

**Village of Hilton  
Town of Parma  
Joint Board Meeting 6:30 p.m.  
July 13, 2021**

Village Present: Mayor Lee, Trustees, Fowler, Speer, Farrell, Zabelny  
Village Manager/Clerk Shari Pearce DPW Superintendent, Jeff Pearce,  
Asst. Superintendent Chad McManus, Deputy Clerk, Amy Harter  
Town Present: Supervisor Jack Barton, Councilpersons Blake Keller, Linda Judd, Jim  
Roose, Steve Zajac, Town Clerk Carrie Fracassi, Highway Superintendent  
Jim Christ, Code Enforcement Officer Mark Lenzi

Supervisor Barton called the meeting to order at 6:30 p.m. with the pledge of allegiance followed by a moment of silence.

**Special Police**

Jack Barton explained the Oversight Committee has been meeting regularly to discuss the General Orders and the Financial Policy. They are seeking a total of \$400 from the four entities for petty cash. Insurance has been obtained to cover the Officers to carry OC spray and batons. This is a significant change from the original intention to have traffic control only. By law, these officials are obligated to act in a manner of safety.

**Real Estate**

The boards agreed to seek a parcel of land to be shared between the Town and Village for the purpose of stockpiling compost and other natural materials. The Town of Parma has sought three quotes for appraisal of property that is located in the Town of Parma.

**Recreation**

There is an Intermunicipal Agreement between the Town and Village for the Recreation Department. The current agreement expires in December 2021. This item will be placed on the Village Board's August agenda. Tom Venniro has previously stated he recommends the department stays in the Village. Shari Pearce will provide the proposed cost for the space so that they may include this with their upcoming budget process.

**Providence Housing**

The Supervisor and Town Board will determine the direction for receiving monies for services rendered since this property is exempt from property taxes. The Town will decide on either a PILOT or the assessment will be based on Section 581-a of the Real Property Tax Law. The proposal consists of 40 low-income senior citizen occupied units, mostly one bedroom. There are

expected to be some two-bedroom units. This project will be located at 167-170 Lake Avenue, which is a vacant parcel currently owned by St. Leo Catholic Church. They are selling approximately 4.6 acres to Providence Housing. The Village will provide public water, sewer and refuse collection.

### **Cannabis**

A brief discussion took place about the legalization of marijuana and how each board will handle it. Each municipality will have the opportunity to opt in for the sale within their jurisdiction. Employee use was also discussed.

### **Background Checks**

The Town of Parma will be purchasing equipment that will allow for background checks for potential Special Police Officers. There is a current member that is certified to use this equipment. The Town Board has agreed to allow the Village of Hilton to have potential employees checked out at a cost to be determined for each transaction. This gives a much broader search than what is currently done.

### **Electric Charging Station**

The Village of Hilton is currently installing a station for the public to charge electric vehicles. The cost of this project is being paid for by grants from NYSERDA and RGE, there is no out of pocket expense to the Village. Site work is being done by the Hilton DPW. This will give the Village an opportunity to create revenue in the future. At this time, The Village Board has agreed to allow the public to utilize it at no charge.

### **Property**

Fairfield Place: A large subdivision is proposed west of Manitou Road near Ridge Road. This project was proposed about 20 years ago but stalled. This will consist of rental units and large single- family homes. There is a possibility of 500 units being constructed.

### **Misc.**

Mayor Lee complimented the Parks Department with the condition of Parma Town Park.

Trustee Speer thanked both boards for their assistance regarding the upcoming Fire Department carnival.

### **Joint Meeting Adjournment**

Being no further business, a motion to adjourn the joint meeting at 7:25 p.m. made by Trustee Speer, seconded by Trustee Fowler. Carried unanimously, 5-0. The Village Board continued to discuss one item.

### **Village Employee**

**Resolution** to hire Cody Kelly effective July 15, 2021 at \$26 per hour as a Motor Equipment Operator. He will receive benefits currently being offered to all new employees and is on

probation for six months. He is exempt from the three- year wage increase plan. Motion made by Trustee Speer, seconded by Mayor Lee. Carried unanimously, 5-0.

**Village Adjournment**

There being no further business, a motion to adjourn the Village portion of the meeting at 7:40 p.m. made by Trustee Speer, seconded by Trustee Farrell. Carried unanimously 5-0.

Respectfully Submitted,

Amy Harter, Deputy Clerk  
Village of Hilton