

Village Board of Trustees
Meeting minutes of October 2nd, 2007

Present: Mayor Larry Gursslin
Trustees Horylev, Gates, Speer & Lee
Clerk-Treasurer, Janet Surridge
Supt of Public Works, Tom Tilebein
Code Enforcement, Mike Lissow

Guests: John & Lisa Lewis & family, Keith Polatas, John Lamendola, Spencer Reid,
Tucker Long, Phil Smith, Eric Ford, Dave McCracken, Rick Lemcke, Carm
Carmestro, Steve Fowler.

The meeting was called to order at 4:00 p.m by Mayor Gursslin. The first item of business was to meet with our representatives (via telephone conference) at Energy Services Group to discuss the electric program. This discussion concluded at 5:00 p.m. The Board expressed their thanks to Janet Surridge for her work on this program.

Halloween Display

Mr & Mrs Lewis reside at #50 Peach Blossom Road North. Every Halloween, they decorate their lawn and build a temporary “haunted house” structure. This annual event has become quite well known as people from several communities across the state have visited it and signed the guest book. Our Code Enforcement Officer visited the site today as he was concerned with the 8' height of this year’s haunted house. The height and setbacks are in violation of our zoning code. As a result of this meeting, Mr & Mrs Lewis and several of the kids who helped build the haunted house were present to talk with the Board about this matter.

Mr Lewis gave an overview on how the structure is built and the safety measures he has in place to protect his guests. This is a temporary structure that will only be up through the Halloween holiday. Mr Lewis read a letter to the Board that described his 12 year tradition and how he feels this is a community event. It gives the kids something to do and participate in. He asked the Village Board to grant him a waiver of the zoning code restrictions for one month out of the year. Lengthy discussion followed.

The Board was in favor of allowing the Halloween tradition to continue as this is a real asset to our community and a special event. However, any structure Mr Lewis puts up must meet the approval of the Code Enforcement Officer, have a written public safety plan, and a way to control traffic and parking. Trustee Horylev made a suggestion that Mr Lewis should consider relocating his haunted house to the Community Center grounds next year because we have parking and more room. Mr Lewis would consider this if the Village could provide security at night.

Town of Parma

Supervisor Rick Lemcke & Councilman Carm Carmestro joined the meeting at 5:30 p.m. They discussed the Library proposal. Mr Lemcke stated that he has been informed by the Library Board that they are not interested in moving to #59 Henry Street. He further stated that there seems to be a growing sense that the Library belongs to the Village of Hilton and this is dividing our community. Mr Lemcke handed out a document that gave a comparison on Town/Village parcels, assessment and population. He would like to meet with the Village Board at a later time to talk about the possibility of amending the tax structure for supporting the Library from the Town’s A fund to the B fund and make this a Hilton-Parma Library. Mr Lemcke briefly explained the benefits of this idea.

Mayor Gursslin explained why the Village Board passed a non-binding resolution at a previous meeting. He said it was because our constituents have become concerned about the possibility of a new Library being built at the Town Hall site. They would all like the Library to remain within the Village of Hilton.

Trustee Horylev stated the Library is an economic factor to our central business district.

Mr Lemcke replied that the Library Board has taken a position that they want their facility in the Village but it's a matter of finding a location that's become the problem.

Mr Carmestro stated that he will work to schedule a joint meeting in the near future and the Town of Parma will be the host of this meeting.

Code Enforcement

Mr Lissow gave a report on the training he is taking this month, and an update on the Planning Board's review of Creek Crossing Subdivision. A brief discussion took place on the training needed for Mr Volkmar as our Assistant Building Inspector.

Public Works:

- Mr Tilebein showed the Board a plaque that he received from our worker's comp carrier, HRH, in recognition of our 2006 safety record. The Board extended their compliments again to the employees.
- Street lighting: The purchase of the system from RG&E finally closed last month. An order to proceed was given to Power & Construction Group to start the service point disconnects.
- 10 Canning Street: Mr Tilebein presented a drawing of the lot to be sold. Based on his calculations, a buyer could only build an 8,000 sq ft structure due to zoning setback requirements. It was recommended that the Business Assistance Group meet with the potential buyer to go over his development plans. The Board agreed this is the next step.

Mrs Surridge reviewed the potential parking for this lot as well. After reviewing the deed restriction attached to this lot, it was recommended that the blacktop area on the east side of Canning Street be sold to a buyer and the Village would not make this area municipal parking. The Board was in agreement with this recommendation.

The Board commended the DPW employees for the nice job they are doing on Canning Street & Upton Street.

Clerk-Treasurer

- Community Center: Mrs Surridge reported that we have someone interested in renting the dance studio on the 2nd floor. Via Dance Studio Ltd is seeking to open for business on January 1, 2008 and a potential lease is being negotiated. Two questions have arisen:
 - 1) Would the Village Board consent to not increasing the rent charges for the first renewal of the lease? The Village Board could not agree to this term, however, they are willing to offer that any increase in rent would not exceed 3%.
 - 2) Would the Village Board consent to a pre-occupancy agreement for the months of October-December 31st to allow renovations to take place? During this period no rent would be charged. The Board was in favor of granting this request.

Resolution to enter into a lease agreement with Via Dance Studio LTD for the rental of room 6B effective 1/1/08 through 5/31/08 at the rate of \$7.98/sq ft. Motion was made by Trustee Horylev, seconded by Trustee Speer. Carried unanimously 5-0

- Municipal Electric: Mrs Surridge informed the Board that the RG&E Voice Your Choice campaign started on 10/1/07. A customer satisfaction survey is in progress in order for us to get an idea on how many customers will renew their enrollment. The Board also reviewed the pricing information presented for large commercial accounts and the school district.

Vouchers

Resolution to approve the abstract of vouchers with the additions & changes noted. Totals as follows:

General fund	\$ 82,973.70
Water fund	\$ 29,389.59
Sewer fund	\$ 217.98
Electric fund	\$ 143.60
T/A fund	\$ 16,379.95
Prepaid	<u>\$289,732.37</u>
Total	\$418,837.19

Motion to approve was made by Trustee Gates, seconded by Trustee Horylev. Carried unanimously 5-0

Minutes

Resolution to approve the meeting minutes of September 4th 2007 as amended. Motion was made by Trustee Horylev, seconded by Trustee Lee. Carried 4-0-1 as Mayor Gursslin abstained.

Newsletter

The newsletter has been finished and the Board reviewed it. They extended praise for Mary Lissow's work and the graphics she used. They also reviewed Mrs Lissow's request to purchase additional software to enhance her job.

Resolution to authorize Mrs Lissow to purchase the Corel Photo-Paint X3 software at a cost not to exceed \$400.00. Be it further resolved that the Clerk-Treasurer is authorized to reimburse her for this expense upon receipt of the invoice. Motion was made by Trustee Horylev, seconded by Trustee Lee. Carried unanimously 5-0

Meeting adjourned at 7:30 p.m.

Janet Surridge
Clerk-Treasurer