

**Village Board  
Meeting Minutes of  
September 21, 2020**

Present: Mayor Lee, Trustees Zabelny, Farrell, Fowler, Speer, Village Manager, Shari Pearce, Code Enforcement Officer, Mark Mazzucco, DPW Superintendent, Keith Brown, Asst Superintendent, Jeff Pearce, Deputy Clerk, Amy Harter

Mayor Lee called the meeting to order with the pledge of allegiance followed by a moment of silence.

Mayor Lee administered the Oath of Office to Shannon Zabelny and Sherry Farrell.

DPW Employment: Keith Brown recommends hiring two full time labor positions.

**Resolution** to authorize the DPW Superintendent to hire two full-time DPW employees at \$16.00 per hour. Motion made by Trustee Zabelny, seconded by Trustee Speer. Carried unanimously, 5-0.

Computer purchase: Shari Pearce is recommending the DPW Mechanic have a computer in the DPW office.

**Resolution** to authorize the Village Manager to purchase a computer for the Mechanic at a cost not to exceed \$1,000.00. The funds shall be taken out of contingency. Motion made by Trustee Speer, seconded by Trustee Fowler. Carried unanimously, 5-0.

Zoning Board of Appeals: Shari Pearce explained an application expected from Providence Housing located at 169/171 Lake Avenue. Due to the scope of the application, she is recommending utilizing the services of MRB Group to assist the ZBA. The Village Board agreed and is supportive of having MRB Group provide a workshop session and future meetings to the Zoning Board of Appeals to assist them with this application.

Library: Shari reported there is some uncertainty pertaining to the parking lot between the Parma Public Library and Hilton Methodist church. The Village has snowplowed this lot for many years, however, no documentation has been located to determine it to be a municipal lot. Shari has been in contact with Parma Town Supervisor, Jack Barton and will keep the board updated on her findings.

Vendors Permit: Shari is recommending waiving the fee for a food truck at the Halloween celebration, at the Community Center on October 31, 2020 Motion made by Trustee Fowler, seconded by Trustee Speer. Carried unanimously 5-0.

**Adjournment**

Motion to adjourn at 4:04 p.m. made by Trustee Fowler, seconded by Trustee Speer. Carried unanimously, 5-0.

Respectfully Submitted,

Amy Harter  
Deputy Clerk