

**Village Board of Trustees
Meeting Minutes of June 7, 2011**

Present: Mayor Lee, Trustees, Gates, Speer, Bimmler
Superintendent of Public Works, Mike McHenry
Village Clerk, Shari Pearce
Code Enforcement Officer, Mike Lissow

Absent: Janet Surridge, Trustee Horylev

Guests: Tom Scheg, Gary Shadders, Bobbie Corzine, Diane Robak, Nicholas Blue,
Chelsey Manners

Mayor Lee called the meeting to order at 5:00 p.m. with the pledge of allegiance to the flag and opened the public portion of the meeting.

Public Forum

Tom Scheg, 24 Stothard Dr, questioned the new recycling rules and what impact, if any, this would have on the Village. Mr. McHenry explained the new rules to Mr. Scheg.

Chelsey Manners, 65 Wiler Road, was present to observe the board and she is interested in village business.

Gary Shadders, 16 Fallwood Terrace, asked if the board is voting on the proposed skateboard law tonight. Mayor Lee responded that the law was approved at the May 24, 2011 meeting.

There being no further public comments, the public portion of the meeting was closed at 5:10 p.m.

Public Works Report

- DPW Equipment Purchase: Mr. McHenry requested permission to purchase the 930H Caterpillar loader with all the equipment per the specifications. This new loader is replacing the 1996 loader. This is a budgeted item.

Resolution to grant permission for the Superintendent to order the new loader from the New York State OGS contract. The price for the Caterpillar loader including all equipment is \$132,556.00. Trustee Bimmler made the motion, seconded by Trustee Speer. Carried unanimously 4-0.

- Sanitary Sewer Project: Mr. McHenry requested permission to go out to bid for the sewer rehabilitation project. The location of the sewer repairs will be from the east side of South Avenue from the creek to Cedar Terrace.

Resolution to authorize the Superintendent to go out to bid for the Sanitary Sewer Improvement project per the specifications for the rehabilitation of the sewers. Motion made by Trustee Speer, seconded by Trustee Gates. Carried unanimously 4-0.

- Gorton Ave Sidewalks: Mr. McHenry stated the sidewalk replacement project will begin this month, weather permitting.
- New Recycling Rules: Monroe County is now accepting a wider range of plastics. Mr. McHenry explained to the board the effects this could have on our collections.

Clerk's Report

- Annual Electric Reconciliation: Shari Pearce reconciled the electric budget accounts for our fiscal year end. The total amount the Village owes to our customers is only \$741.00. Those seeking refunds will be included with the July vouchers.
- Vendors Permit: Last month, Shari Pearce was approached by Carolyn Mount, who is a Village resident and has a mobile food vending (Oolah Cart) and catering business. Originally, Mrs. Mount was interested in operating on the Village of Hilton's property; however, after seeking legal advice from our attorney, it was recommended that municipal property not to be used for commercial purposes. Mrs. Mount is now seeking approval from the Fire Department to set up on their property adjacent to the Village's property at 135 South Ave. Mrs. Mount requested by letter the board consider reducing the permit fee. The board evaluated her situation and compared it to the ice cream sales fee (\$50.00 for the season, per truck) already established in the fee schedule. The board discussed and agreed to modify the fee schedule to add the words "Food Cart" next to the Ice Cream Sales fee. The fee for a food cart would be the same as an ice cream truck.

Resolution to modify the fee schedule to add the verbiage "Food Cart" next to Ice Cream Truck Fee. Motion made by Trustee Bimmler, seconded by Trustee Speer. Carried unanimously 4-0.

Code Enforcement Report

- Discuss Operating Fees: Mr. Lissow discussed with the board the current rate structure for operating permit fees. He remarked Mrs. Surrige wanted this as an item for

discussion. Mr. Lissow stated he performs the necessary safety inspections annually and most of the business people feel this should be included in their Village Taxes. He requested the board consider eliminating the operating permit fee. The board asked Mr. Lissow to research what other surrounding village's charge for operating permit fees. This item was tabled until the next meeting.

- Planning Board: Mr. Lissow remarked he will be running the next Planning Board meeting as there is not an acting Chairperson and only three current members. He noted the agenda has minimal action with only two signs for review and approval.
- The Insurance Services Office (ISO): Mr. Lissow reported the ISO office will be in this coming month to review the building department. This is a twenty page questionnaire that evaluates all jurisdictions that have a Building Code Enforcement Department. After the interview is complete, the building department will be given a classification number from 1 through 10. The ISO then gives the information to insurance companies which may use the evaluations to grant premium discounts for property insurance in our community. He will have more information at the next meeting.

Minutes

Resolution to approve the meeting minutes of May 3, 2011 as submitted. Motion made by Trustee Speer, seconded by Trustee Gates. Carried unanimously 4-0.

Vouchers

Resolution to approve the abstract of vouchers with the following additions: Parma Place Trophies, \$228.08 and Tri-Delta Resources, \$1,541.00. Totals as follows:

General fund	\$	101,904.01
Water fund	\$	34,261.38
Sewer fund	\$	12,574.93
Gas&Electric	\$	5,309.99
Capital	\$	665.90
Prepaid	\$	181,779.25
<u>T&A</u>	<u>\$</u>	<u>13,475.81</u>
Total	\$	349,971.27

Motion made by Trustee Gates, seconded by Trustee Bimmler. Carried unanimously 4-0.

Time Warner Cable Franchise

Resolution that pursuant to the existing franchise agreement and per Section 626 (1) of the Real Property Tax Law, a tax credit of \$188.89 is hereby granted to Time -Warner Cable for fiscal year 2011-12. Trustee Bimmler made the motion, seconded by Trustee Speer. Carried unanimously 4-0.

Wind Energy

Trustee Speer discussed with the board the idea of installing a wind measuring device on the communication tower. Trustee Speer stated there is a company that can perform a site inspection and give the board a proposal at no cost. The board agreed to proceed with a proposal.

Executive Session

A motion was made by Trustee Gates that the Village Board enter into executive session at 6:45 p.m. to discuss a legal matter. Trustee Speer seconded the motion, carried unanimously 4-0.

A motion was made by Trustee Speer to exit out of executive session at 6:55 p.m. Trustee Bimmler seconded the motion. Carried unanimously 4-0.

Resolution to amend the original Resolution approved at the May 24, 2011 meeting pertaining to the purchase offer Mr. Sciortino had for 10 Canning Street. At the May 24th meeting, the Village voted to not return his deposit of \$5,000.00. The Village Board now hereby authorizes the Treasurer to return the \$5,000.00 deposit to Mr. Sciortino. Trustee Speer made the motion, seconded by Trustee Bimmler. Carried unanimously 4-0.

There being no further business, the meeting was adjourned at 7:05 p.m.

Respectfully Submitted,

Shari Pearce, Village Clerk