

**Village Board
Meeting Minutes
July 7, 2020**

Present: Mayor Lee, Trustees Zabelny, Fowler, Fay, Speer
Village Manager/Clerk Shari Pearce
DPW Superintendent Mike McHenry
Code Enforcement Officer Mark Mazzucco
Deputy Clerk, Amy Harter
Treasurer, Maryalice Edwards

Guests: Neil Hauser, Sherry Farrell, Linda Viney, Denise & Michael O'Toole, Linda Viney, Bethany Oyer, Joe Gibbons, Tom Palumbo, David Jones, Amber Wilk, Harry Bostely, Angela Eicholtz, Rev. Joseph Catanise, Walt Horylev, Larry Heininger, Paul & Maureen Spinlder, Mark Greisberger

Mayor Lee called the meeting to order at 5 p.m. with the pledge of allegiance followed by a moment of silence. The meeting was made available to the public via Zoom.

Recreation Department Report

Summer Camp: Tom Venniro reported some of their programs are running. There are 40 – 50 children attending camp, there are many safety guidelines to follow. They have recently received notification there are zero activities allowed on school grounds until further notice.

Community Center Use: Shari Pearce met with Mayor Lee and Code Enforcement Officer, Mark Mazzucco, about the use of the building. Mayor Lee is recommending the Community Center and the Jennejahn Lodge remains closed until after Labor Day. Currently, the daycare utilizes the south door with only staff and children entering the building. The summer campers and staff meet at north door and are using two rooms upstairs. The Village Office, Recreation and Food Shelf staff use the north doors. LaDanse is using her private exterior door.

Lodge: Recreation has asked if they can utilize the lodge. Trustees Speer and Zabelny agreed that if Recreation agrees to clean the lodge nightly, they should be allowed to utilize it for the summer. Trustee Fay agreed. Trustee Speer stated the Village should pay to have the building professionally cleaned after camp is over.

Resolution to allow Hilton Parma Recreation to use the Lodge exclusively until September 4, 2020; the lodge is also closed to the public. Motion made by Trustee Speer, seconded by Trustee Zabelny. 5-0.

Code Enforcement

Zoning Board of Appeals: Mark Mazzucco reported there are several agenda items for the August meeting. One item is for an in-home business to sell firearms on-line only. There will be no inventory in the home. Mark will verify if there will be ammunition sold.

Monthly Permit Report: A copy was provided to the board for the month of June. Mark will send this along with his written report.

Pause NY: Mark explained he is receiving a daily email from the Monroe County Sheriff's Department, there are no ongoing issues.

Fire Marshal: Mark was called to a fire at the former cold storage facility located on the corner of Collamer Rd and Old Hojack Lane, Parma this past Sunday.

52 Underwood Avenue: Repairs to the porch and a portion of the roof was removed in fall of 2019. Since no additional roof repairs have been made and there are still tarps covering the holes in the roof, Mark is recommending another structural engineer report be conducted to base any future action on our part. Mark has spoken to Steve Kline and Phil Morgan from Monroe County, the residence does not qualify for any financial assistance due to the condition of the home. Mark is very concerned for snow load. He noted it is possible for the homeowner to seek federal grants for additional repairs. Village Attorney Larry Schwind agrees that an engineer should be brought back to review the property.

Resolution to authorize the Code Enforcement Officer to hire a structural engineer to evaluate the house. The motion was made by Trustee Fowler, seconded by Trustee Zabelny. Carried unanimously 5-0.

Treasurer

Maryalice Edwards reported she is closing the books for the year.

Public Works

Community Center: Mike McHenry reported the library box built by the Girl Scouts has been repaired. An inspection of the boilers was done, there are repairs necessary. Mike will keep the board updated.

Eagle Scout Project: Lucas Rudd is interested in repairing steps at the former railroad trestle. Mike noted the DPW will help with the removal of debris. Lucas is seeking financial opportunities to purchase lumber and intends to have the project completed by fall.

Equipment: The 2006 Caterpillar loader repairs have been completed. The Town of Hamlin transported it to Milton Cat and back to the Hilton DPW.

Priority List: Mike reported there are 42 dead ash trees that will be taken down. A bucket truck will be needed for many large trees. Sidewalk and gutters repairs have been completed for residents that have plans for driveway replacements. Sidewalk improvement in Unionville Station started last week, done at the end of the month. This was done with grant funds. Roads have been prepared for annual maintenance and should be completed within the next two weeks.

Resolution to approve MRB to design and provide a bid package for Atchinson/Unionville Station lift-station and standby generator: Mike McHenry explained this is being put on hold until addition information is received.

Resolution to authorize the DPW Superintendent to purchase one Mack refuse chassis with a Leach 2R III 32 yard heavy duty commercial rear loader packer at a cost not to exceed \$265,000. The purchase is being made from the Beam Mack and is on the Onondaga List. Motion made by Trustee Zabelny, seconded by Trustee Speer. Carried unanimously, 5-0.

Resolution to hire Power & Construction Group to order and install 82 LED streetlights at a cost of \$29,233. Motion made by Trustee Fowler, seconded by Trustee Speer. Carried 5-0.

High School Project: Mike McHenry reported the Village and Town crews hauled 300,000 tons crusher run #2 from the high school project. This is a savings of approximately \$30,000 in future costs.

Streets: Mike reported this month the the DPW completed over 100 work orders, this is a record amount. Each work order takes an average of 15 minutes to complete.

Village II Apartments: A 4” water meter was replaced at Village II, this will provide a better tally of consumption.

Household Hazardous Waste: This has been rescheduled for 10/31/2020. This event will be held at the Village DPW.

East Avenue: Milling on East Avenue from Bennett Road to Main Street at South Avenue will take place by the end of July.

Public Forum 6:00 p.m.

Mayor Lee opened the Public Forum at 6:00 p.m.

St. Leo’s Senior Housing: Angela Eicholtz explained the proposal is to build at 40 unit senior housing project on 4.03 acres on the parcel that includes the former church. The parcel is being sold to Providence. Angela provided renderings of the site and explained the preliminary plan. There are two options. If the property can be zoned as PRD-S, the former church can stay on the property and be used as a community building. The second option is to consider changing the zoning from Residential to Multi-Residential. This would include demolishing the former

church and would allow the property to be for all age groups. The board agreed that saving the former church is in the best interest of the community.

In order for the project to be considered for rezoning, PRD-S, section 275-19 (D)(6) must be omitted in its entirety, *Any property less than 15 acres in area cannot be considered for PRD-S zoning.*

The board agreed to hold a public hearing to consider amending the zoning code to reduce the 15-acre requirement to allow PRD-S zoning.

Resolution to amend the Village Code, Section 275-19(D)(6) to eliminate the requirement of a 15 -acre parcel in a PRD-S area, seconded by Trustee Zabelny. 5-0. Thee public hearing is scheduled for August 4, 2020.

Great Lakes Classic Cars: Larry Heininger from Marques & Associates was present to proposal to re-subdivide this lot to allow for new construction of a building in the future. The board agreed to hold the public hearing for the request for re-subdivision.

Resolution to hold a public hearing to consider re-subdivision for the application for Great Lakes Classic Cars, Engels Gualdani, Owner, for Re-Subdivision of 6 and 9 Upton Street Tax Accounts #032.06-3-37.002 (6 Upton St.) and #032.06-3-37.001(9 Upton St.) to shift the east line of 9 Upton Street approximately 17.5 feet east at the maximum point. The land transfer is 1,833 SF (0.042 acre). After re-subdivision, the area of 6 Upton Street will be 0.644 acre. The area of 9 Upton Street will be 0.679 acre. This property is zoned Industrial. Motion made by Trustee Fowler, seconded by Trustee Zabelny, carried unanimously 5-0.

Manager's Report

Church: Shari Pearce explained Lifequest Church is seeking authorization to use the Ingham Room for their Sunday service in the event of inclement weather. They have not used the building since March due to COVID 19. They currently hold their service outside. The board agreed to allow them use of the Ingham Room for up to 50 people in the event of bad weather only. The room is to be sanitized by the church after use.

Comprehensive Plan: Shari reported the final draft has been placed on the website. A resolution is on the agenda to hold a public hearing in August for adoption. Bethany Ouer, stated she wants more time to review the plan, she has several suggestions. Her written comments will be placed at the end of these minutes.

Kelly Lincoln, via zoom, stated she would like to address livability with an emphasis on walkability on sidewalks; the importance of mixed income and housing.

Shari suggested holding a meeting with Ms. Ouer, Ms Lincoln and any interested parties about the Comprehensive Plan. She will contact Ms. Ouer to schedule, this will include members of the plan committee.

BLM Rallies: The board had a discussion regarding the recent rallies that have taken place in the Village. These were listed on social media and at no time was Village staff notified of the events. At the June 4th event, a protestor was hit by a car. The board discussed the positive and negative outcomes of both events. Bethany Ouer returned to the meeting after tuning in to the meeting via zoom to further discuss this topic. She spoke at length about her experience.

Cable TV: Shari reported that several residents have questioned if the Village would petition to lobby to Greenlight for Hilton to be included in their customer base. The board agreed that we cannot promote a particular company for any service. Shari will advise residents if they are interested to follow the online instructions via the Greenlight portal.

Lodge: There was a discussion to hold a dedication to the remodeled Jennejahn Lodge in September.

Special Police: Shari explained that a request for additional protection, body armor, be purchased for the force. Quotes are being obtained. Shari will coordinate a meeting with all the municipalities to discuss.

Apple Fest request: Linda Viney is seeking permission on behalf of the Apple Fest to use the Hilton Community Center building and grounds, as well at 135 South Avenue for the 2021 Apple Festival.

Resolution to authorize the use of Hilton Community Center building and grounds and 135 South Avenue September 29th through October 4th 2021. This includes set up and removal. Motion made by Trustee Speer, seconded by Trustee Fay. Carried unanimously, 5-0.

Vouchers

Resolution to approve the vouchers including \$10.00 William Nielsen, \$20.73 First Bankcard, \$174.59 Green Acres, \$2462.00 Power Construction, \$215.00 Kristen Natale. Motion made by Trustee Fowler, seconded by Trustee Speer. Carried 4-0.

Prepaid	\$4,496.13
T&A	\$28,885.85
General	\$90,237.31
Water	\$35,873.50
Sewer	\$13,360.80
Capital	<u>\$5,851.64</u>
Total	\$178,705.23

Minutes

Resolution to approve the meeting minutes of made by Trustee Fowler, seconded by Trustee Zabelny. Carried 4-0.

Next Village Board meeting is September 1, 2020.

Adjournment

Trustee Speer made the motion to adjourn at 8:12 p.m. seconded by Trustee Fowler. Carried unanimously, 5-0.

Respectfully Submitted,

Amy Harter, Deputy Clerk