

**Village Board of Trustees
Meeting Minutes of March 9, 2010**

Present: Trustee Horylev, Lee & Speer
Village Manager, Janet Surridge
Village Clerk, Shari Pearce
Code Enforcement Officer Mike Lissow
Superintendent of Public Works, Mike McHenry

Absent: Mayor Larry Gurslin, Trustee Gates

Guests: Carm Carmestro, Dave Wright, Steve Fowler, Dave and Debbie McCracken,
Dave and Connie DeConinck

Trustee Horylev called the public meeting to order at 5:00 p.m. with the pledge of allegiance to the flag. At this time, Trustee Horylev opened the public portion of the meeting.

Mr. David DeConinck who is the coordinator for Hilton Cruise Night was present to discuss the upcoming 2010 season. He is requesting \$300.00 to pay for flyers and business cards to promote the event. He is also requesting use of the Village Park and Ride parking lot.

General discussion followed.

Resolution to approve up to \$300.00 to supply business cards and flyers for the 2010 Cruise Night season. Motion made by Trustee Lee, seconded by Trustee Speer. Carried unanimously 3-0.

Code Enforcement

- Sunny Slope Drive Fires: Mr. Lissow reported he has been meeting with the two residents from the homes that burned on Sunny Slope Drive. He noted that 20 Sunny Slope, where the fire originated, is being demolished. 22 Sunny Slope has been completely gutted and is beginning to be remodeled.
- Amanda's Law: Mr. Lissow stated on February 22, 2010 a new law went into effect called Amanda's Law. This law requires just about every structure in New York State to have a carbon monoxide detector. This law was passed by the State legislators and did not go through the Code Council. There are some unanswered questions that many Code Officials have and they are being worked on. Mr. Lissow will be putting together an informational sheet for the Village residents and apartment buildings.

Other miscellaneous items were discussed.

Village Clerk

- Blue Cross Insurance Plan: Shari Pearce reported the Village has been audited by Blue Cross/Blue Shield this past month and some red flags appeared on our account. She has been notified by the auditor that there are changes to our insurance plan that will take effect in the next thirty days. The changes are any employee making under \$7,540.00 per

year will not be eligible to be insured under the Village's group plan. Thus far, one employee is affected by this requirement. This law was instituted under the New York State Insurance Law 3231. General discussion followed.

Other miscellaneous items were discussed.

Superintendent of Public Works

Resolution to accept the concrete bid from Northrup Material @ \$92.00 /cubic yard. Trustee Speer made the motion, seconded by Trustee Lee. Carried unanimously 3-0.

- Street Lighting Contract: Mr. McHenry stated there was only one bidder for the street lighting contract. He is recommending the board approve the contract from Livingston Lighting and Power Inc. The contract is for three years and there is an eight percent cost increase in service. General discussion followed.

Resolution to accept the bid from Livingston Lighting and Power Inc and enter into a three year maintenance contract to repair street lights and necessary electric cost as per the contract documents. Motion made by Trustee Speer, seconded by Trustee Lee. Carried unanimously 3-0.

- Lawn mowers: Mr. McHenry is recommending the board approve two new lawn mowers. He is replacing a 2003 Lazer mower with 1907 hours on it and a 1992 Rino mower. Mr. McHenry explained the need for both pieces of equipment. He is recommending the board approve the two pieces of equipment.

Mr. Steve Fowler stated he was present to discuss the Village Park fund and possible ways to spend the money. He explained to the board that the senior van is targeted to be replaced in 2013. The Town of Parma purchased the current 14 passenger van in 2003 for a cost of \$41,848.00. Fifty percent of the vehicle cost came from the Recreation Fund, which works in the same fashion as the Village's Park Savings account and the remaining funds came from the Town's unappropriated fund balance account. Mr. Fowler would like the board to recognize that of the seniors who utilize the transportation service and/or come to the nutrition center that a significant number of those individuals reside in the Village, and if either of these programs are altered in the future, then these individuals would be most affected.

Mr. Fowler would like the Village Board to consider entering into a discussion with the Town Board at the April 27, 2010 joint meeting to set aside funds to financially assist with a future purchase of a replacement vehicle for the Senior Transport Service. Furthermore, he would like the board to revisit the 2009 proposal for decreasing rent paid by the Town as tenants in the Community Center with the proceeds of those savings going to offset the day to day operational costs associated with the Senior Transport Service and the Senior Nutrition Program.

The Village Board determined this would be an item of discussion for the joint meeting with the Town of Parma and Village of Hilton next month.

The public portion of the meeting was closed at 5:25 p.m.

Resolution to authorize the Superintendent of Public Works to purchase an Exmark Lazer lawn mower from Brodner Equipment for a cost of \$10,999.00, and to purchase a Brushhog mower from Paige Equipment Sales and Service, Inc. for a cost of \$9,493.00. Be it further resolved that the funds to pay for these purchases shall be taken from the Park Savings Account and the Treasurer is hereby authorized to amend the 2009-10 budget as follows: Increase A7110.2 Park, Equipment by \$20,492. Motion made by Trustee Lee, seconded by Trustee Speer. Carried unanimously 3-0.

- DPW addition: Mr. McHenry stated he has received two quotes for engineering work for the proposed DPW addition. He is recommending the board accept the quote from MRB for a cost of \$17,000.00. He stated he would like to use the DPW's Capital Improvement Fund to pay for the work. Mr. McHenry stated this will allow him enough time to go out to bid in the spring and build the addition this summer and fall, pending board approval.

Resolution to accept the proposal from MRB Group to design the proposed addition to the Public Works building for a price of \$17,000.00. Be it further resolved that the funds to pay for this shall be taken from the DPW's Capital Improvement Fund and the Treasurer is hereby authorized to amend the 2009-10 budget as follows: Increase A1440.4 Engineering \$17,000.00. Motion made by Trustee Speer, seconded by Trustee Lee. Carried unanimously 3-0.

- Hovey Street One-Way: Mr. McHenry stated he would like to entertain a discussion on the proposed one way traffic for Hovey Street. He remarked the DPW currently spends a lot of time snow plowing Main Street. The proposed change would drastically affect the snow removal process. He believes we really need to weigh the pros and cons before the Village implements the trial basis.

Trustee Horylev suggested scheduling a meeting with John Steinmetz who helped develop the traffic study to discuss these issues.

- 30 Mariah St: Mr. McHenry stated he has obtained an estimate from Villager Construction for the demolition of the house and garage located at 30 Mariah Street. The total costs would be \$15,195.50. General discussion followed.

Manager's Report

- 3 Upton Street: Over a year ago, Mr. Tilebein was negotiating with the property owner to buy a small piece of land. Due to the road improvements we made on Upton Street & Canning Street, this piece of private land is now situated in our road right-of-way. Mr. Tilebein had been unable to finish this transaction because the property was in foreclosure. Mrs. Surridge was notified by the property owner recently that the foreclosure matter has been finalized and they are now in a position to transfer the property to the Village.

Resolution to authorize the Mayor to execute a purchase offer to Emma Juergens to buy approximately 2,274 square feet of their property located at #99 Hazen Street, formally 3 Upton Street for the sum of \$568.50, plus the necessary and customary closing costs.

Trustee Lee made the motion, seconded by Trustee Speer. Carried unanimously 3-0.

- Main Street Grant: Mrs. Surridge remarked the State has announced another round of funding. The maximum award has been increased to \$500,000.00. She also noted the Village of Hilton can be the applicant instead of the Local Development Corporation. Mr. Steinmetz has quoted a fee ranging from \$2,500.00 -\$4,000.00 and the exact amount depends on how many businesses want to participate. Discussion followed.

Resolution to accept the proposal from Steinmetz Planning Group to prepare a Main Street grant application for a cost not to exceed \$4,000. Be it further resolved that the Village shall pay one hundred percent of Mr. Steinmetz's fee. If the grant is awarded, the businesses would share fifty percent of the grant writing cost with the Village. (The money will be taken out of the contingency fund). Trustee Lee made the motion, seconded by Trustee Speer. Carried unanimously 3-0.

- 10 Canning Street: Mrs. Surridge stated she is working on voiding the easement agreement with this property. This past month she has learned that the parcel that Mr. Frank Lepore (Abbott's Ice Cream) owns is also included in the agreement. She noted this may slow down the process, however, she does not anticipate any problems.
- NYS Retirement: Mrs. Surridge reported she has been notified from the State that the Village's retirement costs are increasing by \$51,000.00. This will be an item of discussion at the next budget meeting.

Vouchers

Resolution to approve the abstract of vouchers with the following additions: Keith Brown \$12.10, Lowes Home Improvement \$150.00, John Steinmetz \$1500.00. Totals as follows:

General fund	\$	58,883.56
Water fund	\$	22,221.75
Sewer fund	\$	1,389.94
Gas&Electric	\$	1,044.56
Prepaid	\$	242,786.09
T&A	\$	9,114.14
Total	\$	335,440.04

Motion made by Trustee Speer, seconded by Trustee Lee. Carried unanimously 3-0.

Minutes

Resolution to approve the meeting minutes of February 2, 2010 as amended. Trustee Lee made the motion, Trustee Speer seconded the motion. Carried unanimously 3-0.

Resolution to approve the meeting minutes of February 16, 2010 as amended. Trustee Lee made the motion, Trustee Speer seconded the motion. Carried unanimously 3-0.

National Arbor Day Foundation

Trustee Horylev is recommending the Village Board move forward to become recognized by the National Arbor Day Foundation as a “Tree City” Village. He noted the DPW is already doing a wonderful job with the tree plantings in the Village. Trustee Horylev noted there is no financial obligation to the Village, but there is a formal process that needs to be followed.

After a general discussion, the board is very supportive of this venue and agrees to move toward becoming recognized by the National Arbor Day Foundation.

Executive Session

Trustee Lee made a motion to enter into executive session at 6:40 p.m. for a personnel issue. Trustee Horylev seconded the motion. Carried unanimously 3-0.

Trustee Lee made a motion to exit out of executive session at 7:05 p.m. Trustee Speer seconded the motion. Carried unanimously 3-0.

There being no further business, the meeting was adjourned at 7:20 p.m.

Shari Pearce, Village Clerk