

Village of Hilton
Planning Board minutes of July 12, 2011
Draft

Members Present: Robert Hunte, Dave McCracken, Jim Jackson

Others Present: Mayor Joe Lee, Trustee Bimmler, Rick Bjornholm, Dave Wright,
Tom Scheg, Code Enforcement Officer
Mike Lissow and Recording Secretary Amy Harter

1. Call the meeting to order at 6:33 p.m. with the pledge of allegiance to the flag.
2. Code Enforcement Officer Mike Lissow explained the Planning Board's responsibilities and functions.

3. MINUTES

Minutes were approved as submitted from the June 14, 2011 meeting. The motion made by Jim Jackson, seconded by Dave McCracken, approved as submitted 3-0.

4. WORKSHOP/DISCUSSION

Mike Lissow explained the option of a joint Planning and Zoning Board. Mike asked the members if they felt comfortable reviewing Zoning issues if the board becomes joint. Dave McCracken stated he is uncertain of remaining on the board at this time. Bob Hunte stated he would like to remain on the board but he will review the future plans before committing. Jim Jackson plans to remain on the board and is looking forward to the changes ahead.

5. REVIEW OF PREVIOUS BUSINESS

- Love Nails completed has completed their sign per Jim Jackson.
- Hilton monument sign no action
- Hilton Family Dentistry no action

6. REPORTS

Mayor Lee gave his report.

Trustee Bimmler gave his report.

Code Enforcement Officer Mike Lissow gave his report.

Village of Hilton
Planning Board minutes of July 12, 2011
Page 2

7. SIGN REVIEW

Proposed Action- **A-frame sign**
Applicant- **Doreen Rund, It's Reigning Cats & Dogs**
Address- **1 Main Street**

- a. Ms. Rund was present to represent an A-frame sign advertising her business.
- b. The sign is within the code requirements.
- c. There were no questions from the board however the location must be between the curb and the sidewalk on the brick area. The sign must be taken down after business hours. Ms. Rund commented she works by appointment only.
- d. Jim Jackson made the motion to approve with the location noted above as the only condition. The motion was seconded by Dave McCracken, approved 3-0.
- e. Ms. Rund noted that she is having a window decal sign installed. She was advised that Planning Board review is necessary for that sign. A packet of information will be provided to her by the office staff this week.

Being no further business, the meeting was adjourned at 7:10 p.m.

Respectfully submitted,

Amy Harter, Recording Secretary