

**Village Board
Meeting Minutes
October 5, 2021**

Present: Mayor Lee, Trustees, Farrell, Fowler, Speer (via zoom), Zabelny
Village Manager Shari Wilson- Pearce
DPW Superintendent Jeff Pearce
Asst Superintendent Chad McManus
Treasurer Maryalice Edwards
Code Enforcement Officer Mark Mazzucco

Absent: Amy Harter

Guests: Linda Viney, John Plarr, Gigi Pecora, John Sciarobba, Jerry Pozzuolo, Marco
Mattioli, James and Michele O'Connor, Ray Wenzel, Denise O'Toole

The meeting was held in person and via Zoom.

Mayor Lee called the meeting to order at 5:00 p.m. with the pledge of allegiance followed by a moment of silence.

Recreation Department

Tom updated the board on upcoming events including Make a Difference Days, Halloween celebration and Christmas Tree Lighting.

Tom inquired that he may be interested in purchasing one of the old generators the Village has since they have upgraded them recently.

Code Enforcement

Mark Mazzucco reported on the most recent zoning board applications. He updated the board on his work- load and code violations.

Treasurer's report

Resolution: to authorize the Treasurer to put the monies from the sale of equipment into the Equipment reserve fund; \$4,062.50 was received for the sale of the 2007 refuse truck, drill press and welder. Trustee Zabelny made the motion, seconded by Trustee Fowler. Carried 5-0.

Resolution: to renew the 30-day CD's at the interest rate of .20%. Trustee Fowler made the motion, seconded by Trustee Zabelny. Carried 5-0.

Maryalice reported the Village has received the aim funding.

Maryalice reported the NYS retirement bills is \$15, 359 lower than last year.

Superintendent's Report

Jeff Pearce recommended that the following employees receive a \$1.00 increase for their six - month evaluation, per the Village's three-year program.

Resolution to increase wages of Cody Pierce by \$ 1.00 per hour for his six-month evaluation. Trustee Zabelny made the motion, seconded by Trustee Farrell. Carried 5-0.

Resolution to increase wages of Steve Catone by \$ 1.00 per hour for his six-month evaluation. Motion made Trustee Fowler, seconded by Trustee Zabelny. Carried 5-0.

Jeff Pearce remarked the Village needs tree stakes and Mike Pierce has 35 stakes for sale for \$100.00. He recommends the Village purchase the stakes.

Resolution to Purchase 35 tree stakes from Cody Pierce's father (Mike Pierce) \$100.00. Motion made by Trustee Speer, seconded by Trustee Zabelny. Carried 5-0.

Jeff remarked a resolution is needed to increase Nick Mucci's salary to account for his 5-year longevity pay.

Resolution to increase employee Nick Mucci's wage by \$.14 per hour for his five- year longevity pay. Trustee Fowler made the motion, seconded by Trustee Fowler, carried 5-0.

Lead testing update: The repair has been made to the Recreation faucet, we have re-tested the water and awaiting results prior to turning the water back on.

Jeff noted the mini library that is located at the Community Center is getting repaired.

The Community Center generator is working for emergency power. The gas line was placed above grade, which is to code, however, it creates a safety hazard to the parking lot. When time permits, the DPW is going to bury the gas line.

Trustee Speer suggested we donate the old generator from the Community Center to the Town of Parma; the Town will need to investigate if they will be able to utilize it.

Intermunicipal Agreement: Jeff Pearce stated he needs a resolution to continue shared recreation program and park services through Monroe County.

Resolution to approve the Intermunicipal Agreement for Shared Recreation programs and Park Services between the Village of Hilton and County of Monroe (full resolution attached). Trustee Speer made the motion, seconded by Trustee Fowler. Carried 5-0.

Manager's report

Annual Fire Inspections: Shari noted that with the departure of our temporary part-time person, we need assistance with finishing the fire inspections. She is recommending hiring Empire Code Services to aid in this task. The Town of Parma has used them in the past and they come highly recommended. Shari indicated there are about 30 inspections left to complete.

Resolution to hire Empire Code Services to aid in completing the fire inspections per the contract/rate schedule. Trustee Zabelny, seconded by Trustee Speer. Carried unanimously 5-0.

Historian request: Shari remarked the Historian has requested funds be taken out of his account for repairs on the Hoosic Castle Historic Cemetery in the amount of \$500.00. The board approved this request.

Resolution to authorize the Treasurer to pay \$500.00 from the Historian's savings account to pay for repairs on the Hoosic Castle Historic Cemetery. Trustee Fowler made the motion, seconded by Trustee Speer. Carried 5-0.

Paternity/Maternity leave: Vice Mayor Fowler has drafted a proposal for the board's review. The proposal included separating maternity leave from our sick policy and providing some family leave. After a long discussion, the board decided to table this item to provide time to review the proposal.

Recreation Intermunicipal agreement: The agreement expires at years end. I believe the board has agreed to no increase in 2022 and no more than a 2% increase for the two subsequent years. I will prepare the document with these changes unless the board has something else they want to add.

Special Police: The Special Police event is Wednesday, October 13, 2021, at 6:00 p.m. in the Ingham room. The Town Board and others have been invited as well.

Community Center: Shari updated the board on the recent projects that she is overseeing with the Community Center currently, which include, new carpeting and installing the co detectors and smoke heads to improve our fire safety system.

Public Forum 6:00 p.m.

Public hearing #1

Mayor Lee read the following public hearing notice to the public.

Please take notice that the Hilton Village Board will hold a public hearing on Tuesday, October 5, 2021, at 6:00 p.m. in the Hilton Community Center, 59 Henry Street, Hilton New York to consider Local Law 4, 2021 as follows:

Section 275-9 Recreation Vehicle Law

To be deleted in its entirety and replaced with:

Section 275-9 Storage of vehicles, campers, RV trailers and boats

Motor vehicles, trailers, campers or boats and other recreational vehicles may be stored on a lot outside, if the following conditions are met:

- A. They are behind the front plane of the principal dwelling and within the side and rear setbacks applicable to said lot, with the exception of April 1st through November 1st when they may be in a front area driveway of any residential or business lot.
- B. At no time can recreational vehicles, trailers or boats be parked or stored in the driveway that would be closer than 15 feet distant from the nearest street, curb, or edge of pavement.
- C. A maximum of one ancillary vehicle, recreational vehicle or boat may be stored outside on any residential lot.
- D. The vehicle must be owned by a full-time resident of the property.
- E. Recreational vehicles shall not have fixed connections to electricity, water, gas, or sanitary facilities, nor shall recreational vehicle at any time be used for living or housekeeping purposes while on the premises.
- F. Any such recreational vehicle shall be kept in good repair and in working condition, with current license plate and/or registration, unless stored within a garage.

Mayor Lee opened the public hearing at 6:01 p.m.

Public comments:

John Plarr, 9 Overlook Dr stated I normally turn my plates in for liability insurance purposes. He was wondering if this would be an issue. The board said there is not issue with this as long as it is temporary. Mr. Plarr then remarked he is satisfied with the proposed law

Mayor Lee closed the public hearing at 6:11 p.m.

Shari Pearce stated that Monroe County Department of Planning determines this to be a local matter.

There being no further discussion, Mayor Lee asked for a motion from the board.

Resolution to approve Local Law #4, 2021 to modify the Recreation Vehicle Law, Section 275-9 of the Zoning Code. Trustee Fowler made the motion, Trustee Zabelny seconded, carried 5-0.

Public Hearing #2

Mayor Lee read the following public hearing notice:

The Village Board will consider the application of Gerry Pozzuolo, for a Re-Subdivision of 100 Old Hojack Lane, (Tax Accounts #024.17-3-45) and a portion of 110 Old Hojack Lane, formerly 167 Lake Ave (Tax Account #024.17-3-31.1). The land transfer is 0.178+/-acres. After re-

subdivision, the area of 100 Old Hojack Lane will be 1.863 +/- acres. The property is zoned Commercial.

Mayor Lee opened the public hearing at 6:16 p.m.

Public comments: no comments from the public

Mayor Lee closed the public hearing: 6:17 p.m.

Resolution to review SEQR, this is unlisted Type 1 action, a Negative declaration was made. Motion made by Trustee Fowler, seconded by Trustee Zabelny. Carried unanimously, 5-0.

Shari Pearce reported the review conducted by Monroe County Planning determined this to be a local matter.

Resolution to approve the application of Gerry Pozzuolo, for a Re-Subdivision of 100 Old Hojack Lane, (Tax Accounts #024.17-3-45) and a portion of 110 Old Hojack Lane, formerly 167 Lake Ave (Tax Account #024.17-3-31.1). The land transfer is 0.178 +/- acres. After re-subdivision, the area of 100 Old Hojack Lane will be 1.863 +/- acres. The property is zoned Commercial. Trustee Fowler, seconded by Trustee Farrell, carried 5-0.

Public Hearing #3

Mayor Lee read the following public hearing notice to the public.

The Village Board will consider the application of Gerry Pozzuolo to Rezone approx. 0.178 +/- acres of property located at 110 Old Hojack Lane formerly 167 Lake Avenue, (Tax Account #024.17-3-31.1) to Commercial. This property is currently zoned Residential.

Mayor Lee opened the public hearing: none 6:20 p.m.

Public comments: none

Mayor Lee closed the public hearing: 6:20 p.m.

Resolution to review SEQR, this is unlisted Type 1 action, a Negative declaration was made. Motion made by Trustee Fowler, seconded by Trustee Zabelny. Carried unanimously, 5-0.

Shari Pearce reported the review conducted by Monroe County Planning determined this to be a local matter.

Resolution to approve the application of Gerry Pozzuolo to Rezone approx. 0.178 +/- acres of property located at 110 Old Hojack Lane formerly 167 Lake Avenue, (Tax Account #024.17-3-31.1) to Commercial. Trustee Fowler made the motion, seconded by Trustee Zabelny, carried 5-0.

Public Hearing #4

Mayor Lee read the following public hearing notice to the public.

Application for Marco Mattioli to merge two parcels, 170 Old Hojack Lane, Lot-1, Tax Account #023.20-01-04 (4.011 acres) and 150 Old Hojack Lane, Lot-2, Tax Account #023.20-01-05.1 (7.945 acres) into one parcel. After the merge, the area of Lot 1 will be 11.956 acres. This property is zoned Light Industrial.

Resolution to review SEQR, this is unlisted Type 1 action, a Negative declaration was made. Motion made by Trustee Fowler, seconded by Trustee Zabelny. Carried unanimously, 5-0.

Mayor Lee opened the public hearing at 6:51 p.m.

Public comments.

Daniel Brannan, Esq, 16 East Main Street, Rochester, he is representing Sara Puccia, who owns a parcel adjacent to the proposed development. Mr. Brannan request the board carefully consider the project as it encroaches on wetlands. He is concerned the storm water management plan is sufficient for this development. Mr. Brennan also questioned why the Village Board does not have to conduct a full environmental assessment review?

Shari Pearce responded a full EAF will be conducted with the site plan review at the Zoning Board's upcoming public hearing meeting for this application. The Zoning Board will review the storm water management as well and many other areas that the Village Engineer has identified. This meeting is to adjust boundary lines only and the re-subdivision does not have an impact on the environmental since the land is not being disturbed.

Mayor Lee to close the public hearing: 6:27 p.m.

Shari stated the comments have been reviewed by Monroe County Planning, which are below.

Resolution to approve the application for Marco Mattioli to merge two parcels, 170 Old Hojack Lane, Lot-1, Tax Account #023.20-01-04 (4.011 acres) and 150 Old Hojack Lane, Lot-2, Tax Account #023.20-01-05.1 (7.945 acres) into one parcel. After the merge, the area of Lot 1 will be 11.956 acres. This property is zoned Light Industrial. This is contingent on receiving comments from Monroe County Planning and Development. Trustee Fowler made the motion, seconded by Trustee Speer, carried 5-0.

Apple Festival: Linda Viney thanked the board for allowing them to use the grounds to host their Chicken BBQ this past Saturday.

Hilton Metals, the owner expressed concern on the future construction at 170 Old Hojack Lane. He remarked he would like to see a business that creates jobs in the area. He is concerned on drainage with the large- scale project that is proposed. He noted he has five acres and a 4,000 square foot building; he was approved to build a much larger facility than what is there now. He also spoke on cleaning up behind his property, there are some furniture and other items that need to be removed.

Mayor Lee closed the public hearing at 6:50 p.m.

Minutes

Resolution to approve minutes of September 7, 2021, with one correction. Trustee Farrell, seconded by Trustee Zabelny. Carried unanimously 5-0.

Vouchers

Prepaid	\$5,316.93
TA	\$30,033.25
General	\$50,312.85
Water	\$44,896.00
Sewer	\$23,992.84
Capital	<u>\$4,242.05</u>
Total	\$158,793.92

added at the meeting:

Jackson Welding	\$14.99
Finger Lakes Castle	\$110.40
HCS D	\$2,769.54
TI Sales	\$5,859.22
Sunking	\$565.90
Westside News	\$500.66
Town of Parma	\$300.00

Resolution to approve the October vouchers for payment. Trustee Fowler made the motion, seconded by Trustee Farrell, carried unanimously 5-0.

Motion to enter into executive session at 7:10 p.m. for a potential real estate sale: Trustee Fowler made the motion, seconded by Trustee Speer. Carried unanimously 5-0.

Motion to exit out of executive session at 7:30 p.m.: Trustee Fowler made the motion, seconded by Trustee Speer. Carried unanimously 5-0.

Discussion

Trustee Speer stated he had a presentation for an active shooter hosted by the Fire Department, and it was very interesting and informative.

There being no further business, the meeting was adjourned at 7:40 p.m.

Respectfully submitted,
Shari Wilson-Pearce, Village Manager