

Village Board Meeting
Tuesday, May 7, 2013
4:00 p.m.

Present: Mayor Lee, Trustees Gates, Speer, Bimmler,
Village Manager Janet Surridge
Village Clerk, Shari Pearce
Village Treasurer, Maryalice Edwards
DPW Superintendent, Mike McHenry
Code Enforcement Officer, Mike Lissow

Absent: Trustee Fowler

Guests: Joan Marvin, Diane Spaulding, Jill Gildea, Dick Yolevich, Theresa A. Lee,
Gladys Brenner, Linda Viney, Karen Schnera, Shannon Zabelny, Erna Lever,
Georgina Wenzel, Katie Weis, Marty Schneider, Bob Zabelny, Al Howe, Dave
Tresohlavy, Glen Mullen, Dave Wright, Mike Sengillo, Mike Tunison, Margie
DeLettera, Jodi Tunsion, Conor Tunison, Sue Trowbridge

4:00 PM - Citizen of the Year Presentation

Linda Viney was presented the 2013 Citizen of the Year award by Mayor Lee. Monroe County Legislator Dick Yolevich also presented Linda with a Proclamation from the Monroe County Legislation.

5:00 PM - Village Board Meeting

Public Forum

Mayor Lee called the meeting to order at 5 p.m. followed by the Pledge to the flag and a moment of silence.

Glen Mullen addressed the Board about ongoing disturbances from ATV's and motorcycles in the Doud Circle neighborhood. Mr. Mullen stated that recently he witnessed two ATV's passing a school bus that was stopped with its lights on. Trustee Gates encouraged Mr. Mullen to call 911 every time he witnesses a problem or dangerous situation.

Mike Tunison, 13 Doud Circle, stated his son owns an ATV which is registered and licensed; he rides it in the neighborhood to an open field. He does not feel there is a problem.

Mike Sengillo, 14 Doud Circle, stated he does not have any concerns with the riders and feels that this is a non-issue.

Margie DeLettera, 298 Applewood Lane, asked if ATV's are legal in the Village? If they are not, this shouldn't be happening.

Mrs Surridge obtained a copy of the Village's Code pertaining to Recreational Vehicles and distributed a copy to those present. According to our law, ATV's are not allowed on any village property. It was not known if our law conflicts with the Motor Vehicle Laws because ATV's are registered and licensed. Trustee Gates stated the Village will research this.

A lengthy discussion followed. Mayor Lee will work with the Monroe County Sheriff's Department to increase patrols in this area, and Trustee Gates stated we will consider placing an article in the Suburban News to let the public know what the laws are.

Code Enforcement Report

- Mike Lissow explained that the existing emergency action plan for the Community Center and the DPW were outdated. He revised the plans and provided copies for the Board's review.

Resolution to accept the revised Emergency Actions Plans for the Community Center and the Department of Public Works. Motion made by Trustee Gates, seconded by Trustee Speer. Carried unanimously 4-0.

- The Fire Department was called to St. Leo's Second Time Treasures on 4/23/13 for the odor of natural gas. The rear exit was completely blocked by storage of miscellaneous items. Mr. Lissow ordered the building to be closed for safety measures. Their staff had it cleaned out within the same business day and after inspection, Mr. Lissow allowed them to reopen.
- Quest School is again hosting "Clean up the Village Park" on May 24th along Salmon Creek behind the school. This was very successful last year.
- Zoning Code: Mike Lissow discussed the Architectural Review Code, which was adopted in 1991. The Management Team feels this code has become outdated and should be deleted because it conflicts with other sections of the Zoning Code. He asked the Board if they would allow him to undertake a study of all the zoning districts and come back with a recommendation. The Board gave him this approval.

Superintendent's Report

- Community Center Roof: Mr McHenry reported that the contract with Elmer Davis Inc. has been executed and a preconstruction meeting will be scheduled very soon. He's hoping that the project can begin before Memorial Day.
- Inter-municipal Salt Storage Facility: Construction is expected to begin Monday 5/13/2013.
- Salmon Creek Park: At the April meeting, students from the High School approached the Board about cleaning up Salmon Creek Park. Mike McHenry met with them and discussed planting trees, repairing the existing grills, and cleaning up graffiti. They will undertake this project within the next few weeks.
- The sanitary sewer project timeline was discussed.

- Hilton Heat Soccer Club: They have requested permission to utilize the Village golf cart for the annual soccer tournament from 5/31/2013 - 6/2/2013. A copy of their insurance is on file with the Village Office.

Resolution to allow the use of the Village golf cart by the Hilton Heat Soccer Club from 5/31/13 – 6/2/13 for their annual soccer tournament. Motion made by Trustee Bimmler, seconded by Trustee Speer. Carried unanimously 4-0.

Treasurer's Report

- Worker's Compensation: Mrs Edwards reported that we received a refund check for \$34,619 for our 2012 safety record. We also received a refund check for \$4,985 for our portion of the administration surplus. Around budget time, the general consensus was to put half in the Workers Comp reserve fund and half in the Long Term health reserve fund. It is the recommendation of the Management team that we divide the total refund checks in half as discussed earlier.

Resolution that the Treasurer is hereby directed to deposit the refund checks in the amount of \$34,619.00 and \$4,985 from the Workers Compensation into the following reserve funds equally: Workers Compensation reserve fund to receive \$19,802.00 and the long term health reserve fund to receive \$19,802.00 and to adjust the 2012-2013 budget accordingly. Motion made by Trustee Bimmler, seconded by Trustee Gates. Carried unanimously 4-0.

- **Resolution**: Pursuant to General Municipal Law, Section 6-D, the Treasurer is hereby authorized to withdraw \$16,000 from the Henry Street Capital Reserve fund for the Community Center roof repair. Motion made by Trustee Speer, seconded by Trustee Gates. Carried unanimously 4-0.

Clerk's Report

- Community Center leases: Mrs Pearce made a recommendation that we increase the penalty we charge our tenants when their rent payments are late.

Resolution that the penalty assessed to our tenants when rent payments are late be changed from 2% to 5% effective with the June 1, 2013 renewals. Trustee Gates made the motion, seconded by Trustee Speer. Carried unanimously 4-0.

- Village Elections: At the last meeting, the Board authorized Mrs. Pearce to take appropriate action to begin the legal process that would authorize the Monroe County Board of Elections to run future village elections. Mrs. Pearce submitted a proposed resolution that our attorney prepared. Brief discussion followed.

Resolution Whereas, the Village Board has determined it to be in the best interest of the Village for Village elections to be conducted by the Monroe County Board of Elections;

Now, therefore, be it resolved, that the Village Board of the Village of Hilton, in a regular session duly convened, does hereby resolve that Village elections shall be conducted by the Monroe County Board of Elections; and be it

Further resolved, that pursuant to Article 15 of the Election Law, this Resolution is subject to a Permissive Referendum, as provided in Article 9 of the Village Law. Motion made by Trustee Speer, seconded by Trustee Bimmler. Carried unanimously 4-0.

- Monroe County Community Development Grant: Shari Pearce was pleased to report that the Village was awarded \$21,850.00 for our 2013 sewer relining project.
- **Resolution** to change the July Village Board meeting from July 2nd to July 9th due to the holiday. Motion made by Trustee Bimmler, seconded by Trustee Gates. Carried unanimously 4-0.
- Food Link Award: Food Link has given their annual award to Tina Zebulske because the Hilton Food Shelf program is so successful.

Village Manager's Report

- Annexation Lawsuit: Janet Surridge reported that the 2010 legal issue with Mr. Beehler to annex property is now completely closed.
- Training: Mrs. Surridge informed the Board that the job changes we implemented due to her upcoming retirement are progressing very well.
- Community Center: The new replacement sign identifying the building and tenants is expected to be installed next week.

Vouchers

Resolution to approve the abstract of vouchers with the following additions: \$357.55 Robert Hunte, \$1152.00 Roy Kenyon, \$25.95 Mountain Glacier, \$142.00 Van Putte, \$768.34 MRB Group, \$50.53 Richard LaForce, \$10.09 Amy Harter; Totals as follows:

General Fund	\$ 47,511.44
Water Fund	\$ 29,291.14
Sewer Fund	\$ 1,642.06
Gas & Electric	\$ 1,366.03
Prepaid	\$116,153.20
Trust & Agency	<u>\$ 16,417.01</u>
	\$212,380.88

Motion made by Trustee Bimmler, seconded by Trustee Speer. Carried unanimously 4-0.

Minutes

Resolution to approve the meeting minutes of April 2, 2013. Motion made by Trustee Speer, seconded by Trustee Bimmler. Carried unanimously 4-0.

Travel Policy

At the April 2, 2013 meeting the Board voted to amend the travel policy by including language that states Village employees shall drive Village vehicles while conducting business. When a Village vehicle is not available, the employee may drive their personal vehicle however, the Village shall not be held liable for any damages or pay for any employee's insurance deductible. Mrs. Surridge stated that decision has raised questions by the office employees. Lengthy discussion followed regarding the need to purchase a vehicle to be used by the Village Board, Zoning Board and the Office Staff. The Board agreed that Mike McHenry should research prices for vehicles on the state bid and report back for further discussion.

Natural Gas Fuel Island

Trustee Speer and Mr. McHenry recently attended an open house that was sponsored by Suburban Disposal. This company has purchased refuse trucks that run on natural gas instead of diesel fuel and Trustee Speer is hoping that our next refuse truck can be a natural gas vehicle also. They learned it will be very expensive to build the infrastructure to service and fuel these types of vehicles, but since the School District is building a new fuel island, and the Village will be sharing in this project, Mr. Speer wants the Board to be aware of this alternative fuel idea. Discussion followed but no decision was made.

There being no further business, the meeting was adjourned at 8:15 p.m.

Respectfully Submitted,

Amy Harter, Recording Secretary