

Village Board of Trustees
Meeting minutes of July 1, 2008

Present: Mayor Larry Gursslin
Trustees Horylev, Gates, Speer & Lee
Clerk-Treasurer, Janet Surridge

Guests: Steve Fowler, Mike McHenry, Dave McCracken, Dave Wright, Mike Lissow, Hiram & Blair Johnson, *Eileen Galipeau*.

Mayor Gursslin called the meeting to order at 5:00 p.m. followed by the pledge to the flag.

Public Forum:

- *Eileen Galipeau* was present for Split's Ice Cream located in the building at #144 South Avenue. Ms Galipeau would like to put a mural on the north wall of the building and when she approached the Code Enforcement Officer, she was told that there really isn't set specifications on how big the mural can be. She does not want to spend the money to have a professional render a drawing so she asked the Board what her size limits are. Trustee Horylev informed her that our Sign Ordinance prohibits advertising to be painted directly on a building so the only thing the mural could be is decorative. It can not contain the name of her business. As for size details, the Village Board is leaving that decision up to the Planning Board.
- Blair Johnson is seeking his Eagle Scout badge. To achieve this, he needs to complete a community project. Blair has spoken with Mr Tilebein and they propose that the foot bridge behind the Jennejahn Lodge and across Salmon Creek be re-built. Specifications and the building materials to be used were discussed.

Resolution to authorize the expense of \$1,100 to buy materials to repair the foot bridge in the Village Park as an eagle scout project. Be it further resolved that the Clerk-Treasurer is authorized to amend the 2008-09 budget by transferring these funds from the contingency account. Motion was made by Mayor Gursslin, seconded by Trustee Speer. Carried unanimously 5-0

- Mayor Gursslin reported on a request he received from Mr Coffee to remove the stop signs at the intersection of Hillside Drive & Bernie Whelehan Drive. Mr McHenry reported that Mr Tilebein feels that we should not remove them because it would create a traffic hazard. People are used to a stop sign being there and if we remove it, someone could assume that an approaching vehicle is going to stop and pull out in front of them which would cause an accident. The Board agreed with Mr Tilebein's recommendation and will not remove the stop signs.
- David Wright, who resides on South Avenue, requested that we place the speed monitor trailer around the village to slow down traffic. He has made this request previously and nothing's happened. Mr McHenry informed Mr Wright that the monitor has been out all month and listed the locations where. Mr Wright apologized, he had not seen it but questioned why it can't be put on South Ave? Mr McHenry said it's because Rt 259 is a State road, however, if Mr Wright wants it in front of his house, that could be arranged. After a brief dialog, it was agreed to put the speed monitor on Mr Wright's property for a short time to gather traffic data.

Code Enforcement

At the last meeting, Mr Lissow was asked to make a recommendation as to whether or not the Village should have a maximum square footage requirement for homes built in a Planned Residential District for seniors. Mr Lissow said that the reason the Board took action a few

months ago to create a maximum size limit was because one house was approved by the Planning Board that ended up looking too big for the lot because of the roof line. The Planning Board is aware of their oversight and will not let this happen again. He recommended that the Board eliminate the maximum square footage requirement and return the code to the way it was before. Discussion followed.

Resolution to authorize the Clerk-Treasurer to prepare a local law to amend 24-309 (D) (1)(a) and (D)(1)(b) by eliminating the square footage maximum, and to schedule the public hearing for August 5th. Motion was made by Trustee Gates, seconded by Trustee Speer. Carried unanimously 5-0

Other miscellaneous items were reviewed.

Public Works Report:

Mr McHenry gave the monthly report.

- 38 East Avenue: Mr Hoefler has not responded to our letter dated June 5th regarding the completion of the driveway. Therefore, steps should be taken for the Village to complete the driveway and bill the property owner. After a brief discussion, Mr Tilebein was authorized to proceed as he recommended.

A few other miscellaneous items were reviewed with Mr McHenry.

Recreation

Resolution to accept the resignation from Recreation Commissioner Bob Farrell. Mayor Gurslin made a motion to reluctantly accept it, with our thanks. Motion was seconded by Trustee Horylev. Carried unanimously 5-0

The Board then discussed the vacancy on the Commission. Mr Farrell's term was not due to expire until 12/31/09. Since the Board had nobody in mind to appoint to the Recreation Commission, Mrs Surridge was asked to advertise the position in the Suburban News.

Special Meeting

Resolution to hold a special meeting on July 29th with the Town of Parma at 6:00 p.m. at the Town Hall. Motion was made by Trustee Horylev, seconded by Trustee Speer. Carried unanimously 5-0

Public Hearing

Mayor Gurslin opened the public hearing at 6:00 p.m. to review a proposed local law to amend Section 24-503 (A) (4), Site plan approval regulations. There being no one present, the hearing was immediately closed.

Mrs Surridge informed the Board that she missed the publication deadline for the hearing notice. Therefore, the law can not be adopted tonight. The Board tabled this until the August 5th meeting.

Clerk's Report

- **Resolution** to amend the employee handbook, Section 800 "Introduction" to renew the benefits for fiscal year 6/1/08 - 5/31/09. Motion was made by Trustee Horylev, seconded by Trustee Speer. Carried unanimously 5-0
- **Resolution** to authorize the Clerk-Treasurer to prepare a local law to amend the Parks & Recreation Law, Section 13B-11 by eliminating the \$250.00 Recreation Fee and replacing it with text that reads "a fee as determined by resolution of the Village Board shall be charged..." Be it further resolved that the public hearing shall be scheduled for August 5th. Motion was made by Trustee Horylev, seconded by Trustee Speer. Carried unanimously 5-0
- **Resolution** to pre-pay the Revenue Anticipation Note obtained for the purpose of providing a cash flow for the Municipal Electric program. Said note would have matured on January 2nd, 2009 with interest due of \$5,400. By pre-paying said note, the Village will only owe interest of \$2,280, a savings of \$3,120. Motion was made by Trustee Gates, seconded by Trustee Speer. Carried unanimously 5-0
- **Resolution** to enter into an agreement with Professional Account Solutions Group, a collection agency, to collect debts owed to the Village of Hilton from customers who participated in our Municipal Gas & Electric programs. The Village shall share 33% of all revenue collected with ProAcct and the term of said agreement shall be for one year. Motion was made by Trustee Gates, seconded by Trustee Horylev. Carried unanimously 5-0

Vouchers

Resolution to approve the abstract of vouchers with the following additions/changes: Add Ken Meagher \$15.00; National Fuel \$17,557.15; Metro Appraisal \$1400; Landmark \$40

Totals as follows

General fund	\$ 93,302.75
Water fund	\$ 35,669.12
Sewer fund	\$ 2,409.75
Capital fund	\$ 144.00
Gas fund	\$ 17,557.15
T/A fund	\$ 12,322.77
Prepaid	<u>\$154,852.53</u>
Total	\$316,258.07

Motion was made by Trustee Horylev, seconded by Trustee Speer. Carried unanimously 5-0

Minutes

Resolution to approve the meeting minutes of June 3rd 2008. Motion was made by Trustee Horylev, seconded by Trustee Lee. Carried unanimously 5-0

Unionville Station Subdivision

Mayor Gursslin discussed Section 6 which is being reviewed by the Planning Board for site plan approval. In his opinion, there should be a sidewalk or trailway put in to provide access to the Village Park for residents. Exactly where this should go is also being considered but Mayor Gursslin asked for the Board to support this concept. He did not receive any negative feedback from the Trustees so Mayor Gursslin will continue to work on this matter with the Planning Board.

Resolution to enter into executive session to discuss personnel matters. Motion was made by Mayor Gursslin, seconded by Trustee Horylev. Carried unanimously 5-0

At this time, Mrs Surridge left the meeting.

Resolution to exit out of executive session at 8:00 p.m. Motion was made by Mayor

Gursslin, seconded by Trustee Gates. Carried unanimously 5-0

Resolution to increase Tom Tilebein's annual salary by \$345.00 and to authorize the Clerk-Treasurer to make this adjustment retroactive to June 1, 2008. Motion was made by Trustee Gates, seconded by Trustee Speer. Vote as follows: Trustees Gates, Speer and Lee, aye. Mayor Gursslin and Trustee Horylev, opposed. Carried 3-2

The Board then discussed the need to have a study conducted on our sanitary sewer system to determine if there is enough capacity to provide sewers to the Town of Parma if a Sewer District is created for North Parma Station Subdivision. A decision was not made at this time.

Meeting adjourned at 8:15 p.m.

Janet Surridge
Clerk-Treasurer