

Joint meeting with Parma Town Board and Hilton Village Board held on
Tuesday, November 13, 2012 at the Hilton Community Center, 59 Henry Street
Hilton, New York.

ATTENDANCE

	Supervisor	Carm Carmestro
	Councilperson	Tina Brown
	Councilperson	James Smith
	Councilperson	Gary Comardo
Absent	Councilperson	James Roose
	Mayor	Joe Lee
	Trustee	Larry Speer
	Trustee	Jim Bimmler
	Trustee	Andrew Fowler
Absent	Trustee	Jim Gates

OTHERS IN ATTENDANCE

See attached list

Call to Order

Mayor Lee called the meeting to order at 7:00 p.m. and lead those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Mayor Lee noted emergency exits and welcomed the Town Board.

Intermunicipal Agreement

Several months ago, the Village and Town Boards voted to jointly hire the Lacy, Katzen law firm to prepare an Inter-municipal Agreement for the shared use and construction of a new salt storage facility. This agreement would also include the School District and Fire District.

Attorney Larry Schwind was present to discuss the draft Agreement he prepared and gather feedback and input on any concerns or questions the boards have. General discussion followed on these items:

- Cost share: The School District and the Village are proposing to each share 10% of the cost of construction after the cost of the Fire District portion. The Fire District is proposing to contribute a one-time lump sum of \$10,000. The Town Board is in favor of this cost share.

- Term: Mr. Schwind commented that the initial term can only be for 5 years but the municipalities can choose to renew the Agreement for five consecutive 5 year terms, thus making it a total of 30 years. Every municipality would have the right to terminate their participation in the agreement at any time. The reason being is because the State Comptroller's Office does not want municipalities to enter into long term agreements that affect future boards. Both boards agreed to this term, however, Mrs. Surridge stated that the Village and School District are requesting that the Agreement contain a stipulation that if a future Town Board wants to terminate the Agreement, they have to provide at least two years notice. That would provide ample time for the Village & School to budget and construct their own salt storage facility. Supervisor Carm Carmestro stated his Board would agree to this.
- Maintenance: The Village & School District are offering to share 10% of future maintenance costs for the roof, concrete floor and exterior painting. All other maintenance would be the Town's cost. Both boards agreed to this

Based on the discussions, both boards are in agreement; Janet Surridge will forward the agreement to the School district and Fire District so they can obtain their attorney's review and approval. Once their attorneys approve the intermunicipal agreement, all four parties will be able to sign and execute the document.

Recreation Lease

The existing lease between the Village and Town for the Hilton-Parma Recreation Department expires on 12/31/12. Mrs Surridge stated the Village Board is proposing another five-year lease. The rent for 2013 would increase 1.5% which is the same increase charged to other tenants in the Community Center in June 2012. The proposed lease would include a clause that the Village could not raise the rent more than 2% in any given one year; which coincides with the tax cap law. Janet Surridge stated the reason being for a five-year lease is to avoid having to review this matter each year; however, at any time, either municipality can be released from the lease without penalty.

Carm Carmestro thanked the Village Board for keeping the rent so reasonable. He remarked he will need to review the lease terms with Recreation Director, Steve Fowler, before requesting approval at the December Town Board meeting. The Village Board was in consensus with the proposed lease; they will await approval from the Town Board in December.

Records Grant

Town Clerk, Donna Curry, informed the boards that Shari Pearce, Village Clerk, and she will be pursuing applying for the final round of funding to convert the building department files onto the Laserfiche system and store the data on Waferfiche. They will have more information in the near future.

Tropical Storm Sandy

Town Supervisor, Carm Carmestro, remarked on how well all the municipalities worked together preparing for the storm. He thanked everyone involved. The Village Board concurred with Mr. Carmestro's remarks.

Salt Facility Bid Date

Discussion took place on extending the bid date for the salt facility project due to the fact that Labella Associates informed the officials that only one company has picked up the specifications to bid on the project.

The boards concluded that extending the bid date would be in the best interest to try to obtain more than one bid.

Resolution No.265-2012, Motion made by Councilperson Smith, seconded by Councilperson Brown to change the bid date to December 17th at 11:00 a.m. at the Town of Parma.

Ayes – 4 Nay – 0

There being no further discussion items, a motion was made by Trustee Fowler, seconded by Trustee Speer to adjourn the meeting at 7:30 p.m.

Respectfully Submitted,

Shari Pearce, Village Clerk