

**Village Board
Meeting Minutes
September 3, 2019**

Present: Mayor Lee, Trustees Zabelny, Fowler, Speer, Gates
Village Manager/Clerk Shari Pearce
Village Treasurer Maryalice Edwards
DPW Superintendent Mike McHenry
Code Enforcement Officer Mike Lissow
Deputy Clerk, Amy Harter

Guests: Neil Hauser, Linda Viney, Walt Horylev, Larry Gurslin, Maureen Spindler, Paul Spindler, Mark Greisberger, Tom Palumbo, Tim Thomas

Mayor Lee called the meeting to order at 5:00 p.m. with the pledge of allegiance followed by a moment of silence.

Recreation Report

Tom Venniro was unable to attend the meeting.

Code Enforcement Report

52 Underwood Avenue: Mike Lissow explained the homeowner has retained an attorney and has been in contact with him several times. The owner is actively pursuing means to repair the house. Mike informed the attorney a structural engineer must inspect the house and deem it safe; prior to issuing any building permits.

2 Peach Blossom: Mike Lissow has withdrawn the Parma Town Court case since the tree has been drastically cut down. Although it was not taken down to the level as requested, the Board feels the matter is closed.

160 Sherwood Drive: Mike Lissow has sent a property maintenance matter to court. The property has not been cleaned up as ordered. Mike will update the board on the progress.

US Census: The Genesee Finger Lakes Regional Planning Council has provided a list of addresses that need to be verified, Mike is working this.

Treasurer's Report

Retirement: Maryalice Edwards reported the New York State Retirement invoice is projected to come in at \$177,269.00; this is more than what was budgeted by \$690.

CD Renewal: Canandaigua National Bank has a renewal rate of 1.78% for 90 days. Maryalice recommends renewal on the mature date, September 6th.

Resolution to renew the CD's for 90 days at 1.78% with Canandaigua National Bank. Motion to approve made by Trustee Gates, seconded by Trustee Zabelny. Carried unanimously, 5-0.

DPW Equipment Reserve: Maryalice recommends depositing the payment of \$8,381.52 from Monroe County into this account. This was for work performed on East Avenue by the Department of Public Works.

Resolution to authorize the Treasurer to deposit \$8,381.52 into the DPW Equipment Reserve fund. Motion to approve made by Trustee Fowler, seconded by Trustee Speer. Carried unanimously, 5-0.

Public Works Report

Car Show: Despite the weather, the show was a success. Mike McHenry wishes to thank the volunteers for their efforts to put on this annual event.

Trees: There are two large trees on East Avenue that should be removed due to safety concerns. Mike McHenry is obtaining quotes from various tree companies and will keep the board updated on his progress.

East Avenue: The DPW is working with Monroe County on the preliminary plan for a project in this area in 2020.

Gas Line: Mike is working with RGE's engineer on a gas line replacement on South Avenue and Main Street.

LED Streetlights: 75 lights have been installed on Parkwood Lane, Park Square, Fraser Drive, Cooper Drive, Tyler Trail, Short Hills Drive, Little Tree Lane, Sunny Slope Drive and Dunbar Road.

Manager's Report

Comprehensive Plan: The committee is beginning to create the dynamics of the plan. Another public meeting is set for September 26th at the Fire Department, 120 Old Hojack Lane. The residents are being notified in their water bills, there is no additional charge for this mailing. Other notifications will be placed at Tops Market and other locations. Trustee Gates asked the board members to attend also. The next steering committee meeting is on August 29th and a walking tour will be scheduled in mid-September.

Special Police: The team interviewed their newest candidate. Kenan Hasanbegovic has been selected and the Town of Parma will be voting to accept him and Peter Colombo to the Special Police. The force is up to seven people.

Solar Power: Representatives from Astral Power met with Shari Pearce, Mayor Lee and Trustee Speer to explain their desire to solicit business door to door. The residents purchase shares from the Delaware Solar farm located on Burritt road, a credit is placed on their RGE bill, then a separate bill from the solar developer is sent. Budget billing customers are not eligible. Shari has asked them to review our bills for potential savings for the Village.

Server/software upgrades: Shari is working with Tri-Delta resources to upgrade our servers by the end of September, then concentrate on upgrading the software to eventually install the new payroll program. This process will take a few months to implement.

Clean Energy: Shari has been notified the grant funding application will be released in January 2020. She is attending a meeting on September 12th, more information will follow. Trustee Speer may attend also.

Parma Town Court: Shari updated the board on some ongoing parking ticket matters.

Fusion Connect, Inc - Bankruptcy: After a bit of research, it appears they are connected via Windstream Corp (which was out of Rochester and handled Verizon clients). Larry Schwind advised there is no need to take part in this action.

Environmental Committee: Shari recommends adding another member to the committee, the board was supportive of asking Pat Hohenbeck to join them. Shari will be scheduling a kickoff meeting in the coming weeks.

Public Forum 6:00 p.m.

Mayor Lee declared the Public Forum open at 6:00 p.m.

Walt Horylev Civic Beautification Award: This year's recipient is the Hilton Garden Club. The club has worked for 60 years in the Village planting and caring for several floral displays. Walt presented a plaque honoring the club along with a gift card. A small reception followed.

St. Leo's Project: A presentation was given by Tom Palumbo from Stantec with a conceptual plan for 50 senior residential units to be located at 171 Lake Avenue. The board agreed to move forward for a public hearing October 8th, the Zoning Board will be in attendance. The Village Board agreed that a joint meeting will be held on October 8th as there will be several variance requests on their agenda that evening.

Resolution to hold a special Village Board meeting on Tuesday, October 8th at 6:30 p.m. for the purpose of re-zoning properties at 169 Lake Ave and 171 Lake Ave. Trustee Speer made the motion, seconded by Trustee Fowler. Carried unanimously 5-0.

Resolution for the Village Board to consider the application of Providence Housing Development Company to rezone properties at 169 and 171 Lake Ave from Residential to Planned Residential District – Senior. Motion made by Trustee Fowler, seconded by Trustee Speer. Carried unanimously 5-0.

Maureen Spindler, 175 Lake Avenue, noted the applicant provided very detailed plans but why wasn't the neighborhood notified? She noted the structure will be build 20-30 feet behind her property line and asked if the board members would want 50 units behind their houses? She also asked if this would be added to the tax roll? Mr. Greisberger explained the project will likely qualify for the PILOT agreement (Payment in lieu of taxes). Maureen suggested individual houses instead of one large two story building to fit in with the neighborhood. The board informed Maureen that a public hearing is scheduled for October and this is when all the neighbors will be notified. For the purpose of this meeting, notification via mail was not required, we publish the agenda on the Village website; anyone is welcome to attend.

With all persons being heard, Mayor Lee closed the public forum for comments at 6:49 p.m.

Vouchers

Resolution to approve the vouchers including: First Bankcard \$162.00. SG Security \$150.00, Dave Crumb \$639.00, motion made by Trustee Speer, seconded by Trustee Fowler. Carried unanimously, 5-0.

Prepaid	\$ 4,908.50
T&A	\$ 24,693.27
General	\$ 83,859.77
Water	\$ 35,137.66
Sewer	\$ 6,844.78
<u>Total</u>	<u>\$155,443.98</u>

Minutes

Resolution to approve the meeting minutes of August 6, 2019, motion made by Trustee Fowler, seconded by Trustee Zabelny. Carried unanimously, 5-0.

Adjournment

There being no further business, Trustee Speer motioned to adjourn the meeting at 7:02 p.m. was made and seconded by Trustee Fowler. Carried unanimously 5-0.

Respectfully Submitted,

Amy Harter, Deputy Clerk