

**Village Board
Meeting Minutes
March 2, 2021**

Present: Mayor Lee, Trustees Zabelny, Fowler, Speer, Farrell
Village Manager/Clerk Shari Pearce
Village Treasurer, Maryalice Edwards
DPW Superintendent Jeff Pearce
Asst. Superintendent, Chad McManus
Building/Code/Fire Mark Mazzucco
Deputy Clerk Amy Harter

Mayor Lee called the Village Board meeting to order with the Pledge of Allegiance followed by a moment of silence.

This meeting took place via zoom.

Recreation

Tom Venniro gave an update from his department. Currently, their indoor bingo event is being held in the Ingham Room at 50% capacity. They are hosting an Easter lunch with two time slots in one day.

Community Center: Tom asked if the board will be reopening the building. The board agreed that it is early to open; not enough of the public have had the vaccination. DPW Superintendent Jeff Pearce stated more cleaning supplies have been ordered. The board will discuss opening the building in April and the Lodge will open March 5th as discussed at the February meeting.

Tax Appointments: Tom noted that 540 appointments for tax prep have been made.

Upstairs Storage: Tom thanked the DPW for their assistance in clearing items from the Auditorium closet.

Building Department

52 Underwood Avenue: Mark reported the volunteers from St. Paul Lutheran Church is planning another phase of home repairs. Shari will be working the homeowner to coordinate this work.

Fire Marshall: Mark responded to a garage fire on Tyler Trail and a recurring alarm malfunction on Canning Street, this has been repaired.

Pause NY: There were no violations reported in February.

Parking complaints: 22 tickets were issued last month, there have been no violations since. There have also been cars parked along Henry Street in front of the DPW. Mark has taken care of this issue.

Property Maintenance: Mark mailed 14 property maintenance violation letters, 17 more are forthcoming. They include RV's and storage of junk, etc.

Nuisance call: Mark has received a call regarding cats being a nuisance on Doud Circle. The board discussed this issue in the last few years and have agreed there is no simple fix for the problem.

Treasurer Report

Resolution to renew the CD's for 30 days at .20% with Canandaigua National Bank, motion made by Trustee Zabelny, seconded by Trustee Fowler, carried 5-0.

DPW Report

Personnel: Nick Mucci passed the NYS Inspector exam for light, medium, heavy duty trucks, DPW Superintendent Jeff Pearce is recommending an increase of \$ 1.00 per hour wage increase, this is his 6 month review.

Resolution to increase Nick Mucci's wages by \$1.00 per hour, motion made by Trustee Zabelny, seconded by Speer, Carried unanimously, 5-0

COVID: Five employees tested positive in February. Four have returned to work, one remains absent. Jeff Pearce had Brockport and Parma employees on standby. Fortunately, they were able to work with minimal employees.

Water Licensing: DPW Superintendent, Jeff Pearce and Asst. Superintendent, Chad McManus attended the course SUNY Morrisville February 17th & 18th. They obtained their Grate D Operator's Certification. There are two additional employees that will be attending the course in July.

Car show: DPW Superintendent, Jeff Pearce will be attending the necessary meetings pertaining to event scheduled August 21st.

Boilers: Jeff Pearce reported there have been no issues over the last three weeks, it appears they have been repaired.

Water Main breaks: There have been two breaks, one on Rolling Meadow Drive and the other on Sherwood Drive.

Fire hydrant: A vehicle hit a hydrant on Village II Drive at the south entrance into the shopping plaza. There was no damage to the hydrant.

Gas Line: A resident on South Avenue began having sewer problems recently. It was determined that the damage was caused by DDS Construction during the gas line work that was done in 2020. They are responsible to make all the necessary repairs for the homeowner.

West Ave sewer lateral: There was a collapsed sanitary sewer lateral at 294 West Avenue. Their contractor will use the existing line which ties into the main line. Jeff Pearce will monitor the project scheduled to begin March 1st.

Jennejahn Lodge: A maximum seating capacity of 50 people has been put into place per the Governors executive order. Extra tables and chairs will not be available to those renting the lodge to be in compliance with these orders. The board has agreed to rent the lodge once a week through the month of May.

Resolution to allow the re-opening of the Jennejahn Lodge as of March 5, 2021, all current COVID 19 guidelines must be followed during each reservation. Motion made by Trustee Fowler, seconded by Trustee Zabelny. Carried unanimously, 5-0.

Public Forum

Mayor Lee opened the meeting for public comment at 6 p.m. With no one present, the public comment portion was promptly closed.

Managers' Report

Resolution to increase the wages of Victoria Taylor by \$1.00 per hour. Motion made by Trustee Fowler, seconded by Trustee Farrell. Carried unanimously 5-0.

Garden Club: Bethany Oyer inquired if the Ingham Room could be utilized one evening in March. The room is used by the tax preparer's several times a week; they will not be expected to remove their items.

Resolution to allow the use of the Ingham Room by the Garden Club, with the understanding it be cleaned after use and the tax items not be disturbed. Motion made by Trustee Fowler, seconded by Trustee Zabelny. Carried unanimously, 5-0

Auditorium Use: Shari Pearce explained the Auditorium will be used on May 9th through May 16th by LaDanse for their recitals. The owner cannot reserve the venues normally used due to COVID, Shari felt it would be appropriate to provide them space in the Community Center.

Covid Pay: Shari explained that some municipalities are setting a limit to their Covid sick time; she asked if the board would like to make any changes to the policy currently in place which does not count against sick time. There will be no changes to the policy, employees that are ill with Covid will be paid for sick time and it will not be counted against it.

Unionville Station history: A book is currently being written by Larry Gurslin. Dave Crumb, Village Historian is seeking a contribution from the Village for \$125. The board is requesting a written proposal detailing the request, this item will be tabled until then.

Preconstruction meetings: The sewer project meeting and generator meetings are scheduled for March 9th. The sewer project bid opening will be held March 18th at 2 p.m.

Clean energy. Shari confirmed the Village received \$5000. Shari is setting a meeting with the new representative this month. She will have a report in April for the board.

Electric Charging Station: The electric charging station is moving along in the planning stage. A location has been set, quotes are being obtained and more information will be available at the April meeting on the projected timeline.

Community Garden: St. Georges Church on Wilder Road, supports the food shelf with a community garden on their property. They are looking to expand it. Since there has been interest shown in creating a garden at the Community Center, Mayor Lee suggested the board visits the location. He is supportive the garden be expanded. Shari Pearce feels the Community Center has the space to create a garden. Shari will setup a meeting with key officials to discuss the future of a project. This item will be discussed at the next meeting.

Budget meeting: Shari recommends a budget meeting be scheduled on March 30th. The budget team will meet on March 10th, 17th, 23rd. The modified budget meeting will be Friday, March 5th.

Resolution to hold a special meeting for March 30th for the budget presentation. Trustee Fowler made the motion, seconded by Trustee Farrell. Carried 5-0.

CDBG grant: There is not a large enough project to submit an application this year. Shari is hoping the census block changes for next year to allow for more opportunities.

RGE Gross receipt tax: Currently there is a lawsuit involving 91 municipalities and RGE. Computel Consultants conducted an audit of RGE and has underpaid gross receipt taxes. RGE is disputing the claim. Computel will continue to work towards obtaining these funds.

Personnel: There may an employee taking medical leave in the near future. Shari is searching for someone to fill in for the absence. Trustee Speer suggested summer hep from a co-op student. The board is supportive of hiring part time, temporary in the office at Shari's discretion.

Resolution to authorize the Manager to hire a temporary person to help in the front office work while the employee is out on medical leave. Trustee Speer made the motion, seconded by Trustee Fowler. Carried 5-0.

Resolution To allow the Apple Fest Committee to use the Community Center parking lot for a drive-thru chicken BBQ on Saturday, May 22, 2021 8:00-6:00 p.m. Trustee Zabelny made the motion, seconded by Trustee Speer. Carried unanimously 5-0.

Vouchers

Resolution to approve the February vouchers for payment with the following additions: Colony Hardware \$243.49, Deckman Oil \$257.88, MRB Group \$11,186.34, Reginal Distributors \$501.87, Uline \$53.69. Motion made by Trustee Zabelny, seconded by Trustee Fowler. Carried unanimously, 5-0.

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| Prepaid | \$8,613.60 |
| TA | \$27,823.42 |
| General | \$35,685.73 |
| Water | \$35,813.46 |
| Sewer | <u>\$7,795.82</u> |
| Total | \$115,732.03 |

Discussion

Carnival: The fire department will make a decision by June 1st to determine if their carnival will be held this year. It was not held in 2020 due to the pandemic.

Trustee Fowler thanked the entire team for their hard work during the changes within the Village administration.

Adjournment

There being no further business, the meeting was adjourned at 7:06 p.m. Trustee Speer made the motion, seconded by Trustee Zabelny. Carried unanimously, 5-0.

Respectfully Submitted,

Amy Harter, Deputy Clerk