

**Village Board Meeting
Minutes of May 2, 2017**

Present: Mayor Lee, Trustees, Burritt, Gates, Speer, Zabelny
Village Manager/Clerk, Shari Pearce
Village Treasurer, Maryalice Edwards
DPW Superintendent, Mike McHenry
Code Enforcement Officer, Mike Lissow

Absent: Deputy Clerk, Amy Harter

Guests: Rick Bjornholm, Shelly Kordish, George Heinrich and
family/friends

Mayor Lee called the meeting to order at 5 p.m. with the pledge of allegiance followed by a moment of silence.

Recreation Report

Trustee Speer gave the report as the Recreation Liaison. Larry noted the spring brochure is out and there are many great trips and classes being offered.

Code Enforcement

Local Law# 2, 2017: Mike Lissow reported we have received comments from Monroe County Planning which declared the proposed law a local matter. With the comments received, Mike stated the board can now move to vote on the law.

Resolution to approve Local Law 2, 2017, to add language to Section 24-209, Dog Ordinance. Trustee Speer made the motion, seconded Trustee Burritt seconded the motion. Unanimously approved 5-0.

- Community Disaster Plan: Mike remarked he has setup a meeting with the area municipalities to begin the process of updating the plan. The plan has not been updated in years. He will have more information after the meeting.
- Ontario Lake Levels: Mike stated there is a chance the Emergency Operation Center may need to be activated for road closures, etc.

- Turtle Creek/Mockingbird Drainage: Mike Lissow and Mike McHenry both reported they are working with the Town on this issue. There is standing mud in residents' yard and muddy water this flowing into the Village's catch basins. This has caused a lot of distress for the residents living in this area.

Public Works Report

- Water class: Mike McHenry is seeking permission for himself and Employee, Doug Jock, to attend a water class at a cost of \$20.00 per person.

Resolution to authorize Doug Jock and Mike McHenry to attend the Western New York Water Works Conference on 5/3 in Newfane at cost of \$20.00 per person. Trustee Zabelny made the motion, seconded by Trustee Gates. Unanimously approved 5-0.

- Monroe County Hazardous Waste: Mike reported the collection is in Ogden this year on Saturday, June 17th. The office will be taking the appointments for our area and two DPW employees will be working in Ogden that day.
- Seasonal labor: Mike has hired two former employees thus far for the season, Justin Barrett and Andrew Berg. He is still interviewing for the third position.
- Waste oil: Mike noted he recycles 3,600 waste oil to help heat the garage in the winter, this is oil that would be taken away otherwise.
- Country Village Subdivision: Mike was approached by a resident living in this subdivision on how they would go about getting annexed into the Village. The main reason was for them to have their sidewalks plowed. Mike is not in favor of annexing, but he was open to proposals for contracting the Village to plow the subdivision.
- Concrete: The bid opening was May 1st. Mike is recommending awarding the bid to Northrup Dolomite Group for a cost of \$110.00 per yard.

Resolution to hire Northrup Dolomite Group for concrete at a cost of \$110.00 per yard. Trustee Speer made the motion, seconded by Trustee Burrirt. Carried unanimously 5-0.

- Sanitary Sewers: Mike is requested authorization to hire MRB to put together bids and specs for the annual relining project, which will be Hovey Square parking lot and Gorton Ave. The cost is not to exceed \$6,000.

Resolution to hire MRB to prepare the bids and specs at a cost of \$6,000 for the annual sewer relining project. Trustee Speer made the motion, seconded by Trustee Zabelny. Carried unanimously 5-0.

- Summer hours: The DPW has begun summer hours from May 1st to Labor Day. Said hours are Monday – Thursday 7:00 a.m. -4:30 p.m. and Friday, 7:00 a.m. – 3:30 p.m.

Treasurer's Report

- Taxes: Maryalice Edwards reported she is working with the County/ABS to get the taxes out by May 31st.

6:00 p.m. Public Forum

Mayor Lee opened the public hearing at 6:00 p.m.

Citizen of the Year Award

The Village Board recognized Mr. George Heinrich as the Citizen of the Year for 2017. A plaque was presented and well wishes to George for being an active member of our community. The Mayor declared the Public Forum closed at 6:45 p.m.

Oath of Office

Mayor Lee administered the Oath of Office to Shelly Kordish for a five (5) year term effective April 1, 2017 through March 31, 2022 for a member to the Zoning Board of Appeals.

Rick Bjornholm, Chairman, Zoning Board of Appeals, was present to obtain permission from the Village Board to prepare a recommendation for the board to increase the shed size allowed. The Zoning Board feels the current allowable size of the shed is too small. He has learned a lot of the Villages are moving toward allowing the shed size to be a percentage of the lot size.

Mr. Bjornholm also discussed with the board gathering a committee together to prepare recommendations for the board on use of solar panels in a residential district.

The board was supportive on both issues and gave the authority to the Chairman to move forward on preparing recommendations for the Village Board's review.

Mayor Lee declared the public hearing closed at 6:40 p.m.

Manager's Report

Community Center Electric upgrades: The lighting project is complete; the work took three weeks, just as scheduled. Shari cannot be more pleased at the outcome. The crew they sent to work on the project was terrific. They were so efficient, polite and communicated very effectively with the staff for the entire duration. A few changes were made, which is not unusual for a project this size. Exterior fixtures were added to the Community Center. Some fixtures in the DPW could not be replaced because of their age. They did not have a retrofit fixture that fit into the program. The DPW's project will cost less and the Community

Center will be more, but the total project will remain approximately. the same. The foreman remarked that 95% of the ballasts in the Community Center were installed prior to 1950. Invoices are expected for the June meeting.

- HDK: No further progress since last month; there is a conference call scheduled to discuss the hold ups.
- LDC Property: The property in question at 1150 West Ave does not belong to the LDC. There was an error at the County level indexing the correct owner of the property once it transferred.
- Special Police: Craig Burritt reported there were two candidates that have dropped out since the beginning of the training. The remaining candidates will be graduating from the Academy on Saturday, May 20th. The first detail for the special police will be on Memorial Day conducting traffic for the parade.
- Franchise Agreement: The agreement was sent back to me this week; Mike McHenry and I still need to review their offer.
- Worker's Comp: We received a check for \$40,006 for the 2015 performance year. We will also be receiving the administrative refund check in May, which should in the amount of \$11, 241. Shari suggested that he administrative refund could be put toward the electric costs for the DPW, since the main refund check funded the Community Center project. The board agreed with the recommendation.

Vouchers

Resolution to approve the vouchers with the following additions:

Prepaid	\$10,225.72
T/A	\$24,599.95
General	\$38,615.50
Water	\$30,687.13
Sewer	<u>\$ 1,497.69</u>
Total	\$105,625.99

Added at the meeting: Empire State Weeklies \$1,077.00, First Bankcard \$444.01, Robert Benvento \$180.00, Lacy Katzen \$2,514.50, Lamont Awards \$25.00, Parma Awards \$10.00, Tops Markets \$126.05.

Minutes

Resolution to approve the meeting minutes of April 4, 2017. Motion made by Trustee Speer, seconded by Trustee Zabelny. Carried unanimously 5-0.

Village Board Liaison Reports

Mayor Lee updated the board on upcoming community events.

Adjournment

There being no further business, Trustee Speer made a motion to adjourn at 7:15 p.m., seconded by Trustee Zabelny. Carried unanimously 5-0.

Respectfully Submitted,

Shari Pearce, Village Manager/Clerk