

**Village Board Meeting
Minutes of August 1, 2017**

Present: Mayor Lee, Trustees, Burritt, Gates, Speer, Zabelny
Village Manager/Clerk, Shari Pearce
Village Treasurer, Maryalice Edwards
DPW Superintendent, Mike McHenry
Code Enforcement Officer, Mike Lissow Deputy Clerk, Amy Harter

Guests: Randy Livermore

Mayor Lee called the meeting to order at 5 p.m. with the pledge of allegiance followed by a moment of silence.

Recreation Report

Mayor Lee gave the report.

Code Enforcement

Village II Gabions: A meeting is scheduled on 8/14 to discuss the ongoing erosion problem.

52 Underwood Avenue: Mike Lissow has been dealing with this property for the past several months. The house has property maintenance issues including holes in the roof and missing siding. Adult Protective Services has been notified, however, after three attempts to contact the owner failed, they closed the case. Our DPW staff mowed the lawn; afterwards the owner called and angrily spoke to Mike Lissow. A letter was sent to Mike from New York State stating the property owner filed a complaint stating her human rights were violated. The Village attorney has been notified and Mike will keep the board updated.

Parma Rezoning: Mike reported the Town of Parma is considering rezoning of four adjacent parcels of land to the south of Unionville Station, totaling 86 acres. The proposal is to zone the area Planned Development Senior Residential from Rural Residential. This proposed action has been identified by the Town Board as a "Type 1 Action" under SEQR regulations. The Town Board is intending to have the Parma Planning Board be designated as Lead Agent for the environmental review. As required, they are seeking comment from the Village Board.

Resolution that the Village Board has no objection to the Town of Parma Planning Board assuming Lead Agency status for the rezoning 945, 949, 959 and 961 Hilton Parma Corners Road. Trustee Zabelny made the motion, seconded by Trustee Burritt. Carried unanimously 5-0.

Grove Street parking: At the June 27th meeting a resident brought up a traffic problem caused by vehicles parking on the street. After their review, Mike Lissow and Mike McHenry are recommending to prohibit street parking in front of 14-16, 18-20 and 15 Grove Street. A public hearing is required for the action.

Resolution to authorize the Village Manager/Clerk to advertise a public hearing on September, 5, 2017, for Local Law #3 to prohibit parking in front of 14-16, 15, and 18-20 Grove Street. Trustee Burritt made the motion, seconded by Trustee Zabelny. Carried Unanimously 5-0.

51 Railroad Avenue: The property owner approached Mike Lissow and asked if the Village would sell the parking lot from building to the ATM (Summit). At this time the board is not interested in selling the property.

Treasurers Report

Increase:		Decrease:	
A11210.40	\$61.43	A11010.40	-\$61.43
A11320.40	\$1,150.00	A11010.40	\$1,150.00
A11325.20	\$912.98	A11325.4C	-\$912.98
A11420.40	\$2,784.45	A11325.4C	\$2,784.45
A11620.4A	\$1,259.19	A11460.40	\$1,259.19
A13020.40	\$462.00	A11990.40	-\$462.00
A13620.10	\$246.86	A13620.40	-\$246.86
A13620.20	\$1,129.20	A13620.40	\$1,129.20
A21640.20	\$4,337.00	A21640.4B	\$4,337.00
A25142.40	\$704.73	A25142.20	-\$704.73
A25182.4B	\$3,456.40	A25110.4D	\$3,456.40
A25410.40	\$982.31	A27110.40	-\$982.31
A28189.10	\$154.96	A28160.10	-\$154.96
A28560.40	\$2,049.32	A28510.4A	\$2,049.32

Resolution to amend the 2016-17 budget as listed above. Motion made by Trustee Speer, seconded by Trustee Burritt. Carried unanimously 5-0.

Resolution to Re-appropriate \$33,119.70 from 2016-17 budget and amend the 2017-18 budget for the purchase of F350 Pick-up that was supposed to be purchased in last year's budget. Motion made by Trustee Speer, seconded by Trustee Zabelny. Carried unanimously 5-0.

A960 Appropriations	\$33,119.70 (A25110.20)
A599 Appropriated Fund Balance	\$33,119.70

Superintendent's Report

Car Show: Mike McHenry reported the car show will be August 12th. There will be a food truck in the former hardware store parking lot and an ice cream truck on Mariah Street.

Carter Drive Culvert: The grant has been approved for this project. The Village attorney will be sending a letter as required. The board agreed to seek bids later this year due to the high bids received. This work will not begin until 2018.

Clock: The Mayor has been working to raise money to offset the cost of \$13,595.00 for repair and maintenance. He has collected \$4,000 from the Hilton Family Restaurant, Burger Funeral Home and the Hilton Parma Hamlin Chamber of Commerce.

Resolution to authorize the Superintendent to hire the Verdin Co. for repair and maintenance of the Hovey Square clock at a cost not to exceed \$13,595.00. Motion made by Trustee Burritt, seconded by Trustee Zabelny. Carried unanimously, 5-0.

Memorial Bench: Ginny Kimball would like to donate a bench to be placed at the Community Center near the gazebo in memory of Charlie Kimball. Charlie served as a board member from 2002-2006. Mike McHenry is working with Mrs. Kimball to order and install it prior to the Apple Fest. The board has offered to provide a plaque.

Software for traffic device: Mike McHenry explained the existing SMART trailer has outdated software. He is seeking authorization to purchase an additional unit that will collect and store data. The existing SMART trailer will still be used.

Resolution to authorize the Superintendent to purchase one Stealth Traffic Collection unit at a cost not to exceed \$3,500.00 Motion made by Trustee Speer, seconded by Trustee Zabelny. Carried unanimously 5-0.

Resolution to increase the hourly rate for Jim Liese by .10/hour for longevity pay. The motion was made by Trustee Speer, seconded by Trustee Burritt. Carried unanimously 5-0.

Resolution to increase the hourly rate for Nick Mucci by .50/per hour raise after his 6 month review. The motion was made by Trustee Burritt, seconded by Trustee Speer. Carried unanimously, 5-0.

DPW: Mike reported that Greg Brothers is back to work and is on limited duty.

Resolution to accept the bid from Kenyon Pipeline at a cost of \$85,660.00 for the 2017 Sanitary Sewer relining. The area includes Hovey Square and Lake Avenue from Gorton Ave to 67 Lake Avenue, and Gorton Avenue. Motion made by Trustee Speer, seconded by Trustee Zabelny. Carried unanimously, 5-0.

Managers Report

HDK: Shari Pearce reported the closing date maybe set soon. Shari needs to work with the Village attorney for the transfer of land from HDK to Great Lakes Classic Cars.

WHEREAS, the Village of Hilton (“Village”), a municipal corporation organized and existing under the Laws of the State of New York, is the owner of a certain parcel of land consisting of approximately 5,494 square feet acres situate in the Village of Hilton, more specifically identified as tax account number 032.06-3-37-101 (the “Property”); and

WHEREAS, the Village Board of Trustees having declared the Property to be surplus and no longer needed for municipal purposes; and

WHEREAS, the Village desires to convey a portion of the Property to Great Lakes Classic Cars LLC, a New York State Limited Liability Company duly organized and existing pursuant to the laws of the State of New York (“GLCC”) in exchange for certain real property owned by GLCC consisting of approximately 5,329 square feet being a portion of the real property more specifically identified as tax account number 032.06-3-37.102;

NOW THEREFORE BE IT RESOLVED, that The Village Board of Trustees of the Village of Hilton in a regular session on August 1, 2017, pursuant to Village Law § 1-102(1) and 4-400(1)(i), does hereby authorize and empower the Mayor of the Village of Hilton, Joseph M. Lee, to execute and deliver to GLCC the deed and any other documents necessary and reasonable to convey the Property recited herein.

BE IT FURTHER RESOLVED, that the Village Board of Trustees confirms and ratifies all actions taken by it, the Mayor, and other municipal officials in connection with the sale and transfer of the Property to GLCC.

Resolution to authorize the Village Manager to work with the Village Attorney on the transfer of land documents from HDK to Great Lakes Classic Cars. The motion was made by Trustee Speer, seconded by Trustee Zabelny. Carried unanimously 5-0.

Medical Leave: An office employee is scheduled to have surgery in October and is expected to be out of work for at least four weeks. Vicky Taylor has offered to work full time during this period. Shari reported this will take place after the busy water shut off season and the workload declines after this time through the holidays. Shari will have a recommendation for hiring a temporary, part time employee at the September meeting.

Shared Services meetings: Shari reported that the meetings hosted by Monroe County Executive Cheryl DiNolfo will be quarterly from here on out. Shari Pearce, Mayor Lee and Mike McHenry have attended.

Special Police: The team is having a meeting on August 15th to discuss the Intermunicipal Agreement, insurance, recruitment dates and other misc. items.

Public Forum

Mayor Lee declared the meeting open to the public at 6:00 p.m.

Randy Livermore, 28 Timberwood Drive, expressed two concerns about safety behind the Jennejahn Lodge, as there have been two incidents recently. Early in July, a 25 year old man was assaulted; his medications and money were stolen. This past Sunday a 20 year old man was punched in head and fell into the creek. The Monroe County Sheriff's Department responded to both incidents. The Mayor will contact the Captain to discuss these matters and will update Mr. Livermore with the information.

With all persons being heard, the public forum was closed at 6:15 p.m.

ADA Update: Shari reported one bid was received for the improvements for first floor restrooms. The grant was for \$32,000, the bid was \$42,000. After speaking with MRB Group, they feel the job should cost \$35,000-\$37,000. The cost to rebid will \$1200 and will have be to taken of out of contingency.

Resolution to reject the bid of \$42,000 from Testa, and to rebid in September at a cost of \$1200. Motion made by Trustee Gates, seconded by Trustee Zabelny. Carried unanimously, 5-0.

Dance Studio: The previous tenant has vacated the premises. The board toured the rooms and determined the room needs a lot of work before renting to another tenant. The outstanding rent is \$2,061.00 and the board will not be returning the security deposit of \$1,300.75 for damages specifically related to the floor.

Resolution to retain the security deposit of \$1,300.75 and seek the outstanding rent of \$2,061. The motion was made by Trustee Burritt seconded by Trustee Zabelny. Carried unanimously, 5-0.

Court Case: Mr. Mattle's loitering case has been adjourned until August.

Walt Horylev Civic Beautification Award: Two nominations have been made thus far. A decision will be made at the September meeting.

Extra Mile Award: In June, Jodi McCain, asked the board to consider reinstating this award. At that time, she was employed by the Hilton Central School District as part of a grant. The board is not in favor of reestablishing this program.

Shari received a request from NYS Assemblyman Michael P. Kearns to vote on and approve a certified resolution of support as follows:

CERTIFIED RESOLUTION OF SUPPORT - A6505 / S4630 - Relates to prohibiting the collocation of certain children's facilities with adult facilities in Erie County.

WHEREAS: The Western New York Children's Psychiatric Center opened in West Seneca in 1970. The center takes seriously emotionally disturbed children between the ages of 4 to 18 years old from 19 Western New York counties. The 19 different counties in New York State include: Allegany, Cattaraugus, Cayuga, Chautauqua, Chemung, Erie, Genesee, Herkimer, Livingston, Monroe, Niagara, Ontario, Orange, Orleans, Oswego, Schuyler, Seneca, Steuben, Tioga, Tompkins, Wayne, Wyoming and Yates; and

WHEREAS: Despite the significant volume from these 19 counties the Western New York Children's Psychiatric Center has the lowest 30 day and 90 day reinstatement or re-institutionalization rate of any facility in New York State. The costs of long term hospitalization and institutionalization are drastically reduced and eliminated when the readmission rates are low; and

WHEREAS: Governor Cuomo in his 2017 Budget proposed that the West Seneca Children's Psychiatric Center be moved to the Buffalo Psychiatric Center, an adult facility and campus. Moving these children into an adult setting would not be therapeutically beneficial and may in fact be detrimental to the psyches of many of these children; and

WHEREAS: The medicinal and therapeutic benefits of treating and counseling children with mental illnesses in both rural and school settings have been documented in many medical journals and academic papers. The Governor's proposal to place these children in a lock down facility with adults runs counter to science, logic and common sense; and

WHEREAS: The New York State Assembly and Senate unanimously passed A6505 / S4630 which prohibit the collocation of certain children's facilities with adult facilities in Erie County; and

WHEREAS: Governor Cuomo needs to sign this bill and save WNY Children's Psychiatric Center in West Seneca.

NOW THEREFORE BE IT RESOLVED: The (town, village, city or county) legislative body supports the passage of the above bills in the New York State Legislature and also strongly encourages Governor Cuomo to immediately sign this necessary legislation into law.

Resolution to accept the Certified Resolution to prohibiting the collocation of certain children's facilities with adult facilities in Erie County. Motion made by Trustee Speer, seconded by Trustee Zabelny. Carried unanimously, 5-0.

Discussion

Trustee Speer offered his sincere gratitude to the employees at the DPW for help with the Firemen’s Carnival. He stated it would not be possible without all of their assistance. Mayor Lee remarked he received a letter from Hilton Fire Department President, Ray Ward, also thanking the board and the Village staff.

Vouchers

Resolution to approve the vouchers with the following additions: \$513.10 US Post Office, \$611.07 Hilton Napa, \$1,390.00 NYCOM, \$60,673.72 Suit Cote. Motion made by Trustee Speer, seconded by Trustee Zabelny. Carried unanimously, 5-0.

Prepaid	\$ 5,668.60
T/A	\$ 24,062.16
General	\$149,161.79
Water	\$ 35,845.69
Sewer	\$ 4,153.55
Total	\$218,891.79

Minutes

Resolution to approve the meeting minutes of June 27, 2017 as presented. Motion made by Trustee Gates, seconded by Trustee Speer. Carried 4-0-1, Trustee Zabelny was absent.

Village Board Liaison Reports

Trustee Burritt noted the Special Police members will need rain coats. He recommends a zip in liner that can be used in winter and throughout the year. A meeting will be scheduled with the committee to discuss this purchase, the Intermunicipal agreement, and the necessary insurance coverage. Mayor Lee asked that Mary Gavigan also attend the meeting.

Adjournment

There being no further business, Trustee Speer made a motion to adjourn at 7:12 p.m., seconded by Trustee Burritt. Carried unanimously 5-0.

Respectfully Submitted,

Amy Harter, Deputy Clerk