will need.

**Village of Hilton
Planning Board minutes of June 8, 2010
Page 2**

- Chairman Hedberg initiated discussion on the application for tonight's meeting, Jeffrey P. Dick, D.D.S. (Modern Family Dental, PLLC.) Dr. Dick would like to mount a sign on the roof of his dental practice at 3 West Avenue. Chairman Hedberg stated rooftop signs are not allowed in the Village and Dr. Dick is aware of this. After some discussion among board members it was agreed this sign would only be seen from the north and maybe a free-standing sign would be his best alternative placed on the northeast corner of his parking lot.

- Enforcement Officer, Mike Lissow stated a bakery, Creative Bakery, is interested in moving into 10 Old Hojack Lane. Mike presented a picture of a proposed sign they would like to use. Mike asked the board if there were any specifications for the sign board at this location? Chairman Hedberg stated the board was told the tenants would make their identification fit on the signboard. Chairman Hedberg advised Mike to suggest to the owner's of Creative Bakery to conform the sign to what the other signs on the building look like.

4. CONCEPTUAL REVIEW

Proposed Action-	Sign Discussion Code
Applicant-	Dr. Jeffrey Dick, Modern Family Dental
Location-	3 West Avenue

- a. Dr. Jeffrey Dick was not present to represent this application. The application states Dr. Dick is considering new signage for his business. The sign would be a 3' x 12' rectangular sign, installed onto the steel roof of the north side of the building with supports and beams.

- b. After some discussion, Chairman Hedberg urged the Code Enforcement Officer, Mike Lissow to speak with Dr. Dick and have him return to the Planning Board next month to present this application rather than proceeding to the Zoning Board.

- c. This application was tabled due to non-representation from the applicant.

5. REPORTS

- a. Liaison's Report- Jim Bimmler gave his report.
- b. Code Enforcement Officers Report- Mike Lissow gave his report.
- c. Chairman's Report- Mark report given
- d. Member's Report-No report given.

6. MINUTES

The minutes from the May 11, 2010 Planning Board meeting were approved as amended, motion made by Bob Hunte, seconded by Jim Jackson, approved 3-0-1. Member McCracken abstained, as he had not taken his oath of office prior to last month's meeting.

Village of Hilton
Planning Board minutes of June 8, 2010
Page 3

7. DATES

Next Scheduled Meeting	Tuesday July 13, 2010
Agenda Deadline	Monday June 28, 2010

Bob Hunte made special notice to Mary Lissow for her outstanding job on the newsletter.

There being no further discussion, the meeting was adjourned at 7:32 p.m.

Respectfully Submitted,

Debbie Jones, Recording Secretary