

**Village Board
Meeting Minutes
September 7, 2021**

Present: Mayor Lee, Trustees, Farrell, Fowler, Speer, Zabelny
Village Manager Shari Wilson- Pearce
DPW Superintendent Jeff Pearce
Asst Superintendent Chad McManus
Treasurer Maryalice Edwards
Code Enforcement Officer Mark Mazzucco
Deputy Clerk Amy Harter

Guests: Linda Viney, Jerry Pozzuolo, Mark Swanson, Karen Swanson, Todd Gangross,
Marco Mattioli, Christine Devey, Bethany Oyer

The meeting was held in person and via Zoom.

Mayor Lee called the meeting to order at 5:00 p.m. with the pledge of allegiance followed by a moment of silence.

Recreation Department:

Summer event: The summer wrap up was a great success. The Halloween celebration will be held outdoors on October 30th, in case of inclement weather the event will be moved inside. A fall concert will be held at the Parma Town Park with a clam bake provided by the Rotary Club October 16th, 4:30 p.m.- 7:00 p.m.

Code Enforcement:

Providence Housing: Mark Mazzucco explained nothing new has been received pertaining to the senior housing project proposed on Lake Avenue

75 Lake Avenue: There was a small grease spill into a storm drain. The DPW responded and the DEC was notified. Mark reported the matter is considered closed.

64 Short Hills: There has been reports from residents regarding drainage problems, Asst. Superintendent Chad McManus has investigated the situation. This is a property owner issue and will not be addressed by Village personnel.

Mark provided reported 33 fire inspections were done last month and new files are being created for annual inspections.

Tyler Trail: There has been an ongoing parking issue in the neighborhood. There constant complaints about a vehicle parked along the street; the vehicle is used daily. The board discussed prohibiting street parking. Mayor Lee has spoken to the Captain of the MCSD who has placed two special attention details in the area.

Dog Control: Mark has been informed of a dog attack on Tallwood Drive. A person was walking his dog on a leash when two dogs came from their residence and bit the leashed dog, who in turn ran off. Owners of both dogs had a verbal exchange. When the owner of the leashed dog returned to his home, his wife informed him the dog was returned by the other dog owner, who had opened the door to the house and put the dog inside. Mark referred the complainant to Parma Dog Control Officer, Art Fritz, who is on vacation currently. The board agreed this is the best course of action.

Vacation: Mark would like to utilize Doug Scarson for his backup during his upcoming vacation from September 23-26. The board supports Doug filling in during Mark’s absence.

Treasurer

1. **Resolution:** To amend the 2020-21 budget as follows: Motion to approve made by Trustee Fowler, seconded by Trustee Zabelny. Carried unanimously, 5-0.

<u>Increase:</u>		<u>Decrease:</u>	
A11325.1A	\$5,759.94		
A11325.4C	\$1,838.88		
A11950.40	\$1,775.99		
A18010.10	\$1,610.42		
A18010.40	\$2,250.50		
A19050.40	\$150.56	A11990.40	\$13,386.29
A11420.40	\$5,693.75	A11320.40	\$5,693.75
A27110.10	\$19,401.50		
A28160.10	\$21,040.24		
A28189.10	\$8,576.02	A25110.10	\$49,017.76
A13620.20	\$193.31	A13620.40	\$193.31
A25142.40	\$1,358.36	A25142.20	\$1,358.36
A25182.4A	\$31,757.65		
A28160.40	\$12,448.89	A25110.4A	\$44,206.54

F18310.10	\$6,573.57	F18310.4B	\$551.09
		F18340.10	\$6,022.48
F19030.40	\$7.54		
F19060.40	\$321.11	F18320.40	\$328.65
F28340.20	\$369.00	F28340.4B	\$369.00
G11440.40	\$928.30	G28120.4C	\$928.30

Resolution to renew the CD’s for 30 days at .20 % with Canandaigua National Bank. Motion made by Trustee Speer, seconded by Trustee Farrell. Carried unanimously 5-0.

Resolution to amend the 2021-2022 budget to increase the revenue the amount that was budgeted in the prior year for the LED lighting grant. Motion to approve made by Trustee Zabelny, seconded by Trustee Farrell. Carried unanimously, 5-0.

Resolution to hire MMB to calculate lost revenue for ARPA funds, a cost not to exceed \$1500. Motion made by Trustee Speer, seconded by Mayor Lee. Carried unanimously, 5-0.

DPW Superintendent

Resolution to increase the wages of Nick Mucci by \$1 per hour, as he has reached his six-month evaluation. Motion to approve made by Fowler, Speer 5-0. \$1 increase

Resolution to hire Zach Klein permanently. Motion to approve made by Trustee Farrell, seconded by Trustee Speer. Carried unanimously, 5-0.

Resolution to hire Griffin Bickom permanently. Motion made by Trustee Zabelny, seconded by Trustee Fowler. Carried unanimously, 5-0.

Resolution to accept the resignation of Justin Wegman as a full time, permanent employee effective today, he will remain a seasonal employee at a wage of \$15/hour through October 31st. Motion made by Trustee Fowler, seconded by Trustee Speer. Carried unanimously, 5-0.

Community Center: Jeff reported the heating unit in the gym is in need of repair. The lock on the exterior door at the north entrance isn’t working consistently. New keys have been made; it may need to be reed to be fixed by the original company that installed it. Water testing for lead levels was done and the results are not back as of yet.

Unionville Station Pond: The cleanout project is complete, and the residents are pleased with the outcome. The board thanked the DPW for their outstanding work.

Railroad Avenue charge station: The project is moving along; Trustee Speer will be working with the DPW Superintendent with lighting and other items.

Automatic Water Meters: The meters have been installed in Creek Crossing. TI sales will be working with our staff and Springbrook Software to install the necessary programming for billing purposes. They will be in the office on September 28th.

Water Training: Jeff is seeking authorization to send two more employees for the necessary training in January 2022.

Resolution to authorize the Superintendent to send two additional DPW employees to attend training January 6th – 8th 2022, and two more employees in July 2022. Motion to approve made by Trustee Fowler, seconded by Trustee Farrell. Carried unanimously, 5-0.

Unionville Station: Suit Kote was scheduled to slurry seal this subdivision, but they had a COVID breakout and had to reschedule for 2022.

Fence and sidewalk: A public sidewalk was built between 24 and 26 Fraser Drive. The school district is no longer interested in having it. Jeff will coordinate the removal of the fence and sidewalk with the Building and Grounds Department of the school district.

Land purchase: Jeff reported the property they are using for for stock piling and spoil from projects is filling up fast.

Public Forum

Mayor Lee declared the meeting open at 6:00 p.m. for public comment.

Todd Gangross, 2 Timberwood Drive, explained he had a recent altercation while walking his dog in the neighborhood. His dog was attacked, and he was nearly with a dog. He filed a vicious dog complaint with the Town of Parma and contacted the Sheriff's Department.

John Scirabba, Engineer Landtech explained the owner of 100 Old Hojack Lane, Gerry Pozzuolo, is seeking rezoning and subdivision of his lots; tax id: 024.17-3-45.1 and 024.17-31.1. The intent to create one lot and build self-storage units.

Resolution to authorize the Village Manager to advertise for a public hearing on October 5th for rezoning and to merge tax id parcels 024.17-3-45.1 and 024.17-31.1. Motion made by Trustee Fowler, seconded by Trustee Speer. Carried unanimously-0.

Resolution to authorize the Village Manager to advertise for a public hearing to merge 150 and 170 Old Hojack Lane. Motion made by Trustee Fowler, seconded by Mayor Lee. Carried unanimously, 5-0.

Mark Swanson 102 Cambridge Road, Mr. Swanson reported he has dead ash trees that overhang on his property. The trees belong to the Hilton Parma Fire District. Larry Speer noted this is not a village matter.

Manager

Zoning Board: Shari Pearce reported an alternate member of the Zoning Board has resigned.

Resolution to accept the resignation of Sean Myers from the Zoning Board of Appeals, effective immediately. Motion made by Trustee Speer, seconded by Trustee Fowler. Carried unanimously, 5-0.

Office proposal: Shari explained the office staff has agreed on office design “Option 2” provided by MRB Group. Amy Harter is working with two furniture designers for products. We’d like to place the order by the end of September, it will likely not be installed until Spring.

Board Room: Shari explained a meeting is scheduled to meet with Tri-Delta to outfit the board room with better audio/visual equipment. The Governor has extended the Executive Order that municipalities must offer all public meetings online. Complaints have been made due to poor quality of Zoom meetings.

Unrestricted Aid: Shari requested the board hire Mengel Metzger Barr & Co. LLP to calculate the lost revenue for the Village for a cost not to exceed \$1,500.00. Once the calculation is complete, the board will have more flexibility on spending that portion of the ARPA funds.

Resolution to hire Mengel Metzger Barr & Co. LLP to calculate the lost revenue for the Village for a cost not to exceed \$1,500.00. Trustee Speer made the motion, seconded by Trustee Fowler. Carried 5-0.

Minutes

Resolution to approve minutes of August 3, 2021, as amended, motion made by Trustee Fowler, seconded by Trustee Zabelny. Carried 5-0.

Vouchers

Resolution to approve the September vouchers for payment with the following additions: First Bankcard \$1858.89, CNB \$3986.67, HCSD \$4,981.16, Power and Construction \$19,669.50, New York Planning Federation \$54.67. Motion made by Trustee Farrell seconded by Trustee Speer. Carried unanimously, 5-0.

Prepaid	\$4,977.22
TA	\$30,478.26
General	\$77,519.11
Water	\$52,426.93

sewer	\$8,590.70
capital	<u>\$1,350.00</u>
Total	\$175,342.22
Prepaid	\$4,977.22

Adjournment

Motion to adjourn made at 7:10 p.m. made by Trustee Speer, seconded by Trustee Zabelny.
Carried unanimously, 5-0.

Respectfully Submitted,

Amy Harter, Deputy Clerk