

**Village Board  
Meeting Minutes of  
March 17, 2016**

Present: Mayor Lee, Trustees, Fowler, Gates, Speer, Zabelny  
Village Manager/Clerk, Shari Pearce  
Village Treasurer, Maryalice Edwards  
DPW Superintendent, Mike McHenry  
DPW Asst. Superintendent, Keith Brown  
Code Enforcement Officer, Mike Lissow

Guests: none

The meeting was called to order at 5:00 p.m. by Mayor Lee with the pledge of allegiance to the flag, followed by a moment of silence.

**Proposed Budget 2016-2017**

Shari Pearce gave opening remarks about the budget and the strategies the team used to estimate revenue and expenses. At the March 15, 2016 budget meeting, the management team presented the proposed budget. This meeting is to make amendments and finalize the proposed budget for adoption on April 5, 2016. Some of the highlights are listed below:

**Storm Water Fee:** Shari Pearce updated the board on the proposed fee the board discussed at the last budget meeting. She confirmed with Attorney, Larry Schwind, that the Village can charge a storm sewer fee; a local law will need to be passed. The management team recommends enacting the fee for the next budget year 2017-18. This will allow for the appropriate amount of time to advertise and research an acceptable rate for the residents.

**Workers Comp Reserve:** Trustee Gates explained to the board that he and the Treasurer are recommending the refund be applied against the expense each year. This will give the board more flexibility when it comes to cash flow. The board agreed and the refund will be into the general fund to offset the expense of the yearly contribution.

**Tax rate:** The rate will decrease \$ 2.68 per \$1,000 to \$2.58 per thousand. This keeps the Village within the NYS tax cap. Trustee Speer commented that the Village in comparison to the others within Monroe County is doing well.

**Payroll software:** Shari and Maryalice reported the software quote has come in much higher than anticipated. They recommend keeping the budget amount of \$13,000 in this upcoming budget and if need be, the project may have to be split between two budget years.

**Life Insurance for Employees:** Trustee Larry Speer suggested at the last meeting obtaining a quote for life insurance for all employees. Trustee Gates suggested the

possibility of being self- insured for this benefit. The board could elect to decide on a set amount and setup a savings account. More discussion is needed, but the board is in favor of researching this benefit. Shari Pearce will obtain quote blanket coverage for all employees for a comparison for the board's review.

Ipads: The board has decided to not pursue purchasing Ipads this coming budget year; instead, they will be purchasing an overhead projector for the board room.

Wage Increase: The board discussed in great detail wage increases for the employees. Much discussion surrounded approving a flat increase across the board to all employees with a merit raise and without a merit raise. The board decided unanimously to approve a 3% flat increase to all employees with a merit check to distribute in June as follows:

|  |          |
|--|----------|
| Full time employees -                    | \$500.00 |
| Long term part time employee (20 year) - | \$250.00 |
| Part time employees -                    | \$100.00 |

**Resolution** to approve a 3% general raise to all employees and to include a merit check to employees to be distributed as noted above. Trustee Gates made the motion, seconded by Trustee Speer. Carried unanimously 5-0.

Health Insurance: A premium increase of 18% is budgeted for health insurance. The board decided to not change the health insurance benefits for the current full time employees this coming budget year.

Retiree health insurance: In the budget presentation, it was proposed to charge current full-time retirees 5% of the total premium cost. This would begin January 1, 2017. The board was in consensus to begin charging the retirees.

Community Center: Tenants will receive an increase of 2% to their annual rent. The Board feels this is a fair increase.

Water rate increase: Water rates will increase to \$2.99 per/1000 gallons, with the daily rate increasing to \$.21. The outside water increase will be \$3.33 and \$.22 for the daily rate.

Sewer rate: There will be no increase this budget year.

### **Budget Public Hearing**

**Resolution** to authorize the Village Manager/Clerk to advertise for the 2016-17 budget public hearing to be held on April 5, 2016 at 6:00 pm in the Hilton Community Center. Motion made by Trustee Gates, seconded by Trustee Fowler. Carried unanimously 5-0

### **Public Forum**

Mayor Lee opened the public portion of the meeting at 6:00 p.m.; there were no comments from the public. The public forum was closed at 6:01 p.m.

### **Special Police**

Discussion took place regarding scheduling a meeting with the four municipalities interested in the creation of a special police committee. Trustee Speer will be contacting Jim Roose, Councilman from the Town of Parma to coordinate a meeting and discuss the next steps. Trustee Speer will report back to the board at the April meeting.

### **Trustee Fowler**

The board extended a sincere thank you to Andy Fowler for serving on the board as Trustee these past four years.

**Resolution** to approve expenditure for Caralgio's Pizza for \$70.85. Trustee Speer made the motion, seconded by Trustee Fowler. Carried unanimously 5-0.

**Resolution** to approve Mike Lissow and Keith Brown to attend a Storm Water training session on March 30<sup>th</sup> for a cost \$200.00 for both. Trustee Speer made the motion, seconded by Trustee Fowler. Carried unanimously 5-0.

### **Adjournment**

There being no further business, the meeting adjourned at 7:30 p.m. Motion made by Trustee Speer, seconded by Trustee Zabelny. Carried unanimously 5-0.

Respectfully Submitted,

Shari Pearce, Village Manager/Clerk