

**Village Board of Trustees
Meeting Minutes of July 6, 2010**

Present: Mayor Lee, Trustees Horylev, Gates, Bimmler
Village Manager, Janet SurrIDGE
Superintendent of Public Works, Mike McHenry
Village Clerk, Shari Pearce
Code Enforcement Officer, Mike Lissow

Absent: Trustee Larry Speer

Guests: Dave Wright, Carm Carmestro, Mike Goth

Mayor Lee called the public meeting to order at 5:00 p.m. with the pledge of allegiance to the flag.

Code Enforcement

- Intermunicipal Agreement: Mr. Lissow requested the board's permission to proceed with obtaining the Town's approval of the emergency fire and building service agreement at a rate of \$35.00 per hour. The board determined, once the Town grants approval, the Village would then adopt the agreement.
- 99 Hazen Street: Mr. Lissow stated he will be meeting with a gentleman who is interested in buying 99 Hazen Street, the former Faulk's plumbing building near the car wash. The gentleman is interested in using it for an auction house and asked about using the Village owned property next door for parking. The board discussed the possibility of allowing parking on our property, however, no action was taken.
- 99 Hazen Street- Faulk's property: Discussion took place on the inability to obtain a signed purchase offer agreement for a small piece of land that the Juergen's family owns in the Village's right of way located at 99 Hazen Street. The purchase price is \$568.00. The Village's concern is the property is for sale and we need to obtain the piece of property prior to a sale.

Trustee Gates stated he would like to proceed with eminent domain with the Juergen's family. He feels this has been an action item for years. Mayor Lee asked the board to allow the management team one last opportunity to obtain a signed purchase offer. The board agreed to this action.

- Rezoning Application Fee: Mr. Lissow is requesting the board to authorize \$100.00 to be added to the 2010-11 fee schedule for a rezoning application fee. The current fee schedule displays application fees for the Zoning and Planning Board, not the Village Board. This will make all the fees consistent.

Resolution to revise the fee schedule and add a \$100.00 fee for any requests to the Village Board to rezone property. Trustee Bimmler made the motion, seconded by Trustee Gates. Carried unanimously 4-0.

Resolution to authorize Mike Lissow to attend the Fire Marshal and Inspectors Conference at the State Fire Academy in October for a cost of \$350.00 and to authorize the Treasurer to expend the registration fees. Trustee Horylev made the motion, seconded by Trustee Bimmler. Carried unanimously 4-0.

Stormwater Coalition: Mr. Lissow stated a resolution was passed back in May 2010 by the board approving the Stormwater Coalition agreement. At that time, the agreement was a draft and the committee decided to add one sentence to the agreement. The board needs to approve the agreement with the following sentence added under Section #2, Authorized Work of the Coalition.

- D. Facilitate Coalition Members compliance with New York State MS4 General permit requirements

Resolution to approve the revised Intermunicipal Agreement with Monroe County for the Stormwater Coalition. Trustee Horylev made the motion, seconded by Trustee Bimmler. Carried unanimously 4-0.

Public Works Report

- DPW Addition: Mr. McHenry reported the addition is targeted to start in mid July. The DPW employees have began some of the site work.
- Hovey Street One-Way: The street was made one-way on June 8, 2010. Mr. McHenry received complaints the first week, but as of late, he has not heard anything.
- Hazardous Waste Collection: The collection was hosted by the Town of Ogden on June 12th. Two hundred and twenty residents from our area participated in, which the county gave the Village credit by getting the word out, i.e., news letter, emails and website. Mr. McHenry thanked Debbie Jones for her efforts.
- 2010 Sanitary Sewer Project: Mr. McHenry is requesting we change the bid date from July 14th to July 22nd. The reason being the Village did not have many companies pick up specifications for the project. He is requesting we extend the bid date to July 22, 2010 to possibly gain additional companies to bid for the project.

Resolution to change the bid date from July 14, 2010 to July 22, 2010 and to authorize the Superintendent to advertise and accept bids for the sanitary sewer manhole project. Trustee Horylev made the motion, seconded by Trustee Gates. Carried unanimously 4-0.

- 93 Underwood Ave: Mr. McHenry addressed the board on a recurring sewer back up problem with the resident residing at 93 Underwood Ave. Mr. McHenry explained that

when the Railroad Ave lift station has a power failure and the system backs up, this home is located at the lowest point on the street and is the first to back up. By the time the Village is notified and the crew attends to the problem, this home is already affected. Mr. McHenry is requesting permission to investigate what it would cost to install and purchase a check valve for 93 Underwood Ave. He feels the check valve would alleviate the problem and report next month to the board the details of his request. The Board agreed.

Clerk's Report

Resolution to authorize Shari Pearce to attend a one day training seminar "How to Supervise People" in Rochester on August 12th at a cost of \$79.00. Trustee Horylev made the motion, seconded by Trustee Bimmler. Carried unanimously 4-0.

- Insurance: Mrs. Pearce is pleased to report she has received three quotes for our annual insurance. This year, a new company was interested in quoting our policy, Houston Casualty Insurance. We have had Selective as the carrier for several years; however, they were \$5,000.00 more than Houston Casualty. Mrs. Pearce is recommending the board accept the proposal to award the Village's Insurance with Houston Casualty for the 2010-11 year.

Resolution to accept the low quote from Houston Casualty Insurance in the amount of \$45,725 for the term 7/1/10 – 6/30/11. Be it further resolved that the Village Clerk is hereby authorized to bind the necessary coverage. Trustee Bimmler made the motion, seconded by Trustee Gates. Carried unanimously 4-0.

- Fee Schedule: Mrs. Pearce explained there has been a request by a Planning Board member to receive the employee discount for the Jennejahn lodge. She is asking the board for their interpretation of the benefit. The benefit currently does not specify if part time employees or just full time employees receive the discount.

After a general discussion, the board determined the benefit was designed for full time employees and Village Board members only. Mrs. Pearce requested a resolution to modify the fee schedule to reflect this clarification

Resolution to modify the fee schedule to reflect only Village full time employees and Village Board members are eligible to receive the Jennejahn Lodge discount. The discount is limited to one occasion per year. Trustee Gates made the motion, second by Trustee Horylev. Carried unanimously 4-0.

Village Manager

- Worker's Compensation: Mrs. Surrige reported the Village received a refund in the amount of \$31,973.00 from the Monroe County self insured program. She is requesting authorization to deposit the money into the reserve fund. The new balance will be \$165,979.00.

Resolution to transfer the sum of \$31,973 from the General Fund to the Worker's Compensation Reserve fund. This amount was a refund towards the 2009 premiums we paid into our self insurance group account. Trustee Bimmler made the motion, second by Trustee Gates. Carried unanimously 4-0.

- Community Center: Mrs. Surridge explained that Tom O'Leary will be turning 62 this coming February and he is tentatively planning on retiring. She spoke with Jim Jackson, who is our custodian currently and asked if he would be interested in Tom's job. Mr. Jackson is interested and will begin training on some annual jobs with Mr. O'Leary. Mrs. Surridge is requesting to pay him \$12.00 per hour when he is training for the maintenance position.

Resolution to pay Jim Jackson \$12.00 per hour when performing maintenance jobs during his training period. Trustee Horylev made the motion, second by Trustee Bimmler. Carried unanimously 4-0.

- Community Center Storage: Last month, Mrs. Surridge devised a plan for daycare, the church and the Apple Festival Committee to share storage areas within the building. She is requesting approval to increase the rents for daycare, church and the Apple Festival Committee for their additional storage areas.

Resolution to charge Hilton Community Child Care, Life Quest Community Church and the Hilton Apple Festival Committee the sum of \$500/year each for storage areas. Trustee Bimmler made the motion, second by Trustee Horylev. Carried unanimously 4-0.

- Office Air Conditioning: Mrs. Surridge received two quotes from Gates Heating and Air Conditioning. The first quote was to install the exact system according to MRB specifications for \$25,566. The second quote was to install a system above the ceiling tiles in the office using Amana instead of Trane equipment for a cost of \$17,894.40.

After researching the two options, Mrs. Surridge is recommending accepting the second quote of \$17,894.40. She does not feel it is necessary to obtain quotes from other vendors since we have already been through the bidding process.

Resolution to hire Gates Heating and Air Conditioning to install a central air system in the Village Office section of the Community Center for a price of \$17,894.40. Trustee Horylev made the motion, seconded by Trustee Bimmler. Carried 3-0-1 (Trustee Gates abstained).

- Early Retirement Incentive: Mrs. Surridge stated the New York State Retirement System is offering an early retirement incentive for State employees. The incentive program is separated into two offers (part A and B).

Part A – Provides eligible employees with one additional month of service credit for each year of service as of the date of retirement. The maximum amount of additional service

credit provided under Part A is three years. Currently, Mr. John Burch and Mr. Tom Wright have shown interest in retiring under Part A. They both have appointments scheduled with the retirement system to calculate their retirement package and make their final decision.

Currently, there are no employees interested in retiring under Part B.

Once the employees officially notify the Village of their official retirement, a more detailed cost analysis and savings plan can be developed. Mrs. Surrige stated that a significant savings will be achieved with the two targeted positions. She also explained to the board the procedures that need to take place; she is recommending the following resolutions be approved to start the process.

Resolution: BE IT RESOLVED that the Village Board of Trustees does hereby elect to provide the benefits of Part A of Chapter 105 of the Laws of 2010, commencing on October 1, 2010 for all eligible employees who retire with an effective date of retirement set during the 90 day period beginning with and immediately following the commencement date and who are otherwise eligible as specified by Part A of Chapter 105, Laws of 2010. Trustee Horylev made the motion, seconded by Trustee Gates. Carried unanimously 4-0.

Resolution that in accordance with the early retirement incentive, we hereby target the following positions as being eligible: Automotive Mechanic Senior, filled by employee John Burch, and Motor Equipment Operator II, filled by employee Tom Wright. Trustee Bimmler made the motion, seconded by Trustee Horylev. Carried unanimously 4-0. The board noted, once the employee commits to retiring, they cannot reverse their decision.

Resolution to schedule a public hearing for August 3, 2010 at 6:00 pm to consider the adoption of Local Law #3 2010 which would provide an early retirement incentive for eligible employees as per Part A of Chapter 105 of the Laws of the State of New York. Trustee Horylev made the motion, seconded by Trustee Bimmler. Carried unanimously 4-0.

Public Forum

Mike Goth, 98 Rolling Meadow Dr, he stated he has lived in the Village and his home for 35 years. He stated the neighborhood has had new families move in and with that, he has been experiencing problems. He has been calling the Sheriff's Department complaining of noise, kids hanging out late and vandalism. He has been having problems getting the police to cooperate. He has garbage, beer cans and cigarette wrappers in his yard. He has requested the police to come through his area more often, and he has not seen an improvement. Mr. Goth was threatened Friday night and the police did not take him seriously. He is requesting the Village contact the Sheriff's office and explain the situation. Mrs. Surrige stated she will contact the captain and set a meeting up with him. She will report back to Mr. Goth on her findings.

Mr. Goth also noted that he would like to congratulate the board on changing Hovey Street to a one-way and adding the green arrow on South Ave. He feels this is a positive change for the Village.

Mayor Lee stated he has received a letter from Shawn Madigan, who resides at 17 Cosman Terrace. He has some traffic concerns he would like to bring to the board's attention. He feels cars are going too fast through the post office parking lot. He suggested installing a "slow sign" in the Post Office parking lot. The board round tabled different ideas and possible solutions. Mr. McHenry will perform a traffic study and report back to the board with his recommendation.

Food Shelf

The food shelf has been notified they need to vacate as of December 31, 2010. They are currently searching for a new location. Some suggestions for a new location were the Cold Storage buildings on Collamer Road, Upton Street and the former Agway building. Mr. McHenry stated he will look into the cold storage buildings. Mr. Carmestro stated he will bring this to the Chamber of Commerce's attention. Both will report back to the board with their findings.

Vouchers

Resolution to approve the abstract of vouchers with the following additions: Mike Lissow, \$139.95, Wells Fargo, \$356.46. Totals as follows:

General fund	\$	93,728.40
Water fund	\$	30,284.81
Sewer fund	\$	8,745.04
Gas&Electric	\$	827.91
Prepaid	\$	131,303.71
T&A	\$	10,625.84
Total	\$	275,515.71

Motion made by Trustee Bimmler, seconded by Trustee Horylev. Carried unanimously 4-0.

Minutes

Resolution to approve the meeting minutes of May 25, 2010 as written. Trustee Horylev made the motion, Trustee Bimmler seconded the motion. Carried 4-0.

Resolution to approve the meeting minutes of June 1, 2010 as written. Trustee Bimmler made the motion, seconded by Trustee Gates. Carried unanimously 4-0.

Special Police

The board was presented with the Special Police agreement between the Town and the Village. Discussion took place on this subject matter surrounding traffic concerns for the upcoming Fireman's Carnival and Apple Festival. There was also a discussion on the possibility of creating our own special police. The board had a consensus to sign the agreement with the Town of Parma regarding the services the Village is requesting from the Special Police.

Resolution to authorize the Mayor to sign the agreement with the Town of Parma regarding the services we want from the Parma Special Police. Trustee Horylev made the motion, seconded by Trustee Bimmler. Carried unanimously 4-0. Mayor Lee stated Supervisor McCann and the Town Board have already approved this agreement.

Tax Bill Credit

Resolution to credit the tax bills for the properties at #103 & #105 Hale Haven Drive, which are now exempt property owned by the Hilton Parma Fire District, in the amounts of \$23.81 and \$22.32. Trustee Bimmler made the motion, second by Trustee Horylev. Carried unanimously 4-0.

Resolution to credit the sewer fee of \$84.00 which was mistakenly added to the tax bill for 69 Leith Lane, owned by Alexander Pirnie. This address is vacant land. Trustee Gates made the motion, seconded by Trustee Bimmler. Carried unanimously 4-0.

Safety Meeting

Mayor Lee stated there will be an employee safety training meeting on July 14, 2010 at Carmestro's Restaurant. He is requesting approval for funds not to exceed \$300.00.

Resolution to authorize the Treasurer to expend no more than \$300.00 for the training session on July 14, 2010. Trustee Gates made the motion, seconded by Trustee Bimmler. Carried unanimously 4-0.

Apple Festival

Resolution to authorize use of the loop located on 135 South Avenue during the Apple Festival on October 2nd and 3rd of this year for the purpose of the buses to turn around transporting visitors to and from the Apple Festival grounds. Motion made the Trustee Horylev, seconded by Trustee Gates. Carried unanimously 4-0.

There being no further business, the meeting was adjourned at 7:03.

Respectfully Submitted,

Shari Pearce, Village Clerk