

**Village Board of Trustees  
Meeting Minutes of July 5, 2011**

Present: Mayor Lee, Trustees Horylev, Gates, Speer, Bimmler  
Village Manager, Janet Surridge  
Superintendent of Public Works, Mike McHenry  
Village Clerk, Shari Pearce  
Code Enforcement Officer, Mike Lissow

Guests: Dave McCracken, Dave Wright, Tom Scheg, John and Bobbie Corzine,  
Supervisor Pete McCann, Steve Fowler

Mayor Lee called the meeting to order at 5:00 p.m. with the pledge of allegiance to the flag.

**Public Forum**

Steve Fowler was present to discuss his Community Center rent reduction request. He submitted a proposal to Janet Surridge asking to use the building for twenty-six Saturdays, primarily October through April. He estimates using the building from 8:00 a.m.-2:00 p.m. and supervising the building with his own staff. Mr. Fowler is requesting a reduction in rent of \$2,500.00. He feels there is significant value to opening the building on Saturdays and making it available to the public. He noted there would be a combination of recreation programs and open programs.

Trustee Horylev remarked he does not see this different than any other Recreation program. Since there isn't going to be any additional cost to the Recreation Department, he cannot support this type of request.

Trustee Speer supports the building being open on Saturdays, but feels a rent reduction is not justified either. Trustee Gates concurred as well. .

The Board concluded they would schedule a special meeting with Mr. Fowler to discuss this further.

Discussion took place on the proposed skateboarding transportation from the Community Center to the Town of Parma Park. Mr. Fowler stated the Town Board has this on their July 19<sup>th</sup> agenda for discussion.

There being no further comments, the public forum was closed at 5:36 p.m.

## **Code Enforcement**

- Proposed Zoning Local Law: Mr. Lissow discussed the need to change a section in the zoning law to prohibit people from blocking public sidewalks. He noted this past winter season there were some issues with the sidewalk plow not being able to freely pass without having to go around vehicles and in the summer time, there are portable basketball hoops blocking the sidewalk. The Board agreed that we should have a law for this and authorized Mr Lissow to work with the Village Clerk and our Attorney to draft a proposed law for the board to review at the next meeting.

Mr. Lissow also proposed changing the setback requirements for auxiliary equipment as stated in Section 24-209 (D). The reason for the proposal is there are a lot of requests for standby generators and air conditioners and Village lots most of the time cannot meet the eight foot setback requirement (the lots are too small) which means the property owner has to obtain a variance. Mr. Lissow remarked this is a type of mechanical equipment and as long as it meets the NYS building code requirements, he feels a variance should not be necessary from the Village. The Board authorized Mr Lissow to work with the Village Clerk and Attorney on this as well.

**Resolution** to authorize Tom Scheg, Dave Wright, Bob Hunte and Jim Jackson to attend a NYCOM Planning and Zoning training seminar in Amherst on July 19<sup>th</sup> at a cost of \$70.00 per person plus transportation. Motion made by Trustee Horylev, seconded by Trustee Speer. Carried unanimously 5-0.

- Insurance Services Office Review: Mr. Lissow noted this past month the review was conducted and the results will take a couple of months to receive.

## **Town of Parma**

At this time, Supervisor Pete McCann joined the meeting to address the board. He asked if there is a chance that the Village Board would agree to have a meeting with the Parma Special Police and discuss the possibility of coming to an agreement and allow them to resume their traffic control and limited crowd control in the Village. He noted this could be an informal meeting with representatives from the Village Board, Town Board, and Fire District. After a general discussion, the Village Board concluded they do not want the Special Police to operate within the Village in any capacity.

Supervisor McCann broached the subject to the Village Board of having the Village Office move to the library and the Town takes ownership of the Community Center in the future. He asked if the Village Board had any interest in developing a committee to review this. The board was open to the idea and will wait until the Town Board meets to hear their opinion on this subject matter.

## Public Work's Report

- Jennejahn Lodge Security System: Mr. McHenry received a quote to install two outdoor cameras and a four channel digital video recorder for a cost of \$4,067.09; the budgeted amount was \$4,500.00. He recommended approval to purchase the security system for the lodge.

**Resolution** to authorize the Superintendent to purchase a security system for a cost of \$4,067.09. Motion made by Trustee Horylev, seconded by Trustee Speer. Carried unanimously 5-0.

- 2011-12 Sanitary Sewer Improvement Project: Mr. McHenry reported we received one bid from Skanex Pipe Services out of Victor, NY. The total cost for the contractor is \$74,116.00. With engineering costs of \$6,500, we will be \$4,384 under the project's budget. He recommended that we hire Skanex Pipe Services to slip line 1354' of 8" sanitary sewer main on South Ave. It was also mentioned that we received notice from the County that we were awarded a grant to help fund this project.

**Resolution** to accept a Community Development Block Grant in the amount of \$40,000.00 for the 2011-12 sanitary sewer project and to authorize Mayor Lee to sign the contract documents with Monroe County. Trustee Bimmler made the motion, seconded by Trustee Gates. Carried unanimously 5-0.

**Resolution** to accept the bid from Skanex Pipe Services for the sewer relining project on South Avenue in the amount of \$74,116.00. Trustee Horylev made the motion, seconded by Trustee Bimmler. Carried unanimously 5-0.

- Community Center Maintenance: Mr. McHenry volunteered to oversee the maintenance of the Community Center along with Mrs. Surridge. He reported emergency repairs were made to the Ingham Room air conditioners and the DPW repaired the basement stairway wall.
- Unionville Station Traffic Survey Results: Mr. McHenry performed a traffic study from 6/10/11 through 6/16/11. The results indicated out of 809 vehicles, 8 vehicles exceeded a 30 mph speed limit; the average speed was 20 mph. He will distribute a copy of the report to the Unionville Homeowners Association.

### **Clerk's Report**

- Insurance: Shari Pearce received three quotes for our annual insurance. Houston Casualty Insurance was the low bidder again this year. She recommended the board accept the proposal.

**Resolution** to accept the low quote from Houston Casualty Insurance in the amount of \$45,945.93 for the term 7/1/11 – 6/30/12. Be it further resolved that the Village Clerk is hereby authorized to bind the necessary coverage. Trustee Horylev made the motion, seconded by Trustee Speer. Carried unanimously 5-0.

### **Village Manager**

- Joint salt shed: Mrs. SurrIDGE reported that the Parma Town Board has hired LaBella Associates to design the salt shed for a cost of \$25,000. She recommended that we continue to share 10% of the development costs.

**Resolution** to share 10% of the Town of Parma's engineering costs for the design of the joint salt shed. Said cost to the Village shall not exceed \$2,500.00. Trustee Bimmler made the motion, seconded by Trustee Gates. Carried 4-1. Trustee Speer opposed.

- Worker's Compensation: Mrs. SurrIDGE reported once again the Village has received the "2010 Best Safety Award" because we had zero claims. The board discussed ideas on how to recognize the employees because the Village received a Worker's Compensation refund in the amount of \$33,598.00.

**Resolution** to recognize the 2010 Best Safety Award by presenting each employee with a \$25.00 gift card and providing lunch to the employees. Trustee Horylev made the motion, seconded by Trustee Gates. Carried unanimously 5-0.

- Canning Street: Discussion took place on installing no parking and no skateboarding signs on Canning Street. The board determined no signs would be installed.
- Architectural Design Code: Mrs SurrIDGE reported on the conversation she had with the Village Attorney identifying possible changes to this code, e.g., signs and Architectural Review. More study needs to be done to come up with a solution. She anticipates that this can be resolved by the next meeting.

- Joint Planning & Zoning Board: Mrs Surridge stated that the management team is going to meet with the Zoning Board Chairman on July 12<sup>th</sup> to discuss the pros and cons of this idea.

### **Minutes**

**Resolution** to approve the meeting minutes of May 24, 2011 as submitted. Motion made by Trustee Speer, seconded by Trustee Horylev. Carried unanimously 5-0.

**Resolution** to approve the meeting minutes of June 7, 2011 as submitted. Motion made by Trustee Bimmler, seconded by Trustee Gates. Carried unanimously 4-0-1 (Trustee Horylev abstained).

### **Vouchers**

**Resolution** to approve the abstract of vouchers as submitted: Totals as follows:

General fund	\$	90,499.68
Water fund	\$	32,864.15
Sewer fund	\$	7,712.87
Gas&Electric	\$	3,879.21
Prepaid	\$	111,358.14
<u>T&amp;A</u>	<u>\$</u>	<u>12,450.17</u>
Total	\$	258,764.22

Motion made by Trustee Bimmler, seconded by Trustee Horylev. Carried unanimously 5-0.

There being no further business, a motion was made by Trustee Bimmler to adjourn the meeting at 7:20 p.m. Trustee Horylev seconded the motion, carried unanimously 5-0.

Respectfully Submitted,

Shari Pearce, Village Clerk