

**Village Board
Meeting Minutes of
October 6, 2015**

Present: Mayor Lee, Trustees, Speer, Fowler, Gates, Zabelny
Village Manager/Clerk, Shari Pearce
Village Treasurer, Maryalice Edwards
DPW Superintendent, Mike McHenry
Code Enforcement Officer, Mike Lissow
Deputy Clerk, Amy Harter

Guests: Gary Carmardo, Laurie Polatas, Sue Merritt, Richard and Donna LaForce several unidentified guests

Mayor Lee called the meeting to order at 5 p.m. with the pledge followed by a moment of silence.

Code Enforcement Report

Resolution to authorize four members of the Zoning Board of Appeals and Recording Secretary, Debbie Jones, to attend the New York Planning Federation conference April 17-19, 2016. Trustee Speer made the motion, seconded by Trustee Fowler, carried unanimously, 5-0.

EPA : The Environmental Protection Agency visited the Town of Parma recently. Mike Lissow will be meeting with Town of Parma Building Inspector, Dennis Scibetta, to discuss items the Town was deficient in, so that we can be proactive in preparing the Village for their possible visit. They will meet next week.

E-Code: Mike Lissow and Mike McHenry have been working to address the codes that relate to the DPW. Mike Lissow recommends state or county related codes will be addressed so that when changes occur, the Village code will be updated at those times.

Treasurers Report

CHIPS: Maryalice Edwards reported payment of \$70,950.27, which includes extreme weather compensation, has been received.

State Aid: The Village received payment in the amount of \$128,500.00 this month in state aid.

Superintendent Report

HUD Grant: In an attempt to solidify the grant for the Community Center canopy, Mike McHenry sent a letter explaining how the building is used other than for municipal use. The letter detailed the senior center and all other community uses.

Community Center: The Garden Club noticed that a disease hit the flowers that were planted in the spring at the Community Center. They replanted some flowers just before the Apple Fest.

Hojack Feasibility: Mike reported there was a very well attended public meeting. Many positive comments were shared. Officials from GTC, RG&E & Loguidice were also present. A draft plan and another advisory committee meeting will be held, follow by a public meeting by years end.

Village II Drive and Cedar Terrace: Mike McHenry reported paving on these streets is scheduled for 10/14 and will complete this grant project. During the preparation for paving on Village II Drive, a resident sustained muffler damage while driving through the area. Mike McHenry offered a payment of \$300 for repairs to the owner of the vehicle, which was accepted.

Heinz Street: Mike McHenry explained that after some complaints of speeding, a traffic survey is being done. Mike feels that traffic traveling through the Omega Consolidated parking lot is part of the problem. Mike discussed installing signs with business owners, and proposed installation of a gate in the parking lot during the weekend hours. The town highway employees travel this route with their trucks and equipment. Mike will work with Brian Speer to come to a resolution.

Day Care: It was mentioned that parents of day care children are parking in front of the Community Center facing oncoming traffic. There have been comments relayed to the Village from school bus drivers that this is a safety hazard as children are exiting vehicles on the street side. This will be addressed with the day care owner.

Sanitary Sewers: Mike McHenry reported the re-lining project is complete for 2015 and is under budget.

Parma View Lift Station: Mike McHenry held a preconstruction meeting with the contractor. They will begin work for the concrete slab in the coming weeks. The generator will be delivered in December.

Sewer machine: The replacement for the sewer machine has been ordered. The Town of Parma has purchased our existing machine for \$12,000 upon delivery of the new equipment. Two DPW employees have been trained to use it.

Street Lights: Mike McHenry distributed information concerning a study showing the savings and benefits that LED lighting would provide. They include; lower maintenance, better lighting, and a reduction of emissions. Unfortunately, there is not an opportunity for any grant funding. Mike is recommending we continue to use Livingston Light and Power as the contactor. The cost

for 48 fixtures is \$19,867.77, they are 20 year lights with a 5 year warranty. This is an annual savings of \$33,000.00 plus a savings \$16,000 year in long term maintenance.

Resolution to authorize the DPW Superintendent to purchase and install 48 lights at a cost not to exceed \$25,000.00, Trustee Speer made the motion, seconded by Trustee Fowler. Carried unanimously 5-0.

Public Forum

HP DICE: Gary Carmardo gave a presentation detailing drug and alcohol use by minors. Mrs. Merritt spoke about the death of her 17 year old son in a DWI car accident and how the community can get involved to help reduce these incidents.

Amanda Zaleski from the National Guard Counter Drug Task Force, explained that she will be creating an awareness campaign window display at the library. It will be displayed 10/26 through 11/2 which is Red Ribbon Awareness Week.

Resolution to declare October 26th – November 2nd as Red Ribbon Awareness Week, the motion was made by Trustee Fowler, seconded by Trustee Speer. Carried unanimously 5-0.

WHEREAS, The Village of Hilton, Town of Parma, [*the Hilton Central School District and Monroe County*] value the health and safety of all our citizens; and

WHEREAS, substance abuse is particularly damaging to one of our most valuable resources, our children, and a contributing factor in the three leading causes of death for teenagers -accidents, homicides, and suicides; and

WHEREAS, it is the goal of Red Ribbon Week and HP-DICE and its partners to involve families, schools, businesses, churches, law enforcement agencies and service organizations in all aspects of this campaign and establish an atmosphere that supports awareness, education and on-going initiatives that create a healthy and safe community; and

WHEREAS, Red Ribbon Week Campaign theme promotes family and individual responsibilities for living healthy, drug-free lifestyles, without illegal drugs or the illegal use of legal drugs; and

WHEREAS, the red ribbon was chosen as a symbol commemorating the work of Enrique "Kiki" Camarena, a Drug Enforcement Administration agent, who was murdered in the line of duty and has come to represent the belief that one person CAN make a difference; and

Walt Horylev Civic Beautification Award

Donna LaForce was presented with this award. Donna provides flowers and different décor every spring around the Hilton welcome sign on South Avenue. A plaque and gift card was presented to Donna. There were many friends and family members in attendance. A brief reception was held with refreshments.

Manager's Report

Anti-Bullying Week: Shari Pearce explained that 10/18 – 10/24 is Freedom from Workplace Bullies Week.

Resolution to declare 10/18 – 10/24 Freedom from Workplace Bullies Week, motion made by Trustee Fowler, seconded by Trustee Speer. Carried Unanimously 5-0.

WHEREAS, the Village of Hilton has an interest in promoting the social and economic well-being of its citizens, employees and employers; and

WHEREAS, that well-being depends upon the existence of healthy and productive employees working in safe and abuse-free work environments;and

WHEREAS, research has documented the stress-related health consequences for individuals caused by exposure to abusive work environments;and

WHEREAS, abusive work environments are costly for employers, with consequences including reduced productivity, absenteeism, turnover, absenteeism and injuries; and

WHEREAS, protection from abusive work environments should apply to every worker, and not be limited to legally protected class status based only on race, color, gender, national origin, age, or disability;

NOW, THEREFORE, WE, The Hilton Village Board, do hereby proclaim October 18-24, 2015 as

FREEDOM FROM WORKPLACE BULLIES WEEK

and commend the Workplace Bullying Institute which raises awareness of the impacts of, and solutions for, workplace bullying in the U.S.; and

encourage all citizens to recognize this special observance. [or encourage citizens to mark this week with special activities and programs to break through the shame and silence enshrouding adult bullying at work.]

IPads: The board agreed to discuss purchasing tablets at budget time.

Community Center: Lifequest Community Church has requested to rent room 3B. The additional charge is \$816.00 annually.

Resolution to authorize the lease of room 3B to Lifequest Community Church at a cost of \$816.00 annually. Trustee Speer made the motion, seconded by Trustee Zabelny. Carried unanimously, 5-0.

Rent: All tenants rent payments are up to date.

Electric in Community Center: The board discussed future electric maintenance upgrades to the building; this will be an item for the upcoming 2016 budget.

Recreation Intermunicipal agreement: The board is awaiting the Town of Parma to respond to the proposed rent agreement.

Curfew Violations: There are four cases that are ongoing at this time at Parma Town Court.

Vendors Soliciting Law: Shari explained she is working with Amy Harter and Mike Lissow to update this section of code. Village Attorney, Larry Schwind, has reviewed the proposed information. This information should be ready for the board's review for either November or the December meeting.

Health Insurance: Shari stated there is an 11.9% increase for our two Excellus Health Care plans that is offered to current employees. She provided the board with some of the 2016 plan changes. At the October meeting, the board voted to continue funding 80% of the employee's deductible. However, the structure of the plan likely to be offered to the employees for 2016 has been changed to increase the out of pocket expense. The proposed plan is structured to require a co-payment of 15% once the employee meets the initial deductible until the maximum is reached as follows:

- Single plan: After the employee meets the \$2,600 deductible, there is a co-pay of 15% on all expenses until the out of pocket maximum reaches \$5,500. Then Excellus covers 100% of medical expenses.
- Family plan: After the employee meets the \$4,400 deductible, there is a co-pay of 15% on all expenses until the out of pocket maximum reaches \$11,000. Then Excellus covers 100% of medical expenses.

Preventative drugs will be covered under the co-pay. This will be a benefit for those on certain medications, as the cost of these drugs on the current plan is costlier.

The board discussed other health plan options; however, they need more time to make a decision. This item was tabled.

Vouchers

Trustee Fowler made the motion to approve the vouchers as presented, seconded by Trustee Speer. Carried unanimously 5-0.

Prepaid	\$ 8,883.32
T&A	\$ 20,013.31
General	\$ 85,095.28
Water	\$ 33,848.79
Sewer	\$ <u>70,156.72</u>
Total	\$ 217,997.42

Minutes

Resolution to approve the meeting minutes from September 1, 2016 as amended. Motion made by Trustee Zabelny, seconded by Trustee Gates. Approved, 3-0-1 Trustee Speer abstained.

Village Board Liaison Reports

Trustee Fowler noted the sidewalks on Cambridge Road they were very well done by the DPW.

The Town of Parma and Mr. John Chart have resolved their court battle with a settlement.

Mayor Lee offered his thanks to all of the Village staff for their cooperation during the Apple Fest.

Adjournment

There being no further Village business, Trustee Fowler motioned to adjourn the meeting at 7:55 p.m., seconded by Trustee Speer. Carried unanimously 5-0.

Respectfully Submitted,

Amy Harter, Deputy Clerk