

**Village Board Meeting
Minutes of May 1, 2018**

Present: Mayor Lee, Trustees, Burritt, Gates, Speer, Fowler
Village Manager/Clerk, Shari Pearce
Village Treasurer, Maryalice Edwards
DPW Superintendent, Mike McHenry
Code Enforcement Officer, Mike Lissow
Deputy Clerk, Amy Harter

Guests: Tom Venniro, Shannon Zabelny

Mayor Lee called the meeting to order at 5 p.m. with the pledge of allegiance followed by a moment of silence.

Recreation Report

Tom Venniro provided an in-depth budget presentation of the Recreation Department. Use of available Community Center space was also discussed.

Code Enforcement

St. Leo's: Currently, the building located at 171 Lake Avenue is for sale. There has been a lot of interest thus far. Mike expects a proposal forthcoming to change the zoning for this lot.

ECode: This is ready to be placed on our website for use. Mike will be training the Zoning Board members to use it at their next meeting.

Cats: Residents on Doud Circle have alerted the Board to an ongoing feral cat problem. Mike has researched other municipalities and found that Brockport has an ordinance in place. After having a conversation with their Code Enforcement Officer, they have found the code to be ineffective and have not been able to find a suitable solution for this issue. At this time, the Board has decided not take action in this matter.

Public Works Report

Resolution to accept a bid for concrete for 2018 from Northrup Materials at a cost of \$120/cubic yard. Motion made by Trustee Speer, seconded by Trustee Fowler. Carried unanimously, 5-0.

Seasonal Help: Mike McHenry is recommending to hire Andrew Berg at an hourly wage of \$11.50/hour, starting on May 14th. Andrew has worked as summer help since 2016.

Resolution to hire Andrew Berg beginning May 14, 2018 at a rate of \$11.50/hour, motion made by Trustee Speer, seconded by Trustee Burritt. Carried unanimously 5-0.

Lighting: Trustee Fowler spoke with Mike McHenry about dim lighting on Applewood Lane and Bernie Whelehan Drive, between Cedar Terrace and Hillside Drive. Mike recommends increasing the wattage on two lights; one at Applewood and Cedar Terrace, and the other at Hillside and Applewood. Mike stated he recommends adding a wooden light pole with a light fixture at Bernie Whelehan Drive will cost of \$2009.00, the Board agreed and the project will be done in the near future.

Speed Trailer: This was placed along Cedar Terrace recently; the busiest hours are 6 am - 8 am. It will be placed in the Unionville Station subdivision next.

Trees: Mike reported during the recent wind storm and subsequent ice storm only one tree was lost. He noted this is due to the continued investment in the annual tree maintenance program.

Sanitary Sewers: Mike is recommending hiring MRB Group to provide the engineering plans, specifications and a bid package for the 2018-2019 sanitary sewer improvements. The cost is not to exceed \$6,000.00

Resolution to authorize the DPW Superintendent to hire MRB Group to provide the engineering plans, specifications and a bid package for the 2018-2019 sanitary sewer improvements. The cost is not to exceed \$6,000.00. Motion made by Trustee Burritt, seconded by Trustee Speer. Carried unanimously 5-0.

Treasurer's Report

Resolution: To amend the 2017-18 budget as follows:

A28510.40	\$1,600	
A11010.40		(\$1,600)
Re-class GL code – Flags street lights		

Resolution: To amend the 2017-18 budget as follows:

A28745.40	\$12,975.00	increase expense
A2170	\$12,975.00	increase revenue

Increase expense for the Salmon Creek restoration and increase revenue for the grant dollars received.

Chips: Maryalice Edwards reported \$98,800 was budgeted for CHIPS for 2018-2019. Notification has been received that the total money available for CHIPS next year will be \$123,196.91. We will have \$24,396.91 more to spend on the roads.

6:00 p.m. Public Forum

Mayor Lee opened the public hearing at 6:00 p.m.

Citizen of the Year Award

The Village Board recognized Patricia Johnson as the Citizen of the Year for 2018. A plaque was presented and well wishes to Pat for being an active member of our community. There were many guests in attendance.

The Mayor declared the Public Forum closed at 6:45 p.m.

Manager's Report

Hallway Carpet: The carpet on the first floor of the Community Center has been repaired. It is expected that within 3-4 weeks the seam will adhere.

Real Estate: There is an interested party for the Room 206; Shari is waiting on additional information from the perspective tenant.

Trustee Fowler remarked he feels that as the building is designated a "Safe Place" the building should hold Saturday hours.

Special Police: The General Orders were sent to the Town Supervisor for signature. Copies will be distributed to the Fire Department and Hilton Central School District. There will be another recruitment night on June 7th.

Parking Tickets: Shari reported she is working with the Town of Parma Court and the Village Attorney to determine procedures and guidelines for ticket collections, this information must be included with the local law. A new design for the ticket format is currently being created.

NYCOM: Shari is recommending that Maryalice Edwards attend the spring conference along with her. The board approved the Village Manager's attendance at the April meeting.

Resolution to authorize the Village Treasurer to attend the NYCOM spring conference May 6th - 8th at a cost not to exceed \$550. Motion made by Trustee Burritt, seconded by Trustee Speer. Motion carried unanimously, 5-0.

Workers Comp: Shari reported the Village is expecting to receive a refund in the amount of \$12,371.00. She is recommending this amount to be used toward the deficit of \$13,268.00. A reimbursement of \$5,000 for wages has been received; additional funds will not have to be taken from the reserve fund.

Monroe County CDBG: Mayor Lee has been notified that the Village is receiving \$64,092.00 in grant funding for sidewalk and gutter replacement on Sunny Slope Drive in 2019.

Vouchers

Resolution to approve the vouchers with the following additions: First Bankcard \$917.32, Pat Holenbeck \$325.32, Regional Dist. \$919.60, United Uniform \$21.98, Villager Construction \$10,000, Murray Weaver \$338.78, Hilton Napa \$145.32, Tops \$1.99, Lamont Awards \$187.00.

Prepaid	\$ 8,436.71
T&A	\$25,748.56
General	\$58,192.21
Water	\$32,978.93
Sewer	\$ <u>0</u>
Total	\$125,356.41

Minutes

Resolution to approve the meeting minutes of April 10, 2018. Motion made by Trustee Speer, seconded by Trustee Gates. Carried unanimously 5-0.

Village Board Liaison Reports

Mayor Lee updated the board on upcoming community events.

Executive Session

Trustee Fowler motioned to enter into Executive Session at 7:35 p.m. to discuss a personnel matter, Trustee Speer seconded.

Trustee Burritt motioned to exit Executive Session at 7:46 p.m. seconded by Trustee Gates.

Adjournment

There being no further business, Trustee Speer made a motion to adjourn at 7:47 p.m., seconded by Trustee Gates. Carried unanimously 5-0.

Respectfully Submitted,

Amy Harter, Deputy Clerk