

**Village Board  
Approved Meeting Minutes  
May 7, 2024**

Present: Mayor Lee, Trustees, Fowler, Speer, Zabelny, Trustee Farrell  
Village Manager Shari Wilson-Pearce  
Treasurer Maryalice Edwards  
Code Enforcement Officer Mark Mazzucco  
Deputy Clerk Amy Harter  
DPW Superintendent Jeff Pearce  
Asst. Superintendent Chad McManus

Guests: Linda Viney, Ignatius LaDelfa, Debbie Hebing, Troy Green, Richard Popowych, Sandra Popowych, Jennifer Cannal, Amy Lissow, Kelly Sweeney

Mayor Lee called the meeting to order at 5 p.m. with the Pledge of Allegiance and a moment of silence. The meeting was held in the Board Room and was available via Zoom.

**Recreation**

Tom Venniro was not in attendance. Trustee Speer gave a brief update from the Recreation Commission meeting. Trustee Farrell explained the dog park is almost complete and may open in mid-June. The Recreation summer programs are open for registration.

**Code Enforcement**

Mark Mazzucco reported on the status of the Building Department.

Training: Monroe County Fire Marshal In-Service Training Conference is being held in West Webster May 14th, 15th, 16<sup>th</sup>. This is required training, Mark Mazzucco and Ron Bragg will be attending.

60 Gorton Avenue: Mark reported the building on the east side of the property has been demolished, another building will be constructed in that location.

In home businesses: Mark has been made aware of two businesses in two different neighborhoods, that do not have approval by the Zoning Board. One is dog “daycare”, the other

is dog training. These are excluded uses in the Village Code. There have been no complaints, the board feels there is no need to address either situation at this time.

Court: The Code Enforcement Officer and Village Manager met recently to discuss the cost of legal fees for property maintenance cases. The board is aware of the costs associated with enforcing the code and the course of action being taken. Each case will be reviewed with the Village Manager before taking court action.

### **Treasurer**

Village Taxes: Maryalice Edwards reported the bills are being prepared for printing and will be mailed on May 31<sup>st</sup>.

### **DPW Superintendent**

**Resolution** to increase the wages of Kyle DeGraeve by .75 per hour. Motion made by Trustee Speer, seconded by Trustee Zabelny. Carried 5-0.

**Resolution** to increase the wages of Joe Mansfield by .75 per hour. Motion made by Trustee Farrell, seconded by Mayor Lee. Carried 5-0.

**Resolution** to authorize the DPW Superintendent to become a member of the New York Rural Water Association at a cost of \$470.00 annually. Motion made by Trustee Zabelny, seconded by Trustee Farrell. Carried 5-0.

**Resolution** to accept the low bid for concrete from Dolomite at a cost of \$182.00 per yard for 2024-2025. Motion made by Trustee Speer, seconded by Mayor Lee. Carried 5-0.

**Resolution** to authorize the DPW Superintendent to hire E C Concrete for small batch loads of concrete at a cost of \$183.00 per yard, at a 4-yard minimum. Motion made by Trustee Fowler, seconded by Trustee Farrell. Carried 5-0.

Watermain project: The project has been completed. There was email communication between MRB and the contractor for some additional billing. Trustee Speer noted the contractor was given plenty of additional support when issues did arise, and unforeseen complications are to be expected. Jeff will keep the board updated on the situation.

### **Manager's report**

**Resolution** the Standard Workday hours of reporting shall be 1.2 monthly for the upcoming term of Sherry A. Farrell, 4/1/2024-3/31/2028, based on her previous term record of activities of 9/1/2020 – 3/31/2024. Trustee Farrell will continue to keep a three-month log of activities. Motion to approve made by Trustee Fowler, seconded by Trustee Speer, 4-0-1, Trustee Farrell abstained.

**Resolution** to approve a charge of \$ 10.00 for all recycling boxes for new and existing residents. Motion to approve made by Trustee Farrell, seconded by Trustee Speer. Carried 5-0.

Refuse Carts: The Village Manger explained when the Village starting the sale of refuse carts several years ago, the then Superintendent provided a lifetime replacement policy for them. Shari feels this is no longer applicable. She recommends if a cart is damaged by a Village employee it will be repaired or replaced at no cost to the owner. Carts that are in need of replacement due to their age will no longer be replaced at no cost.

**Resolution** to amend the 2024-2025 fee schedule to reflect the omission of free cart replacement and to omit the apartment curbside charge of \$9.60 cubic yard. Motion to approve made by Trustee Fowler, seconded by Trustee Zabelny. Carried 5-0.

**Resolution** to advertise a public hearing for Hilton East Residential Home, 231 East Avenue, Tuesday June 4, 2024 at 6 p.m. to merge the recently rezoned 2.065 acre portion of tax account #032-06-3-12.21 with tax account # 032.06-3-13.111 to create 8.195 acres, both properties are zoned multi-residential. Motion to approve made by Trustee Fowler, seconded by Trustee Zabelny. Carried 5-0.

**Resolution** to allow the use of Village streets and the Community Center building and grounds for the Memorial Day parade, May 27<sup>th</sup>. Motion to approve made by Trustee Farrell, seconded by Trustee Zabelny. Carried 5-0.

Newsletter: The newsletter is scheduled to go out May 15<sup>th</sup>. It will include a flyer advertising the Zoning Code Update Public Workshop on June 3<sup>rd</sup>. Trustee Fowler is facilitating the mail preparation with his students, this is helpful to the Village staff as well as a learning opportunity for his class.

Lead and Copper Project: The project is going well; residents are responding to the door hangers and phone calls are being made to those that have not made contact with the office.

AWQR: The Annual Water Quality Report for 2023 has been completed and approved for dissemination. Residents have been notified on their water bill and it is posted on the website. Additional advertisement will be in the newsletter.

### **Public Hearing**

Mayor Lee opened the public hearing at 6:00 p.m. to consider amending the Volunteer Fire and Ambulance Workers Real Property Tax Exemption Law (Pursuant to Section 466-a of the real property tax law) that was previously approved by resolution on February 8, 2022 to now include un re-married spouses to receive the tax benefit.

Richard Popowych, 54 Leith Lane, commented the benefit should be available to spouses as they support their families while the volunteers are responding to calls.

Fire Chief Troy Green stated the exemption is an excellent tool to retain their volunteers. They have seen an increase in their calls with the construction of new homes within the community.

Amy Lissow, 123 Rolling Meadow Drive, asked if this resolution is updated annually. Trustee Fowler explained it is not necessary because it is being done by resolution.

With all persons heard, Mayor Lee closed the Public Hearing at 6:07 p.m.

**Resolution** to adopt an updated version of the Volunteer Fire and Ambulance Workers Real Property Tax Exemption Law (Pursuant to Section 466-a of the real property tax law) that was previously approved by resolution of February 8, 2022. Un re-married spouses will receive the tax benefit. Motion to approve made by Trustee Fowler, seconded by Trustee Zabelny. Carried 4-0-1 (Trustee Speer abstained).

### **Public Forum**

Mayor Lee read the Public Forum procedures and opened the meeting to the public at 6:09 p.m.

Debbie Hebing, 315 Parma View Drive, stated she would like to recognize Trustee Fowler as Vice Mayor as he did an excellent job during his tenure.

Ignatius LaDelfa, 291 Bennett Rd, asked Trustee Farrell if he could meet with the Senior Center to discuss voter registration. They will meet to discuss and schedule.

With all persons heard, the public forum was closed at 6:15 p.m.

### **Minutes**

**Resolution** to approve minutes of April 2, 2024 as presented. Motion made by Trustee Fowler, seconded by Trustee Zabelny. Carried 4-0-1. Trustee Speer abstained.

**Resolution** to approve minutes of April 9, 2024 as presented. Motion made by Trustee Fowler, seconded by Trustee Zabelny. Carried 5-0.

**Vouchers**

**Resolution** to approve the May vouchers with the following additions:

Charter Communications \$159.98, Hilton Parma Fire District \$9315.30, MRB Group \$23,105.09, Cintas \$67.75, Hilton Central School District \$168.91, Lamont Award \$58.50, WB Mason \$107.88, MC Solid Waste \$11,611.01, \$632.20 United Uniform. Motion made by Trustee Fowler, seconded by Trustee Zabelny. Carried 5-0.

Prepaid	\$8,054.37
TA	\$26,975.08
General	\$102,133.84
Water	\$91,315.40
Sewer	<u>\$541.44</u>
Total	\$229,020.13

**Adjournment**

Motion to adjourn at 6:30 p.m. made by Trustee Fowler, seconded by Trustee Zabelny. Motion carried 5-0.

Respectfully submitted,

Amy Harter  
Deputy Clerk