

**Village of Hilton Zoning Board
Meeting Minutes of September 25, 2012
Approved October 9, 2012**

Member's Present: Richard Bjornholm, Richard LaForce, Pat Holenbeck, Robert Hunte, Shannon Zabelny; Alternate

Administration Present: Mike Lissow; Code Enforcement Officer, Mayor Joe Lee; and Amy Harter; Recording Secretary, DPW Supt Mike McHenry

Others Present: Carm Carmestro, Jeff LaDue, Tim Webber

1. Call the meeting to order at 6:30 p.m. with the pledge of allegiance to the flag.
2. Chairman Bjornholm explained the ZBA responsibilities.
3. Tom Scheg unavailable, Shannon Zabelny stepped in as voting member.

PLANNING BOARD SEGMENT

4. Village Manager, Janet Surridge presented the plans to build a salt shed facility that is be shared between the Village, town of Parma and the Hilton Central School District.
 - a. Mrs. Surridge provided an out outline to the board with the pertinent details of the project.
 - b. The projected bid date is November 1st, and construction targeted to begin April 1, 2013.
 - c. Member Hunte stated he is the property owner of 101 Heinz Street, which is adjacent to this project. He explained that he could face a conflict of interest.
 - d. Chairman Bjornholm read a letter from the Town of Parma aloud explaining the request of the Town Board to be designated as Lead Agency for the project.
 - e. This proposed action meets the Village Zoning requirements; however the two parcels, 100 Henry Street and 40 Grove Street, must be combined into one tax parcel.
 - f. Member Hunte made a motion to allow the Town of Parma to become the Lead Agency, seconded by Shannon Zabelny, approved 5-0.
 - g. Motion to approve the Preliminary Site Plan, a Public Hearing will be held on Oct 9 to review the Site Plan.

3. DATES

Next Scheduled Meeting	Tuesday, October 9, 2012
Public Agenda Deadline	Tuesday, September 25, 2012

There being no further business, the meeting was adjourned at 7:30 p.m.

Respectfully Submitted,

Amy Harter, Recording Secretary