

*Village Board of Trustees
Meeting minutes of September 4, 2007*

Present:: Trustees Horylev, Gates, Lee & Speer
Janet Surridge, Clerk-Treasurer

Absent: Mayor Larry Gursslin

Guests: Mike Lissow, Mike McHenry, Steve Fowler, Dave McCracken

The meeting was called to order at 5:00 pm by Vice-Mayor Horylev followed by the pledge to the flag.

Code Enforcement

General discussion took place on miscellaneous items. Mike expressed his concern about the number of residents who are putting up inflatable pools and not installing the required barriers and ground fault electrical connections. Trustee Horylev recommended that Mike should draft a letter that addresses the issues that were created by the new State Building Code, then this letter needs to be made available to the public either through our newsletter, Suburban News and on our website. .

Public Works

Mr McHenry reviewed the monthly activities. When they talked about the construction taking place on Canning Street, the discussion lead to the possible sale of the slab area to a potential buyer. It was decided that the DPW should not install sidewalks on Canning Street until further notice.

Mr McHenry informed the Board about employee Jeff Pearce who went above and beyond his job by volunteering for the work detail to remove debris, cattails and other elements that were blocking the flow of water in the drainage creek between North Avenue and Bennett Road. Not only did he volunteer, but he also supervised the laborers assigned to this duty as well. Good job Jeff, and thank you from the Village Board!

The Board then reviewed the planning that is taking place between the DPW and the Fire District to share the use of our gasoline pumps. Preliminary estimates are being obtained by the Fire District to see how much it would cost to add equipment to the existing pumps that would monitor the date, time, employee and how much fuel was pumped each time. The Fire District will be applying for a grant to undertake this project.

Resolution to authorize two employees to attend the annual Public Works training conference in Lake Placid from October 22nd - 25th at a cost of \$905 each. Be it further resolved that the Clerk-Treasurer is authorized to expend the registration fees. Motion was made by Trustee Speer, seconded by Trustee Lee. Carried unanimously 4-0.

Clerk-Treasurer

Day Care: Mrs Surrige informed the Board that the new business opened on September 4th as planned. The owners had new tile installed in every room as a means to reduce stains on the carpet. A request has been made to the Board asking for consideration to share the expense for one room because the carpet was in such bad shape it could not be used at all. Replacing the carpet was an added expense they had not planned on.

Resolution that the Village of Hilton will pay 50% of the carpeting and tile cost for room #11A, a total sum of \$1,026. Be it further resolved that the budget shall be amended to take the funds from the contingency account. Motion was made by Trustee Speer, seconded by Trustee Lee. Carried unanimously 4-0.

- X **Resolution** to authorize the following employees to attend the NY Planning Federation conference in Saratoga Springs from October 7th - 9th: Chris Brower, Dana Brunett, Joe Galatio, Bob Cusenz, Richard LaForce, Rick Bjornholm, Amy Harter, Debbie Buongiorno and Mike Lissow. Estimated cost per person is \$600. Be it further resolved that the Clerk-Treasurer is authorized to expend the registration fees. Motion was made by Vice-Mayor Horylev, seconded by Trustee Speer. Carried unanimously 4-0

Electric program: Mrs Surrige made a financial report for the 2006-07 fiscal year. The data showed that the Village is owed approximately \$6,500 from customers who have moved out of the village and left no forwarding address and have not paid their final bill. The majority of these customers were tenants and not property owners. Mrs Surrige presented a proposed policy to the Board for approval.

Resolution that any person who applies for enrollment in the Municipal Electric Utility must be the owner of the property for which service is requested. The Village Board reserves the right to refuse service to any applicant who does not have a good credit standing with RG&E or for whom we feel may be a credit risk. Motion was made by Trustee Gates, seconded by Trustee Speer. Carried unanimously 4-0

The Board was also informed that on October 1st, RG&E will be launching another Voice Your Choice (VYC) campaign. The Office Team has discussed the customer base we are now serving and everyone agreed that the work load is at a manageable level so to seek additional customers for 2008 would not be in the team's best interest. After discussing this with the Board, Mrs Surrige was directed to accept any village resident or business who seeks to join the program, and if it appears that we are losing customers for 2008 then it would be acceptable to open the enrollment again to Parma residents and businesses who may wish to join.

Resolution to expend the sum of \$500 payable to the Lacy, Katzen firm to cover miscellaneous court expenses to collect the unpaid rent owed by Alphabet Campus Day Care. Motion was made by Vice-Mayor Horylev, seconded by Trustee Speer. Carried unanimously 4-0

Natural gas: Mrs Surridge reported that the market is looking favorable to lock in a fixed price for the School District's 2008-09 fiscal year. She asked for approval to go out for bids for this supply.

Resolution to authorize Mrs Surridge to advertise and accept bids for the supply of natural gas for the School District and Hilton East for the period July 1, 2008 - June 30, 2009. Since the NYMEX market prices change by the minute, Mrs Surridge is authorized to either accept the low bid or reject all bids after first obtaining the approval of Trustee Gates. Motion was made by Trustee Gates, seconded by Trustee Speer. Carried unanimously 4-0

Vouchers

Resolution to approve the abstract of vouchers for payment, with the following additions: American Legion \$76.76; Dana Brunett \$600; Mo. Co. Dept of Planning \$25; Mary Sheffield \$460.80 Totals as follows:

General fund	\$ 45,902.40
Water fund	\$ 35,610.28
Sewer fund	\$ 370.47
Electric fund	\$ 293.20
Gas fund	\$ 60.61
T/A fund	\$ 17,085.17
Prepaid	<u>\$192,348.03</u>
Total	\$291,670.16

Motion to approve was made by Trustee Gates, seconded by Trustee Speer. Carried unanimously 4-0

Minutes

Resolution to approve the meeting minutes of July 31st 2007. Motion to approve was made by Trustee Gates, seconded by Vice-Mayor Horylev. Carried unanimously 4-0

Resolution to approve the meeting minutes of August 7th 2007 as corrected. Motion to approve was made by Trustee Speer, seconded by Trustee Lee. Carried unanimously 4-0

Restore NY Grant Initiative

Resolution to schedule a public hearing for September 25th at 3:00 p.m. to review the grant application being submitted under the "Restore New York" initiative. Be it further resolved that the Clerk-Treasurer is authorized to expend the \$250.00 application fee payable to the Empire State Development Corp. Motion to approve was made by Trustee Speer, seconded by Trustee Gates. Carried unanimously 4-0

Library Study

At the request of Mayor Gurslin last month, the Barkstrom & LaCroix firm prepared an estimate on how much it would cost to do a feasibility study on the concept of moving the Parma Public Library to #59 Henry Street. The cost estimate was reviewed by the Board. After a brief discussion, the Board stated that the intention is good, however we need to review the current budget and determine if we can afford this and then we need to meet with the Parma Town Board and see if they would approve of this course of action.

Meeting adjourned at 6:30 pm

Janet Surridge
Clerk-Treasurer