

**Village Board of Trustees
Meeting Minutes of February 3, 2009**

Present: Mayor Larry Gurslin
Trustee Horylev, Gates, Speer & Lee
Clerk-Treasurer, Janet Surridge
Superintendent of Public Works, Tom Tilebein
Deputy-Clerk, Shari Pearce
Code Enforcement Officer, Mike Lissow

Guests: Dave McCracken, Carm Carmestro, John Dennis Chasse, Lydia Birr

Mayor Gurslin called the meeting to order at 5:00 p.m. followed by the pledge to the flag.

Census 2010

Mr. John Dennis Chasse was present on behalf of the Census Bureau. His objective is to solicit residents to work for the 2010 Census. Any person interested should call the toll free number and they will inform the applicant of the testing site.

Mr. Chasse left brochures and information for the Village Office staff to leave for the public.

PUBLIC HEARING

Mayor Gurslin opened the public hearing at 5:30 p.m. to solicit comments regarding the relocation of Roccera LLC at #6 Upton Street into the Empire Zone of Monroe County.

Lydia Birr was present on behalf of Monroe County. Ms. Birr explained to the board that the municipality is required by law to hold a public hearing to approve a shift resolution, which means that the Village acknowledges that the business is relocating and that there may be a potential job loss in the area.

There were no public comments.

The public hearing was closed at 5:31 p.m.

Resolution

WHEREAS, Roccera, LLC has operations in the Village of Hilton, employing approximately 1 FTE; and

WHEREAS, Roccera, LLC has their current location at 6 Upton Street in the Village of Hilton and is moving 1 FTE job from the Village of Hilton to a larger facility at the Rochester Tech Park in the Town of Gates. This is a result of physical constraints at their current location; and

WHEREAS, Roccera, LLC expects to create new 9 jobs in New York State over 5 year; and

WHEREAS, the Rochester Tech Park is in the Empire Zone of Monroe County, Inc.; and

WHEREAS, a Public Hearing was held by the Village of Hilton on this matter and a transcript of minutes from the public hearing is attached; and

NOW THEREFORE be it hereby RESOLVED that the Village of Hilton consents to the relocation of Roccera, LLC's operations to the Rochester Tech Park in the Town of Gates; said property is located in the Empire Zone of Monroe County, Inc

Motion was made by Mayor Gursslin, seconded by Trustee Speer. Carried unanimously 5-0.

Code Enforcement

Resolution to authorize Mike Lissow and Jim Volkmar to attend the Finger Lakes Building Officials Annual Conference on March 16th -19th. Motion made by Trustee Speer, seconded by Trustee Horylev. Approved unanimously 5-0.

Mike Lissow stated the Village does not charge a fee when applicants request a special Planning or Zoning Board meeting. Mr. Lissow is recommending there be a fee for special meetings to cover the costs of advertising, member's salary, secretary's salary and engineering fees if applicable.

Resolution to revise the fee schedule to charge applicants requesting special Planning and Zoning Board meetings. The fee shall include all costs incurred by the Village. . Mayor Gursslin made the motion. Trustee Horylev seconded the motion. Approved unanimously 5-0.

Mr. Lissow stated after a large, under construction apartment fire in Greece last week, Mike had a discussion with Tom Beach who is the manager at Creek Crossing. Mike asked Mr. Beach what he is doing for temporary heat. Mr. Beach stated the unit furnaces will be on for heat, they only use temporary heat when someone is present in the buildings. Mr. Beach stated he is aware of the dangers of using temporary heat.

Mike Lissow submitted his year end totals of permits issued and property maintenance issues.

Superintendent of Public Works

Resolution to advertise and prepare bids for the purchase of concrete in 2009. Motion made by Trustee Gates, seconded by Trustee Lee. Carried unanimously 5-0.

Water Rates: Mr. Tilebein recommended raising the water rates from \$2.58 per thousand to \$2.60 per thousand gallons. The Village's rates have remained the same for four years. The Village will have \$1100.00 in additional fees from the Water Authority this year. Mr. Tilebein remarked the Village revenues are down approximately 46% and we need to purchase new meters in the future.

Resolution to increase the water rates from \$2.58 to \$2.60 per thousand gallons. The effective date is January 2009. Trustee Gates made the motion, seconded by Trustee Speer. Carried unanimously 5-0.

Clerk's Report

- FEMA project: Mrs. Surrige reported that the Fire District is scheduled to be in their new building by the first weekend in April. A tentative closing date is scheduled for the week of April 10th. Mr. Lemcke will be obtaining a quote for asbestos removal. The Village and Town will need to demolish the building and have the grounds rough graded by July 20, 2009 before the annual carnival.
- Mr. Carm Carmestro was present from the Town of Parma and he stated his board is available for a joint meeting either the 2nd or 4th Tuesday in April.

Resolution to have a joint meeting with the Village of Hilton and Town of Parma on Tuesday April 14, 2009 at 6:00 pm. Motion made by Mayor Gurslin, seconded by Trustee Lee. Carried unanimously 5-0.

- Grants for Shared DPW Services & Records Retention: Mrs. Surrige stated that both grant applications had only five days to be completed. The Village Board would like to thank and recognize Steve Fowler for all the work he did for the Village and Town to complete the applications in such a short time. Great job Steve!
- Credit Cards: Shari Pearce updated the board that the Village Office will be accepting credit card payments within the next two weeks.

Wind Energy:

Mayor Gurslin asked the board how they felt we should pursue wind energy for our community. Questions such as "should an independent company develop a project" or "should the Village own the infrastructure" have to be answered. The consensus of the Board is that the Village should pursue a joint venture with a developer with

the intention of owning the infrastructure at some point in the future. General discussion followed.

Vouchers

Resolution to approve the abstract of vouchers with the following additions: Add Walt Horylev for \$9.86, Office Max \$30.79 and Schwab for \$3.99. Totals are as follows:

General fund	\$ 46,235.86
Water fund	\$ 28,842.89
Sewer fund	\$ 297.52
Electric fund	\$ 284.66
T/A fund	\$ 10,128.05
Prepaid	<u>\$244,935.14</u>
Total	\$330,768.76

Motion to approve was made by Trustee Horylev, seconded by Trustee Speer. Carried unanimously 5-0.

Minutes

Resolution to approve the meeting minutes of November 20, 2008. Motion was made by Trustee Gates, seconded by Trustee Horylev. Carried unanimously 5-0.

Resolution to approve the meeting minutes of January 6, 2009. Motion was made by Trustee Speer, seconded by Trustee Lee. Carried unanimously 5-0.

Resolution that the Village Board will meet at 5:00 pm on the following dates to review the proposed budget for fiscal year 2009-10: March 10th; March 30th. Trustee Lee made the motion. Trustee Horylev seconded the motion. Carried unanimously 5-0.

Public Recognition

Resolution to recognize Dr. Shulman as a business man with 60 years of service in the Village of Hilton and to proclaim Dr. Shulman week. (The week will be determined at a later date). Trustee Horylev made the motion. Trustee Lee seconded the motion. Carried unanimously 5-0.

Special Meeting

Resolution to hold a special meeting for the future reorganization structure to be held On February 10, 2009 at 4:00 p.m. Trustee Gates made the motion. Trustee Horylev seconded the motion. Carried unanimously 5-0.

Apple Festival

Resolution to authorize the Hilton Apple Festival Committee to use the Community Center building & grounds on October 3rd & 4th 2009 for their annual festival. Trustee Speer made the motion. Trustee Horylev seconded the motion. Carried unanimously 5-0.

Recreation

Resolution to request the Hilton-Parma Recreation Commission to update the Village Park Master Plan. Trustee Lee will coordinate a letter as Liaison for the commission, informing them of this new task. Motion made by Trustee Horylev. Seconded by Trustee Speer. Carried unanimously 5-0.

Green Energy

Resolution to create a new liaison position “Green Energy Coordinator”, and to appoint Larry Speer to this position. Trustee Lee made the motion. Trustee Gates seconded the motion. Carried unanimously 5-0.

Genesee Transportation Council-Traffic Study

Mr. Tilebein and the Board reviewed the results of the recently completed traffic study. One of the recommendations made is to make Hovey Street a one-way street (ingress only) The board decided to schedule a public informational meeting on March 3, 2009 at 7:00 p.m. to promote communication on this proposal.

The other recommendations were reviewed but no decisions were made.

New Budget Items for 2009-2010

A brief discussion took place between the Mayor and the board members on special projects that could be considered for the upcoming budget. Mayor Gurslin recommended the board members put their requests in writing for consideration.

There being no further discussion, the meeting was adjourned at 7:30 p.m.

Respectfully Submitted,

Shari Pearce, Deputy-Clerk