

Village Board
Tuesday, September 3, 2013
5:00 p.m.

Present: Mayor Lee, Trustees Gates, Speer, Bimmler, Fowler
Village Manager/Clerk Shari Pearce
Village Treasurer, Maryalice Edwards
DPW Superintendent, Mike McHenry
Code Enforcement Officer, Mike Lissow
Recording Secretary, Amy Harter

Guests: Walt Horylev, David Crumb, Gary Inzana and family, Kevin Hafner
and Connie DeConick

Code Enforcement's Report

- Fire on South Avenue: The fire department was called to a fire, which turned out to be a homemade swimming pool heating system. A fire was built inside of a barrel, which heated water to be circulated back into the pool. Mike Lissow spoke to the homeowner and made it clear the practice is unsafe and illegal.
- Outstanding pool permits: Mike Lissow reported that letters have been mailed to those who have not called for final inspections on their pools requesting they be inspected. Many residents have called and scheduled appointments.
- Zoning Code Updates: Mike Lissow and Shari Pearce have spoken with our attorney, Larry Schwind, about the Architectural Review changes in the Zoning code. Mr. Schwind is in agreement with most amendments and made some suggestions for improvement. Mike Lissow explained that while the Board would like to streamline processes for applicants, there will be occasions when an applicant will have to apply for a variance to conform to our code. General discussion followed.
- Village II Apartments: On August 19th, the gabions behind building #'s 420, 430 and 440 fell into Salmon Creek. A meeting took place between Mike Lissow, Mike McHenry, representatives from Village II and a technician from the soil and water district. They discussed some possible solutions and the DEC will be notified. All updates will be communicated to Mike Lissow. Mike noted that there are two utility poles, a gas line behind the buildings and a sanitary sewer manhole that will likely be affected by the necessary repairs.
- Unionville Station: The Village Office received an anonymous telephone complaint about improper dumping by Joe Sciortino. Mike Lissow visited the site on Shirleen Drive and concluded that Mr. Sciortino is using proper fill (asphalt) for a future home building site.

Superintendent's Report

- Community Center: Mike McHenry reported that O'Connor Mechanical repaired the heating and ventilation units in the Ingham Room and second floor. The return of the heating season will show further improvements as the weather cools.
- Security Cameras: Currently, ADG has installed 11 cameras, which are working very well. There are monitors in the Manager and Superintendent's offices. Mike McHenry noted there is capability of adding 5 more on this system.
- Salt Facility: The building is near completion; Mike shared the costs thus far.
- Sewer Maintenance: We are still waiting on the acceptance of the grant from Monroe County before any work can begin.
- Storm Sewer Cleaning/Old Hojack: Approximately 35-55 gallons of road tar spilled from Midland Asphalt; a contractor working for the Town of Parma. As per New York State regulations, the Monroe County Hazardous Materials team responded. A contractor was called, however they arrived with the wrong equipment. Village personnel cleaned the spill with the sewer machine; Midland Asphalt will be billed for our labor costs.
- Vehicle purchases: Mike McHenry requested permission to purchase the following two vehicles, which was included in the 2013-2014 budget.

Resolution to purchase (1) 2014 Ford F250 4x4 pickup with plow from the New York State bid from VanBortel Ford at a cost of \$30,820.14. Motion made by Trustee Speer, seconded by Trustee Bimmler, carried unanimously 5-0.

Resolution to purchase (1) 2014 Ford F250 4x2 pick up from the New York State Bid from VanBortel Ford at a cost of \$22,678.67. Motion made by Trustee Speer, seconded by Trustee Bimmler. Carried unanimously 5-0.

- Auction: Mike McHenry requested permission to send the following two vehicles to auction to be held on October 5, 2013 at the Monroe County Fleet facility.

Resolution to sell (1) 2003 F350 4x4 with the plow @ Roy Teitsworth Municipal Auction held at the Monroe County Fleet Facility on 10/5/13. Motion made by Trustee Bimmler, seconded by Trustee Speer. Carried unanimously 5-0.

Resolution to sell (1) 2004 F350 4x2 @ Roy Teitsworth Municipal Auction held at the Monroe County Fleet Facility on 10/5/13. Motion made by Trustee Bimmler, seconded by Trustee Speer. Carried unanimously 5-0.

- E-Waste Collection: The event was held on August 24th along with Monroe Tech and was successful with minimal advertising. Mike McHenry noted 40 vehicles arrived to dispose of mostly TV's. Fifty percent of the participants were Village residents. The cost for the Village's share of advertising will be \$150.00. Mike reported in the future, the event will be held twice a year.
- Jennejahn Lodge: At the August meeting Mike McHenry asked the Board members for their opinions and suggestions for any improvements to be made to the the lodge in the coming year. General discussion followed.

Treasurer's Report

- DPW addition bond renewal: Maryalice Edwards explained that the DPW addition bond from 2010 needs to be renewed. After a meeting with Kevin Dwyer from First Niagara Bank, he explained the bank is not issuing bonds for less than \$500,000. Maryalice is recommending we take a loan of \$70,000 from the electric fund to pay off the bond and retain the same payment schedule to satisfy the loan against the electric fund. The electric fund has a sufficient fund balance; the savings achieved by doing this is approximately \$7,000.00. The Board had no objections.

Resolution to loan \$70,000.00 from the electric utility fund to pay off the DPW addition bond, interest free. Motion made by Trustee Speer, seconded by Trustee Fowler. Carried unanimously 5-0.

Manager-Clerk's Report

- Village Office: Based on the plan to pay off the DPW addition bond, Shari Pearce recommends to not purchasing carpeting for the two offices at this time and an extension of the boardroom table will also be put off until the next budget year.
- Solicitors Permits: Amy Harter explained that our current local law is outdated and lacks many restrictions for the Clerk to deny applications. A copy of our current law and the proposed law was provided to the Board for their review and consideration. No action was taken.
- Electric Program: Shari Pearce updated the Board on the electric program. She is recommending that we include an advertisement in our water bills in an effort to attract more customers to the program. She further recommends offering a \$25.00 credit for new customers after 3 months of continuous electric service.

Resolution to authorize the Manager to expend up to \$500.00 for electric flyers to promote our electric program. Motion made by Trustee Gates, seconded by Trustee Fowler. Carried unanimously 5-0.

Resolution to authorize the Manager to credit \$25.00 to a new electric account after 3 months of continuous electric service with the Village. Motion made by Trustee Speer, seconded by Trustee Fowler. Carried unanimously 5-0.

- Employee background check: Shari Pearce explained that while interviewing custodial candidates, it was brought to her attention that statewide criminal background checks can be done online for a \$25.00 fee. This service is offered by the New York State Office of Children and Family Services. Currently potential employees must travel to the Monroe County Sheriff's Office in Rochester for a background check and only provides information within Monroe County. The Board is in agreement to begin this process immediately for new hires.
- Microsoft Office 365: Shari Pearce recommended purchasing Office 365, which is software that could be added to five computers within the office. The program allows multiple people to view one another's calendars when scheduling appointments and meetings among the staff. Shari stated this will improve efficiencies and she recommends purchasing licenses for 5 computers at a cost of \$432.00 annually.

Resolution to authorize the Manager to purchase five licenses for Office 365 for the office. Motion made by Trustee Gates, seconded by Trustee Fowler. Carried unanimously, 5-0.

Walt Horylev Civic Beautification Award

Mr. Walt Horylev presented this year's award to Gary Inzana for the stellar improvements that he made to 9-11 South Avenue. Currently, the building houses Lakeshore Building Supply. It was noted that the building has been returned to its original appearance. An engraved plaque commemorating his accomplishments was given to Mr. Inzana. Congratulations and well wishes were extended from the Board members.

Public Forum

2014 Community Event: Kevin Hafner and Connie DeConick would like to host an event on Main Street next year. The idea would be Nostalgic Day with cars parked along Main Street that are 40 years or older. The intent is to bring people to the downtown area. They are proposing to close Main Street from Smith Street to Lake Avenue. Mike McHenry stated the process to close the streets is difficult. Walt Horylev suggested locating the event in the Hovey Square parking lot with a shuttle from the Fireman's field. The Board supports the event and Mayor Lee suggests there be a planning committee developed.

Property Maintenance Issue: Sean Madigan, 13 Cosman Terrace, expressed concerns regarding the condition of the rental property located at 11 Cosman Terrace. The rear lawn, trees and shrubs are consistently overgrown. There is a strong odor of dog feces, which has created a constant problem for Sean and his family. Mayor Lee stated he has had conversations with the current tenant but to no avail. Mike Lissow stated he will contact the property owner for their cooperation. Trustee Gates explained to the

Madigan's that these types of problems take time to resolve. Laurie Madigan stated she understands it will not be resolved right away. A formal letter will be mailed to the property owner this week.

Vouchers

Resolution to approve the abstract of vouchers with the following additions: \$26.70 Mountain Glacier, \$62.62 Kate Jackson. Motion made by Trustee Speer, seconded by Trustee Bimmler. Carried unanimously 5-0.

General Fund	\$ 111,891.82
Water Fund	\$ 31,322.56
Sewer Fund	\$ 1269.21
Gas & Electric	\$ 12,001.82
Prepaid	\$ 99,642.55
Trust & Agency	<u>\$ 16,342.01</u>
	\$ 271,975.88

Minutes

Resolution to approve the meeting minutes of August 6, 2013 as amended. Motion made by Trustee Fowler, seconded by Trustee Speer. Carried unanimously 5-0.

Anti-Bullying Resolution

Anti-Bullying Campaign: A letter from John T. McDonald III, Member of NYS Assembly 108th District was recently received asking that the Board adopt the following Anti-Bullying resolution recognizing October as Anti-Bullying Awareness Month.

Resolution to approve to adopt the following proclamation, motion made by Trustee Speer, seconded by Trustee Bimmler. Carried unanimously 5-0.

WHEREAS, We must safeguard schools and communities for our children, and, through our recognition of the serious issues that face them each day, offer our children an environment that holds promise and security; and

WHEREAS, Many organizations, school districts, educators and parents have publicly expressed concern about the bullying of children; and

WHEREAS, Each day an estimated 160,000 children refuse to go to school because they dread the physical and verbal aggression of their peers, and the loneliness that comes from being excluded and made the target of rumors and cyber-bullying; many more students attend school in a chronic state of anxiety; and

WHEREAS, It is important that we acknowledge and heighten awareness about the serious issues and the negative effects of bullying, including the long-term damage it can cause in our youth as well as the risks of teenage suicide; and

WHEREAS, Providing a safe physical and emotional environment is a significant goal and a personal responsibility of each individual; and

WHEREAS, It is time to “Stand UP for Character - DOWN to Bullying!”; now, therefore be it

PROCLAIMED, that I, Mayor Lee do hereby designate the month of October 2013 as Anti-Bullying Awareness Month in the Village of Hilton as a symbol of our commitment to the year-round struggle against bullying.

There being no further business, the meeting was adjourned at 7:15 p.m.

Executive Session

A motion was made by Trustee Gates to enter into executive session at 7:16 p.m. to discuss a personnel issue. Seconded by Trustee Fowler, carried unanimously 5-0.

A motion was made by Trustee Speer to close executive session at 8:00 p.m. Seconded by Trustee Gates, carried unanimously 5-0.

Respectfully Submitted,

Amy Harter
Deputy Clerk

Dedication to Mr. Thomas Younker

Motion made by Mayor Lee, seconded by Trustee Gates to dedicate a page in the Village Board minutes in memory of Thomas Younker recognizing his years of service to the Village Of Hilton as the Mayor from 1974-1982.